

BLAXTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 21 SEPTEMBER 2017 IN BLAXTON VILLAGE HALL AT 19:30

PRESENT: Councillors P Schofield (Chair), L Hornsby, R Johnson and P Oliver

IN ATTENDANCE: Stephen Racjan (Stronger Communities Officer) and P A Dennis (Clerk)

One member of the public attended the meeting.

1) APOLOGIES

RESOLVED (1)

That apologies be received and accepted from Councillor N C McCarron.

2) TO CONSIDER THE EXTENT, IF ANY, TO WHICH THE PUBLIC ARE TO BE EXCLUDED FROM THE MEETING – None

3) DECLARATION OF PREJUDICIAL INTERESTS, OTHER INTERESTS, THE RECEIPT OF GIFTS AND HOSPITALITY AND REQUESTS FOR DISPENSATION – None

4) MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20 JULY 2017

RESOLVED (2)

That the Minutes of the Parish Council meeting held on 20 July 2017 be confirmed as a correct record and signed by the Chair.

5) PUBLIC PARTICIPATION – None

6) MATTERS ARISING FROM THE MINUTES – None

7) DMBC AND EAST AREA COMMUNITIES TEAM ISSUES

a) Seat on Bank End Road

RESOLVED (3)

That it be noted that the new roadside seat had been installed adjacent to the bus stop between New Street and Hillscroft Road on 21 August 2017.

b) Blaxton Roundabout Revised Planting Scheme – Resolution 7 – Removal of tall plants

RESOLVED (4)

That it be noted that the three large plants had not been removed and that Stephen Racjan offered to follow up on this with DMBC.

c) DMBC Draft Public Rights of Way Minutes 27 July 2017 – **Noted**

d) Public Space Protection Order – Dogs and Dog Control

It was reported that that a Borough-wide Public Space Protection Order (PSPO) in respect of Dogs and Dog Control was now in force. Details of how this applied to dog owners was available on the DMBC website. The PSPO also covers Blaxton Playing Field where no dogs are allowed and the Blaxton and Finningley Joint Playing Field where, in addition to picking up dog waste,

owners must keep dogs on leads during organised events. Stephen Racjan offered to request clarification about the requirement to keep dogs on leads during organised events.

RESOLVED (5)

That the report be noted

e) Expect Youth Provision

Stephen Racjan explained about Expect Youth Provision which aimed to engage youth in the area and offered to provide contact details so the Council could learn more about how this could be of benefit in the area.

RESOLVED (6)

That the report be noted and that Stephen be requested to provide contact details to the Clerk.

- f) Anticipate 2017 – Invitation to apply for funding – **Noted**
- g) DMBC Parish Councils' JCC Minutes 12 July 2017– **Noted**
- h) 'Courses at your local Family Hub'– **Noted**

8) POLICING ISSUES

a) Police Service Consultation Survey – Resolution 5

RESOLVED (7)

That it be noted that a response on this issue had not been received.

b) SY Police and Crime Commissioner Newsletter July/August 2017 – **Noted**

9) DONCASTER SHEFFIELD AIRPORT

a) Noise Monitoring Equipment – Request for further monitoring when Training Flights operating – Resolution 8(ii)

RESOLVED (8)

That it be noted that no training flights were scheduled until October 2017; that all flights had to take off into the wind so that no guarantee could be given that training flight noise on take-off would be recorded when the portable noise monitoring unit was in place and; that the portable unit would be required by the Airport when the upgrade of the permanent monitoring stations took place later in the financial year.

RESOLVED (9)

That the Clerk be requested to ask the Airport if training flights would still be able to turn right over Blaxton as soon as they are air born and stable when the satellite navigation system is introduced.

RESOLVED (10)

That it be noted that noise monitoring equipment could be hired at reasonable cost.

b) New Cargo Deal – Resolution 9

RESOLVED (11)

That it be noted that currently the flight carrying perishable cargo from Nairobi arrived once each week during the daytime.

c) Noise Monitoring & Environmental Sub-Committee Agenda 14 September 2017 – emailed 06/09/17 – **Noted**

10) WARD MEMBERS REPORT – None

11) ACCOUNTS & FINANCIAL MATTERS

a) Payments made on 24 August 2017 for retrospective authorisation

RESOLVED (12)

