

## BLAXTON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 18 SEPTEMBER 2014 IN BLAXTON VILLAGE HALL AT 19:30

**PRESENT:** Councillors N C McCarron (Chair), L Hornsby, R Johnson, P Schofield and, P A Dennis (Clerk)

**APOLOGIES:** Councillor P Oliver

#### 1) APOLOGIES

RESOLVED (1)

That apologies for absence from the meeting be accepted from Councillor P Oliver.

#### 2) TO CONSIDER THE EXTENT, IF ANY, TO WHICH THE PUBLIC ARE TO BE EXCLUDED FROM THE MEETING – No Exclusions

#### 3) DECLARATION OF PREJUDICIAL INTERESTS, OTHER INTERESTS, THE RECEIPT OF GIFTS AND HOSPITALITY AND REQUESTS FOR DISPENSATION – None made

#### 4) PUBLIC PARTICIPATION – None

#### 5) MINUTES OF THE PARISH COUNCIL HELD ON 10 JULY 2014

RESOLVED (2)

That the Minutes of the Parish Council held on 10 July 2014 be approved as correct records and signed by the Chair.

#### 6) MATTERS ARISING FROM THE MINUTES

##### a) Signal Box and Rail Traffic Volume Changes – Resolutions 3 and 4

RESOLVED (3)

That it be noted that the Clerk had placed enquiries with Network Rail on these issues and would remind Network Rail that a reply was outstanding.

#### 7) POLICING ISSUES

- a) Airport Villages Reports for July and August 2014 – Noted
- b) South West Area Safer Neighbourhood Team Report July 2014 – Noted

#### 8) DMBC AND SOUTH WEST AREA TEAM ISSUES

##### a) Road Works Bank End Road and Blaxton Roundabout

RESOLVED (4)

That the report from DMBC following a site meeting on 12 August 2014 be received and noted with thanks.

b) Village Walks – Resolution 7

RESOLVED (5)

That it be noted with thanks that Councillor Johnson had completed the Station Road walk and that comments had been passed to DMBC for consideration and action.

RESOLVED (6)

That it be noted that the Clerk planned to complete the Mosham Road walk during the next week.

c) DMBC Neighbourhood Services – Report from Meeting on 15 September 2014

Members reported on the meeting which they had attended with representatives from DMBC Neighbourhood Services about the change in the nature of services delivered by DMBC and, the direction which DMBC services would go as a result of the need to reduce costs and address changed priorities. It was felt that the change in direction by DMBC was at the cost of regular liaison with Parish Councils on local issues.

RESOLVED (7)

That the reports be noted.

## 9) WARD MEMBERS REPORT

Councillor P Schofield reported that a fly grazing protocol, designed to deal with unauthorised horses on council land, had been developed by DMBC and partners.

RESOLVED (8)

That the report be noted.

## 10) ACCOUNTS AND FINANCIAL MATTERS

a) August 2014 Payments

RESOLVED (9)

That following payments made by internet banking on 26 August 2014 be confirmed in retrospect:-.

<u>Payee/Invoice</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
DMBC - 20637922	Dog Waste Bins 31/03/14 - 22/06/14 - 3 bins @ £5.15 each for 12 weeks	185.40	37.08	222.48
Veolia Environmental Services - OP/1442460	BPF grass cutting 20/06/14	33.94	6.79	40.73
Veolia Environmental Services - OP/444685	BPF grass cutting 4 and 18/07/14	67.88	13.58	81.46
Need A Hand Ltd - 1455	BPF Strim entrance 22/07/14	25.00	0.00	25.00
Need A Hand Ltd – 1456	JPF Strim, clear ramp, apply herbicide 22/07/14	50.00	0.00	50.00

<u>Payee/Invoice</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
Need A Hand Ltd – 1462	BPF Brushcut around play equipment 12/08/14	65.00	0.00	65.00
P A Dennis	Salary August 2014	274.25	0.00	274.25
HMRC	M5 Contributions	68.40	0.00	68.40
<b>Total Payments made on 26/08/14</b>				<b>827.32</b>

b) September 2014 Payments

RESOLVED (10)

That following payments be made by internet banking on 19 September 2014:-.

Open Spaces Society – 71257	Subscription 01/09/14 - 31/08/15	45.00	0.00	45.00
Veolia Environmental Services – OP/I447034	BPF grass cutting 22/08/14	33.94	6.79	40.73
Need A Hand Ltd – 1465	BPF Strim entrance 29/08/14	25.00	0.00	25.00
Need A Hand Ltd – 1466	JPF Strim, clear ramp, apply herbicide 29/08/14	50.00	0.00	50.00
SLCC	Subscription 2014/15	101.00	0.00	101.00
P A Dennis	Salary September 2014	274.25	0.00	274.25
P A Dennis	Office, Telephone, Broadband Allowance Apr/May 2014	47.00	0.00	47.00
HMRC	M6 Contributions	71.40	0.00	71.40
P A Dennis	Reimbursement for Norton Anti-Virus 26/09/14 - 25/09/15	29.99	0.00	29.99
<b>Total Payments authorised on 18/09/14 18/09/14</b>				<b>684.37</b>

c) Bank Reconciliation August 2014 – Received and noted

d) Balances against the Precept to 15 September 2014 – Received and noted

**11) GOVERNANCE**

RESOLVED (11)

