

**BLAXTON PARISH COUNCIL**

**MINUTES OF AN EXTRAORDINARY MEETING OF THE PARISH COUNCIL HELD ON  
TUESDAY 30 JANUARY 2018 IN BLAXTON VILLAGE HALL AT 19:45**

**PRESENT:** Councillors N McCarron (Chair), L Hornsby, R Johnson, P Oliver and P Schofield

**IN ATTENDANCE:** P A Dennis (Clerk)

**MEMBERS OF THE PUBLIC – NONE**

- 1) **APOLOGIES – All present**
- 2) **TO CONSIDER THE EXTENT, IF ANY, TO WHICH THE PUBLIC ARE TO BE EXCLUDED FROM THE MEETING – None**
- 3) **DECLARATION OF PREJUDICIAL INTERESTS, OTHER INTERESTS, THE RECEIPT OF GIFTS AND HOSPITALITY AND REQUESTS FOR DISPENSATION**
- 4) **ACCOUNTS & FINANCIAL MATTERS**

a) Payments for authorisation in retrospect 22 December 2017

RESOLVED (1)

That the following payments made on 22 December 2017 be authorised retrospectively:-

| <u>Payee/Invoice</u>              | <u>Description</u>  | <u>Net</u> | <u>VAT</u> | <u>Total</u> |
|-----------------------------------|---|------------|------------|--------------|
| Need A Hand<br><b>1864</b>        | Weed War Memorial 06/11/17                                      | 25.00      | 0.00       | 25.00        |
| Need A Hand<br><b>1868</b>        | Install and remove Christmas lights on War Memorial 02/12/17    | 95.00      | 0.00       | 95.00        |
| P A Dennis                        | Salary December 2017  | 367.50     | 0.00       | 367.50       |
| P A Dennis                        | Office, Telephone, Broadband Allowance December 2017            | 23.60      | 0.00       | 23.60        |
| P A Dennis<br><b>203012440424</b> | Reimbursement for 1&1 Website Hosting costs 08/12/17 - 08/01/18 | 19.99      | 4.00       | 23.99        |
| HMRC                              | Month 9 Contributions   | 93.20      | 0.00       | 93.20        |
|                                   |   |            |            | 628.29       |

b) Payments for authorisation 30 January 2018

RESOLVED (2)

That the following payments be authorised:-

| <u>Payee/Invoice No</u> | <u>Description</u>  | <u>Net</u> | <u>VAT</u> | <u>Total</u> |
|-------------------------|---------------------|------------|------------|--------------|
| P A Dennis              | Salary January 2018 | 367.50     | 0.00       | 367.50       |

| <u>Payee/Invoice No</u>           | <u>Description</u>  | <u>Net</u> | <u>VAT</u> | <u>Total</u>  |
|-----------------------------------|---|------------|------------|---------------|
| P A Dennis                        | Office, Telephone, Broadband Allowance January 2018             | 23.60      | 0.00       | 23.60         |
| P A Dennis<br><b>203012701016</b> | Reimbursement for 1&1 Website Hosting costs 08/01/18 - 08/02/18 | 19.99      | 4.00       | 23.99         |
| HMRC                              | Month 10 Contributions  | 93.20      | 0.00       | 93.20         |
| <b>Total</b>                      |   |            |            | <b>508.29</b> |

- c) Bank Reconciliation December 2017 – **Noted**  
d) Balances against the Budget to 12 January 2018 – **Noted**  
e) Notification of External Auditor – 2017/18 – 2021/22

RESOLVED (3)

That it be noted that PKF Littlejohn LLP had been appointed as External Auditors for the Parish Council for the period 2017/18 – 2021/22 and would carry out a limited assurance audit for the financial year 2017/18 since turnover for the year was likely to exceed £25,000.

- f) Draft Budget for 2018/19

The draft budget and development plan prepared by the Clerk for 2018/19 were considered.

RESOLVED (4)

That the Village Hall Committee be asked for estimates of expenditure on heating oil, electricity and cleaning to support the request for a grant of £1,600 in 2018/19.

RESOLVED (5)

That a budget of £21,182 be approved for 2018/19.

RESOLVED (6)

That the following items from the Development Plan be met from the 2017/18 budget but if not completed by 31 March 2018 appropriate provision be made in 2018/19 from reserves:-

- Replacement fencing along Blaxton Playing Field Boundary with public footpath – Estimated cost £1,100
- Replacement vehicle and pedestrian entrance gates in fence run along Blaxton Playing Field Boundary with public footpath – Estimated cost £2,000
- New pedestrian entrance gate between car park and play area – Estimated cost £800
- War Memorial resurfacing – Estimated cost £2,800

***Councillor P Schofield left the meeting at this point***

- g) Precept 2018/19

RESOLVED (7)

That the Precept for 2018/19 be set at £23,351, the same as set for 2017/18.

**5) PHARMACY APPLICATION IN FINNINGLEY**

RESOLVED (8)

That the Pharmacist from the Mayflower Medical Practice be invited to the next meeting of the Parish Council to discuss the application to open a Pharmacy at the Finningley Practice.

**6) ACCESS TO VILLAGE HALL FOR PARISH COUNCIL MEETINGS**

The Chair circulated copies of a letter from a Village Hall user about issues which occurred at the changeover of users on Thursday 16 November 2017, the date of the last Parish Council meeting. Councillors McCarron and Hornsby explained that this issue had been discussed at the Village Hall Committee meeting on 25 January 2018 and explained their views on the opinions raised.

The short time between the changeover of users was discussed. It was recognised that a Parish Council response could not be made at the meeting because the matter had arisen after the Agenda for this meeting had been issued. A Member suggested that Councillors notify the Clerk about possible solutions to the problem for inclusion on the Agenda for the February 2018 meeting. Possible solutions suggested in the meeting were that a Village Hall Committee member be invited to observe the changeover at the March 2018 meeting and that, in view of the clash, the Parish Council consider relocating to a different venue.

RESOLVED (9)

That the issue of access to the Village Hall for Parish Council meetings and possible solutions to this be considered at the Parish Council meeting to be held on Thursday 15 February 2018.

**7) DATE OF NEXT MEETING**

RESOLVED (10)

That it be noted that the next meeting of the Parish Council was due to take place in Blaxton Village Hall on Thursday 15 February 2018 at 19:30.

Meeting closed at 20:50

Chair: \_\_\_\_\_

Date: \_\_\_\_\_