

BLAXTON PARISH COUNCIL

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON THURSDAY
18 MAY 2017 IN BLAXTON VILLAGE HALL AT 19:30**

PRESENT: Councillors N C McCarron (Chair), L Hornsby, R Johnson, N C McCarron, P Oliver and P Schofield

IN ATTENDANCE: Stephen Racjan (DMBC Communities Officer) and P A Dennis (Clerk)

1) APOLOGIES – All Present

2) APPOINTMENT OF CHAIR FOR 2017/18

RESOLVED (1)

That Councillor N C McCarron be appointed Chair of the Parish Council for this meeting and until the next ordinary meeting

RESOLVED (2)

That the appointment of Chair for 2017/18 be considered again at the next ordinary Parish Council meeting.

3) TO CONSIDER THE EXTENT, IF ANY, TO WHICH THE PUBLIC ARE TO BE EXCLUDED FROM THE MEETING – NONE

4) DECLARATION OF PREJUDICIAL INTERESTS, OTHER INTERESTS, THE RECEIPT OF GIFTS AND HOSPITALITY AND REQUESTS FOR DISPENSATION

Councillor N C McCarron declared a non-pecuniary interest as a resident of Park Lane in relation to a planning issue on Park Lane.

5) MINUTES OF THE ANNUAL PARISH MEETING AND MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20 APRIL 2017

RESOLVED (3)

That the Minutes of the meetings held on 20 April 2017 be confirmed as correct records and signed by the Chair.

6) PUBLIC PARTICIPATION – None present

7) APPOINTMENT OF VICE-CHAIR FOR 2017/18

RESOLVED (4)

That Councillor P Schofield be appointed Vice-Chair of the Parish Council until the next meeting.

RESOLVED (5)

That the appointment of Vice-Chair for 2017/18 be considered again at the next ordinary Parish Council meeting.

8) APPOINTMENT OF INTERNAL AUDITOR FOR 2017/18

RESOLVED (6)

That Graham Cawthorne be reappointed Internal Auditor for 2017/18.

9) APPOINTMENT OF PARISH COUNCILLORS TO UNDERTAKE THE HALF YEARLY INTERNAL AUDIT OF THE ACCOUNTS FOR 2017/18

RESOLVED (7)

That Councillors L Hornsby and P Oliver be appointed to perform the half yearly Internal Audit for 2017/18.

10) APPOINTMENT OF REPRESENTATIVE AND DEPUTY REPRESENTATIVE TO DMBC PARISH COUNCILS JOINT CONSULTATIVE COMMITTEE FOR 2017/18

RESOLVED (8)

That Councillor N C McCarron be appointed Parish Council representative and that Councillor P Oliver be appointed Deputy representative to the DMBC Parish Councils' Joint Consultative Committee for 2017/18.

11) APPOINTMENT OF REPRESENTATIVES (2) TO THE BLAXTON VILLAGE HALL COMMITTEE FOR 2017/18

RESOLVED (9)

That Parish Councillors N C McCarron and L Hornsby be appointed as Parish Council representatives on the Blaxton Village Hall Committee for 2017/18.

12) APPOINTMENT OF REPRESENTATIVES (2) TO THE BLAXTON AND FINNINGLEY PLAYING FIELD ASSOCIATION FOR 2017/18

RESOLVED (10)

That Councillors P Schofield and L Hornsby be appointed Parish Council representatives on the Blaxton and Finningley Playing Field Association for 2017/18.

13) APPOINTMENT OF REPRESENTATIVES (2) TO THE SOUTH YORKSHIRE BRANCH OF THE YORKSHIRE LOCAL COUNCIL ASSOCIATIONS FOR 2017/18

RESOLVED (11)

That Parish Councillor N C McCarron be appointed Council representative on the South Yorkshire Branch of the Yorkshire Local Council Associations for 2017/18.

14) APPOINTMENT OF REPRESENTATIVE ON AIRPORT CONSULTATIVE AND NOISE MONITORING COMMITTEES FOR 2017/18

RESOLVED (12)

That the appointment of a representative(s) to the Airport Consultative Committee and the Noise Monitoring and Environmental Sub-Committee be deferred pending clarification with the South Yorkshire Joint Secretariat of the Parish Council's membership entitlement.

15) APPOINTMENT OF REPRESENTATIVE(S) TO DMBC PUBLIC RIGHTS OF WAY FORUM

RESOLVED (13)

That Parish Councillor N C McCarron be appointed Council representative to the DMBC Public Rights of Way Forum for 2017/18.

16) MATTERS ARISING FROM THE MINUTES (Not included under regular Items below)

Auckley Parish Council – Request for Contribution towards Pedestrian Crossing on Hurst Lane, Auckley – Resolution 13

RESOLVED (14)

That it be noted that, in view of the number of pupils (53) from Blaxton who needed to cross Hurst Lane each school day, a request had been received for the Council to reconsider the decision to decline the invitation to provide financial assistance towards this project.

RESOLVED (15)

That the request be deferred for consideration at the next meeting.

17) DMBC AND EAST AREA COMMUNITIES TEAM ISSUES

a) Overhanging Hedges on Park Lane – Resolution 2

RESOLVED (16)

That it be noted that DMBC were investigating this issue and that the Clerk be requested to provide copies of information received to date from DMBC to the Communities Officer.

b) Blaxton Roundabout Revised Planting Scheme – Resolution 3

It was reported that, at a site meeting with DMBC and Parish Council representatives, it had been agreed that plants on the roundabout would be reduced to the height of the bottom edge of the chevron signs, weeds would be sprayed and cleared and information about the cost of low growing ground cover plants would be provided to the Council for consideration.

