

BLAXTON PARISH COUNCIL
RECEIPTS AND PAYMENTS ANALYSIS AND EXPLANATION OF ANNUAL RETURN VARIANCES FOR YEAR ENDING 31 MARCH 2018

	2016/17 £	2017/18 £	Variance £	Variance %	Explanation of Variances - More than 15% AND £200 in Boxes 2, 3, 4, 6 and 9
<u>RECEIPTS</u>					
<u>BOX 2 - ANNUAL PRECEPT</u>					
Precept	21,641.00	23,351.00	1,710.00	7.90	
BOX 2 Totals	21,641.00	23,351.00	1,710.00	7.90	Explanation not required
<u>BOX 3 - OTHER RECEIPTS</u>					
Council Tax Support Grant	907.00	907.00	0.00	0.00	
VAT Recovery	656.63	1,184.33	527.70	80.36	Change in year on year recoverable VAT
Deposit A/C Interest	0.81	1.47	0.66	81.48	Interest rate change
Other Income	1,372.69	379.80	-992.89	100.00	Sale of surplus postage stamps
Transfers to Deposit Account	0.00	0.00	0.00	0.00	No transfers in 2016/17
BOX 3 Totals	2,937.13	2,472.60	-464.53	-15.82	Explanations shown above
Receipts Totals	24,578.13		1,245.47	-100.00	
<u>PAYMENTS</u>					
<u>BOX 4 - STAFF COSTS</u>					
<u>Administration - Staffing</u>					
Clerk Salary	5,456.88	5,511.60	54.72	1.00	
Employer Pension Contributions	0.00	0.00	0.00	0.00	
Clerk Travel Expenses	0.00	0.00	0.00	0.00	
Clerk Allowance for working from home	300.00	300.00	0.00	0.00	
Employers NI	0.00	0.00	0.00	0.00	
Administration - Staffing Costs - BOX 4 Totals	5,756.88	5,811.60	54.72	0.95	Explanation not required

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	2014/15 £	2015/16 £	Variance £	Variance %	Explanation of Variances - More than 15% AND £200 in Boxes 2, 3, 4, 6 and 9
<u>BOX 6 - ALL OTHER PAYMENTS</u>					
<u>Administration - Running Costs</u>					
Postage	0.00	0.00	0.00	0.00	No stamps purchased in 2017/18
Office Equipment, Materials and Stationery	209.53	460.89	251.36	119.96	See Appendix 1 Notes
Chair's Allowance	120.00	120.00	0.00	0.00	No change
Members' Expenses	0.00	0.00	0.00	0.00	Agreement to reimburse Councillors for ink and paper from 19/11/15
Election Fees	0.00	0.00	0.00	0.00	
Room Hire	0.00	0.00	0.00	0.00	
Internal Audit	200.00	200.00	0.00	0.00	
External Audit	100.00	100.00	0.00	0.00	
Insurance	512.83	535.03	22.20	4.33	Marginal increase in all risks sums insured
Training	0.00	0.00	0.00	0.00	
Subscriptions RAY, SLCC, YLCA, Open S Soc, ICO	571.00	570.00	-1.00	-0.18	SLCC £10 reduction, YLCA £9 increase.
Publications	0.00	0.00	0.00	0.00	
Parish Publicity	0.00	75.00	75.00	100.00	No Newsletter 2016/17
Website	239.88	239.88	0.00	0.00	
Administration - Running Costs	1,953.24	2,300.80	347.56	17.79	
<u>Blaxton Playing Field</u>					
Maintenance of Playing Field Equipment	20.00	65.00	45.00	225.00	Lock replaced 2016/17, New Annual Safety check 2017/18
Grounds Maintenance	1,421.91	1,504.28	82.37	5.79	See Appendix 1 Notes
New Equipment and Furniture	595.00	0.00	-595.00	-100.00	No new equipment 2017/18
Blaxton Playing Field	2,036.91	1,569.28	-467.63	-22.96	

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<u>Joint Playing Field</u>					
Grant	1,800.00	1,475.00	-325.00	-18.06	Grant is £2,000pa LESS maintenance cost of Playing Field Access Ramp. See Appendix 1 Notes
Ramp Maintenance Costs (Recovered from Grant)	200.00	525.00	325.00	162.50	See Appendix 1 Notes
Emptying Dog Waste Bin	262.60	290.73	28.13	10.71	See Appendix 1 Notes
Joint Playing Field	2,262.60	2,290.73	28.13	1.24	
<u>Village Hall</u>					
Grant	1,600.00	1,600.00	0.00	0.00	No change
Village Hall	1,600.00	1,600.00	0.00	0.00	
<u>War Memorial and Street Furniture</u>					
Emptying Dog Waste Bin - Mosham/Bank End Roads	525.20	581.46	56.26	10.71	See Appendix 1 Notes
Planter Maintenance and Planting	699.17	654.00	-45.17	-6.46	See Appendix 1 Notes
Replacement War Memorial Flag	88.80	88.80	0.00	0.00	
War Memorial Maintenance	279.30	105.00	-174.30	-62.41	See Appendix 1 Notes
Street Furniture including Trees - New, Repair, Maintain	150.00	4,808.10	4,658.10	3,105.40	See Appendix 1 Notes
Christmas Lights - New, Repair, Maintain	108.12	95.00	-13.12	-12.13	See Appendix 1 Notes
War Memorial and Street Furniture	1,850.59	6,332.36	4,481.77	242.18	