That the following payments made between meetings be authorised in retrospect:-

<u>Payee/Invoice No</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
Glendale Countryside GC446PC0836	BPF Grass Cutting 7, 21 July 2017	72.04	14.41	86.45
Need A Hand 1836	Cut and Strim grass on Joint Playing Field Ramp 20/07/17	50.00	0.00	50.00
Need A Hand 1837	Cut and Strim Blaxton Playing Field Entrance 20/07/17	25.00	0.00	25.00
Need A Hand 1838	Blaxton Playing Field - strim around play equipment and dividing fence to car park 20/07/17	25.00	0.00	25.00
Need A Hand 1843	Seat numbers 1, 6, 7, 10, 11 - Maintenance 11/08/17	150.00	0.00	150.00
Need A Hand 1844	Clear weeds and debris from War Memorial 11/08/17	25.00	0.00	25.00
Viking Trees and Gardens BlaxtonPC001	Blaxton Playing Field - Clear trees and vegetation 3 feet back from Bank End Road Fence Line (Quote accepted Res 17 - 20/04/17)	850.00	170.00	1,020.00
Open Spaces Society	Subscription 01/09/17 - 31/08/18	45.00	0.00	45.00
P A Dennis	Salary August 2017	367.50	0.00	367.50
P A Dennis	Office, Telephone, Broadband Allowance August 2017	23.60	0.00	23.60
P A Dennis	Reimbursement for 1&1 Website Hosting costs 08/08/17 - 08/09/17	19.99	4.00	23.99
HMRC	Month 5 Contributions	93.20	0.00	93.20
			Total	1,934.74

b) Payments for authorisation 21 September 2017

RESOLVED (13)

That the following payments be authorised:-

<u>Payee/Invoice No</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
Glendale Countryside GC446PC0906	BPF Grass Cutting 11, 25 Aug 2017	72.04	14.41	86.45
Signs of The Times Ltd 26487	4 x 'Welcome to Blaxton' signs, three pairs posts, three pairs of finials 31/08/17	3,058.91	611.79	3,670.70
DMBC 23345124	Dog Waste Bin 03/04/17 - 25/06/17 – 3 bins @ £5.4175 each for 12 weeks	195.03	39.01	234.04
Need A Hand 1848	Cut and Strim grass on Joint Playing Field Ramp 28/08/17	50.00	0.00	50.00
Need A Hand 1849	Cut and Strim Blaxton Playing Field Entrance 25/08/17	25.00	0.00	25.00
Need A Hand 1850	Blaxton Playing Field - strim around play equipment and dividing fence to car park 28/08/17	25.00	0.00	25.00
BDO 1648553	Standard Audit Fee 2016/17 - Councils £10,001 - £25,000	100.00	20.00	120.00
P A Dennis Order NP249744903	Reimbursement for Norton Security 2017/18	20.82	4.17	24.99
P A Dennis	Salary September 2017	367.50	0.00	367.50
P A Dennis	Office, Telephone, Broadband Allowance September 2017	23.60	0.00	23.60
P A Dennis 203011634222	Reimbursement for 1&1 Website Hosting costs 08/09/17 - 08/10/17	19.99	4.00	23.99
HMRC	Month 6 Contributions	93.20	0.00	93.20
Total				4,744.47

- c) Bank Reconciliation August 2017 – **Noted**
d) Balances against the Budget to 17 September 2017 – **Noted**
e) Annual Return and Notice of Conclusion of External Audit for 2016/17

That the completed Annual Return for 2016/17 as approved by the External Auditor be received and accepted.

RESOLVED (14)

That it be noted that the Annual Return and Notice of Conclusion of Audit had been published on the Council notice board and website where it would be displayed for at least 14 days and, would be retained for inspection for not less than five years.

- f) Reform of Data Protection Legislation and Introduction of the General Data Protection Regulations (GDPR)

RESOLVED (15)

That it be noted that the provisions of the GDPR were to be incorporated into a new UK Data Protection Act and that the Bill was expected to be in Parliament in Autumn 2017 for the Act to be in force from 25 May 2018.

RESOLVED (16)

That that Clerk be requested to monitor the progress of the Bill and keep in touch with guidance issued from time to time by the Information Commissioners Office, NALC and YLCA to ensure that the Council complies with the new Regulations.

12) PLANNING

- a) **Planning Application 17/01856/FUL** – White and Carter, Station Road, Blaxton – Proposed erection of 9 detached houses and garages and demolition of existing buildings

RESOLVED (17)

That the following comments submitted on 28 August 2017 be confirmed

Object unless suggestions by the Urban Design Planner are accepted and request:-

- (i) a more realistic number of on-site parking spaces to allow for visitors
 - (ii) the installation of bollards to prevent parking on grass verges
 - (iii) parking restrictions on Station Road to prevent road safety hazards.
- b) Approved Planning Application 13/00531/TIP – Bank End Quarry – Inert Waste Transfer Station and Recycling Facility – Planning Officer requested Applicant to respond about finalising the Section 106 Agreement on 23 March 2017 – **No further information**
- c) Springs Road Community Liaison Group Meeting Draft Minutes 31 August 2017 – **Noted**
- d) Yorkshire Wildlife Park Expansion Consultation Reports on Meetings at the DMBC Civic Office on 30 August 2017 and the Yorkshire Wildlife Park on 20 September 2017

RESOLVED (18)

That the report from Councillor McCarron circulated after the meeting at the DMBC Civic Office on 30 August 2017 be received and noted.