That the following documents be received and noted:-

- a) Publication of Government response to the Consultation on a Transparency Code for Local Councils/Parish Meetings (turnover not exceeding £25,000)
- b) YLCA Advice Note Number 22 – Recording Parish Council Meetings and Recording Office Decisions made under Delegated Powers
- c) NALC Legal Briefing L02-14 – Amendment to NALC Model Standing Orders to reflect the change in the law relating recording Parish Council meetings
- d) NALC Legal Topic Note LTN5 – Parish and Community Council Meetings
- e) NALC Legal Topic Note LTN1 – Councils' Powers to Discharge Their Functions
- f) Statutory Instrument No.2095 – 2014

RESOLVED (12)

That the Clerk be requested to advise the Parish Council on appropriate amendments to Standing Orders or other documents to comply with legal requirements and, that it be noted that Council could agree to suspend current Standing Orders where there was conflict with the new requirements.

## 12) PLANNING

### a) Planning Application

RESOLVED (13)

That no comment be made on the following application:-

<u>Application No and Address</u>	<u>Details</u>
<b>14/01859/FUL</b> Buckley Happy Days Travel, Thorne Road, Blaxton, DN9 3AX – <b>Emailed 14/09/14</b>	Erection of double garage/domestic extensions to side and rear and formation of rooms in roof space including installation of 4 dormer windows to create dormer bungalow (being re-submission of application 14/00663/FUL granted on 14.05.2014)

### b) Summerfields Estate Green Space – Resolution 15

RESOLVED (14)

That it be noted that draft documents to progress the designation of a village green would be presented at the next meeting.

### c) Turning Circle at the end of Park Lane

RESOLVED (15)

That, following complaints about restricted access to the turning circle at the end of Park Lane, the Clerk be requested to confirm the Planning Approval Conditions for the provision of this access.

## 13) CHAIR'S REPORT

The Chair reported on the following issues:-

- a) Overhanging Airport Hedge on Station Road
- b) Deep water sign placed in error at the entrance to Blaxton Playing Field
- c) Damaged fence adjacent to the field gate across the vehicle access to Footpath No1, just beyond the vehicle entrance gate to Blaxton Playing Field
- d) Overhanging trees to right of exit from Summerfields Drive

RESOLVED (16)

That the Clerk be requested to pursue items (b) to (d) above.

RESOLVED (17)

That it be noted that the Chair had informed the Airport Consultative Committee that, if the hedge on Station Road was not cut back, DMBC would undertake the work and recharge the Airport.

#### **14) BLAXTON PLAYING FIELD**

a) Play Equipment for Toddlers

RESOLVED (18)

That the information about early years play equipment available from Sutcliffe Play be received and noted.

RESOLVED (19)

That it be noted that information had been requested from other suppliers for consideration at the next meeting.

RESOLVED (20)

That up to six pieces of small play equipment be purchased subject to sufficient Parish Council funding.

b) Brush Cutting Field Perimeters

RESOLVED (21)

That work to brush cut, clear and apply herbicide to the fenced areas on Blaxton Playing Field at a cost of £265 by Need A Hand be approved.

c) Diseased Sycamore Tree

RESOLVED (22)

That the Clerk be requested to seek advice from DMBC about the Sycamore tree adjacent to the pedestrian entrance of Playing Field which appeared to have tar spot.

#### **15) BLAXTON VILLAGE HALL – No items**

#### **16) JOINT PLAYING FIELD**

a) Minutes of Meetings held 30 July, 19 August and 8 September 2014 – **Noted**

b) Joint Playing Field Pavilion Project – Emailed 14/09/14

The Parish Council considered a request from the Joint Playing Field Association for Blaxton and Finningley Parish Councils to consider how to progress the Pavilion Project following confirmation of Section 106 Funding via DMBC. Comments on the process, provided by the Clerk, in the event that the Parish Council(s) agreed to manage the process of drawing down funding and paying related invoices were discussed.

RESOLVED (23)

That the Clerk be requested to seek further information about issues relating to VAT recovery and the management of a project by two Parish Councils and a Playing Field Association.

RESOLVED (24)

That the Clerk be requested to confirm to Finningley Parish Council that it was considered that a joint meeting of the Parish Councils would be beneficial after further guidance on VAT recovery and, advice on the implications of a joint Parish Councils' and Playing Field Association project, had been received.

## **17) CORRESPONDENCE**

RESOLVED (25)

That the following correspondence be received and noted:-

- a) YLCA – White Rose Update August 2014 SYPTE – Bus Service Changes – August and September 2014
- b) SYPTE – ‘Have Your Say – Public Consultation’
- c) SYPTE Bus Service Changes for August and September 2014
- d) Civic Mayor – At Home Day and Motown Evening – 26 September and 7 November 2014
- e) DMBC Parish Councils Joint Consultative Committee – Draft Minutes 8th July, 2014
- f) DMBC – Consultation on buildings for children's services
- g) Came and Co Insurance – Council Matters – Autumn 2014
- h) South Yorkshire Fire and Rescue Authority Member Briefing Note – September 2014
- i) Frack Free South Yorkshire – Information email 4 August 2014
- j) Northern Power Grid Consultation

## **18) DATE OF NEXT MEETING**

RESOLVED (26)

That it be noted that the next Meeting of the Blaxton Parish Council would take place on Thursday 16 October 2014 in Blaxton Community Hall at 19:30.

Meeting Closed at 21:10

Chair: \_\_\_\_\_

Date: \_\_\_\_\_