RESOLVED (17)

That the report be noted.

c) Request for Guidance on Increasing Parish Council Size

RESOLVED (18)

That DMBC be thanked for the further guidance and information about the estimated cost to the Council of performing a governance review which, it was noted, was at variance to the advice received from YLCA.

RESOLVED (19)

That DMBC be requested for information about the number of Members of other Parish and Town Councils in the Borough and the numbers of electors.

18) POLICING ISSUES

- a) Digital Speed Display (DSD) Monitoring 31 March 2017 – Resolution 7 – **Noted that Police aware of location and will endeavour to conduct operations over next few months**
- b) SY Police and Crime Commissioner Newsletter April 2017 – **Noted**

19) DONCASTER SHEFFIELD AIRPORT

- a) Noise Monitoring Equipment on Summerfields Drive – Resolution 8 – **Noted that it would be installed when training flights are certain**
- b) easyJet Training Flights 16 May to 29 June 2017 – **Noted**

20) WARD MEMBERS REPORT – None

21) ACCOUNTS & FINANCIAL MATTERS

- a) Payments for authorisation 18 May 2017

RESOLVED (20)

That the following payments be authorised:-

<u>Payee/Invoice No</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
Came & Company 4285469	Insurance 01/06/17 - 31/05/18	535.03	0.00	535.03
Glendale Countryside GC446PC0628	BPF Grass Cutting 7, 21 April 2017	72.04	14.41	86.45
The Play Inspection Company 26222	Blaxton Playing Field Annual Inspection 17/05/17	65.00	13.00	78.00
Need A Hand 1806	Cut and Strim Blaxton Playing Field Entrance 14/04/17	25.00	0.00	25.00
Need A Hand 1812	Cut and Strim grass on Joint Playing Field Ramp 08/05/17	50.00	0.00	50.00
G H Cawthorne 2017-18 (1)	Internal Audit 2015/16	200.00	0.00	200.00
P A Dennis	Salary May 2017	367.50	0.00	367.50
P A Dennis	Office, Telephone, Broadband Allowance May 2017	23.60	0.00	23.60
P A Dennis	Reimbursement for 1&1 Website Hosting costs 08/05/17 - 08/06/17	19.99	4.00	23.99
HMRC	Month 2 Contributions	93.20	0.00	93.20
Total				1482.77

- b) Bank Reconciliation April 2017 – **Noted**
- c) Balances against the Precept to 12 May 2017 – **Noted**

d) Internal Audit Report 2016/17

RESOLVED (21)

That the Internal Audit Report for 2016/17, which required no action, be received and noted.

e) Annual Financial Return 2016/17

RESOLVED (22)

That Section 1 of the Return – Annual Governance Statement – be approved and signed by the Chair.

RESOLVED (23)

That Section 2 of the Return – Accounting Statements 2016/17 and the associated financial statements be approved and signed by the Chair.

f) **Roadside Bench – Resolution 10 – Did not arrive 18/05/17 – Clerk to follow up**

g) Village Name Signs – Location of sign on Thorne Road – Resolution 12

The location of the 'Welcome' sign on Thorne Road, which had been inspected independently by Members between meetings, was discussed.

RESOLVED (24)

That the Council's preference be for the sign to be installed at the Summerfields Road junction with Thorne Road (A614) and that a meeting with the DMBC Highways Engineer be requested to discuss this further.

h) Auckley Show – Request for Financial Support

RESOLVED (25)

That the request for financial support towards the cost of Auckley Show be not approved but that the organisers be notified that the Council would be pleased to publicise the event on the public notice board and Council website.

i) Request to Purchase Scanner

RESOLVED (26)

That a Fujitsu scanner at a cost of £310 be purchased for use in connection with the Council's normal scanning requirements and the development of electronic filing systems.

j) Grant Application – Assistance with cost of Complying with Transparency Code

RESOLVED (27)

That the application to YLCA for financial assistance of £460 towards the cost of software, website hosting and website updating resulting from the need to comply with the requirements of the Transparency Code be approved.

22) PLANNING

- a) Planning Applications – **None**
- b) Doncaster Local Plan – Invitation to Local Plan Update Meeting – 30 May 2017

RESOLVED (28)

That the revised date for this meeting of Thursday 27 June 2017 be noted and that Parish Councillor P Schofield be requested to attend on behalf of Blaxton Parish Council.

- c) Approved Planning Application 13/00531/TIP – Bank End Quarry – Inert Waste Transfer Station and Recycling Facility – Planning Officer requested Applicant to respond about finalising the Section 106 Agreement on 23 March 2017 – no progress
- d) Springs Road Community Liaison Group

RESOLVED (29)

That it be noted that meetings of the Liaison Group had not been held recently due to the delay in completing the Section 106 Agreement.

- e) Springs Road Environmental Reports October to December 2016 – **Noted**
- f) Summerfields Estate Green Space – **No Issues**

23) CHAIR'S REPORT

The Chair reported on complaints received about off-road motorcycle activities at the former quarry on Levels Lane, off Thorne Road (A614). The Clerk confirmed that DMBC and the Police were aware of this activity and that any complaints should be reported to the Police on 101.

RESOLVED (30)

That the reports be noted.

The Chair also reported on the preparation of roadside verges in Blaxton, apparently for the planting of wild flowers, although the Council was not aware of the details of the scheme. Concerns were expressed that this work might interfere with the areas already planted with bulbs.

RESOLVED (31)

That the Clerk be requested to ask the DMBC Grounds Maintenance Team and Ward Members for details of the planting scheme for Blaxton.

24) BLAXTON PLAYING FIELD

- a) Vegetation Clearance along Bank End Road Boundary Resolution 17 – **Planned for June 2017 – Noted**
- b) Fencing at far end of field – **Clerk to follow up request for repair by supplier**