RESOLVED (19)

That the 'Non-Technical Transport Summary', provided at the second consultation meeting held at the Yorkshire Wildlife Park on 20 September 2017, and circulated by Councillor Johnson be received and noted.

- e) Summerfields Estate Green Space

Councillor Hornsby reported that he had been approached by residents who had suggested that a seat on the Summerfields Green Space area might be appreciated by the community.

RESOLVED (20)

That an item be included on the Agenda for the next meeting to enable consideration to be given to providing a seat on the Summerfield Green Space area.

13) CHAIR'S REPORT

- a) Draft Newsletter – October 2017

RESOLVED (21)

That the Clerk co-ordinate contributions with the aim of having the newsletter completed and delivered, by contractor, before the meeting on 20 October 2017.

- b) Length of Service

It was brought to the attention of Members that Councillor Patricia Schofield became a Member of the Parish Council on 4 October 1966 and would therefore have served continuously on the Council for 52 years by the date of the next meeting.

RESOLVED (22)

That Councillor Schofield be congratulated on her length of service and thanked for her services and contributions to the development of the community during her time in Office.

14) BLAXTON PLAYING FIELD

a) Bank End Road Boundary Fence

Members had inspected the boundary fence along Bank End Road following extensive work to clear the fence line in August 2017 and discussed the possibility of renewing the fence. The consensus was that the fencing could be brought up to an acceptable standard by replacing five or six posts and repairing small sections where necessary.

RESOLVED (23)

That the Clerk be requested to obtain quotations for replacing posts and patching the fencing.

RESOLVED (24)

That the Clerk be requested to add the periodic spraying of the fence line to the grounds maintenance programme for the Playing Field.

b) Condition of Far Boundary Fence

RESOLVED (25)

That the Clerk be requested to continue to press Ranskill Fencing Ltd to attend to defective parts of the fencing installed at the far end of the field in 2016 and to obtain quotations for repairing the defects.

15) BLAXTON VILLAGE HALL

a) Meeting 6 September 2017

Councillor Hornsby reported that the Village Hall Committee had decided to proceed with insulating the single brick walls of the Hall to conserve energy. Thirty new chairs had been ordered to replace aging stock and bookings continued to be good.

16) JOINT PLAYING FIELD

- a) Minutes 19 July 2017 – **Noted**
- b) Agenda 9 August 2017 – **Noted**
- c) Quad Bike Access to Playing Field via Darkie Lane

Councillor Johnson reported that there had been nuisance caused by quad bike access on to the Joint Playing Field via Darkie Lane off Station Road. Stephen Racjan offered to display a notice at the entrance to Darkie Lane.

RESOLVED (26)

That the report be noted and that the situation be monitored following installation of the notice kindly offered by Stephen Racjan.

d) Pavilion Update

Councillor Johnson reported that the Pavilion was nearing completion and that it would be officially opened on Sunday 22 October 2017. He also reported on the current position relating to the dispute with the contractor.

RESOLVED (27)

That the reports be noted and that appreciation for the efforts of all concerned for their hard work in bringing the project to a conclusion be recorded.

17) CORRESPONDENCE

RESOLVED (28)

That the following correspondence be noted:-

- a) YLCA South Yorkshire Branch – Questions for Meeting Speaker on 4 October 2017
- b) YLCA South Yorkshire Branch Meeting Agenda 4 October 2017
- c) HS2 Phase 2B Announcement
- d) NALC Chief Executive Bulletin 27 – 21 July 2017
- e) NALC Chief Executive Bulletin 28 – 31 July 2017
- f) NALC Chief Executive Bulletin 29 – 4 August 2017
- g) NALC Chief Executive Bulletin 30 – 18 August 2017
- h) NALC Chief Executive Bulletin 31 – 8 September 2017
- i) DCLG – The Good Councillor’s Guide to Finance and Transparency
- j) Trans-Pennine Trail (TPT) Newsletter
- k) YLCA Training provision – August to November 2017
- l) White Rose Update August 2017
- m) SY Fire and Rescue Authority Briefing September 2017
- n) SYPTE Doncaster School Bus Services
- o) Invitation to attend Doncaster Clinical Commissioning Group’s AGM 28 September 2017
- p) Rural News Sept 2017 from Community First Yorkshire (Formerly YRCC)
- q) Clerks & Councils Direct September 2017

18) DATE OF NEXT MEETING

RESOLVED (29)

That it be noted that the next meeting of the Parish Council was due to take place in Blaxton Village Hall on Thursday 19 October 2017 at 19:30.

Meeting closed at 21:15

Chair: _____

Date: _____