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Section 137 Expenditure					
Section 137 of the Local Government Act 1972 enables Parish and Town Councils to spend up to the product of £7.57 per head of the Electorate for the benefit of people in the area on activities or projects not specifically authorised by other powers. During 2017/18 the number of electors for Blaxton was ??? 1,006 and the limit for expenditure not specifically authorised by other powers was £7,615.42.					
Grants to Charity	0.00	0.00	0.00	0.00	No change
Wreath Donation	80.00	100.00	20.00	25.00	Donation increased in 2017/18
Christmas Gifts for over 60's	0.00	0.00	0.00	0.00	Christmas gifts to senior citizens ceased.
Section 137 Expenditure	80.00	100.00	20.00	25.00	
VAT	561.73	1,567.88	1,006.15	179.12	Change in value of purchases subject to VAT
BOX 6 Totals	10,345.07	15,761.05	5,415.98	52.35	Explanations shown above and on Appendix 1
Payments Totals	16,101.95	21,572.65	5,470.70	33.98	

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BOX 9 - EXPLANATION OF FIXED AND LONG TERM ASSETS VARIANCES

At 31st March 2018 the following assets were held by the Council

Assets	2016/17 £	2017/18 £	Variances £	Explanations
Village Hall, Back Lane, Blaxton	188,606	188,606	0	
Playing Field, Bank End Road, Blaxton - 2 Acres	1	1	0	
Equipment, Playing Field, Bank End Road, Blaxton	0	0	0	
Playground equipment - swings (Monster Play)	5,000	5,000	0	
Diabolo Multiplay Unit	7,990	7,990	0	
Storm Shooter Ball Wall	3,144	3,144	0	
Goal Posts	495	495	0	
Joint Playing Field, Finningley - 3 Acres	1	1	0	
War Memorial	1	1	0	
Christmas Tree Lights (MK Illuminations Ltd)	0	0	0	Written off by Council 21/04/16 Minute 12(d)(ii) Resolution 16
Christmas Tree Lights	0	0	0	
Christmas Tree Lights	0	0	0	
3 x Dog Waste Bins	858	858	0	
6 x Public Seats @ £500 each	3,000	3,000	0	
2 x Planters	915	915	0	
1 x Planter (Civic Pride)	500	500	0	
1 x Bench (from Ward Members flexible budget)	500	500	0	
Three Tilia cordata Rancho (Native small leaved limes)	360	360	0	
Printer (Curry's)	130	130	0	
Lenovo B320/4 PC and software - S/N VS50180102	715	715	0	
Log Bench (1)	185	185	0	
Proludic Multi Play Unit	8,758	8,758	0	
Cockerel Rock N Roll Bounce About	2,248	2,248	0	
Cockerel Rock 2 way Bounce About	1,377	1,377	0	
Donkey Spring Mobile	1,579	1,579	0	
Springie Buggy	1,081	1,081	0	
A Max 2- 21x A4 - Notice Board	890	890	0	
60 Metres Xmas Lights (600), 2 x extension leads, 'Y' Splitter	181	181	0	
60 Metres Xmas Lights (600), 1 x extension leads, 'Y' Splitter	191	191	0	

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Assets	2016/17 £	2017/18 £	Variances £	Explanations
1 metre high iron railings on three sides with single gate access and 1.5 metre stone wall to fourth side	1,000	1,000	0	
Black Cherry Tree	300	300	0	
Nordman Fir Tree	300	300	0	
Conifer	300	300	0	
Seat - Teak	500	500	0	
Seat - Metal supports with wooden rails	500	500	0	
Seat - Metal supports with wooden rails	500	500	0	
Seat - Metal supports with wooden rails	500	500	0	
Golden Jubilee Tree	200	200	0	
Golden Jubilee Tree	200	200	0	
Golden Jubilee Tree	200	200	0	
Log Bench	185	185	0	
Log Bench	185	185	0	
Acquired 2015/16				
Amberol Planter	350	350	0	Acquired 04/11/2015
60 Metres Xmas Lights (600)	114	114	0	Acquired 20/01/2016
Wrought ironwork for display of wreaths	610	610	0	Acquired 18/02/2016
Slabs around four planters	940	940	0	Acquired 17/03/2016
Omitted 2014/15				
Picnic Bench - Blaxton Playing Field	295	295	0	Missed during 2014/15 Inventory/Asset check
Golden Jubilee Tree	200	200	0	Missed during 2014/15 Inventory/Asset check
Additions during 2016/17				
Wooden Outdoor Table	295	295	0	
Wooden Bench	150	150	0	
Wooden Bench	150	150	0	
New Fencing - Far End	885	885	0	
Xmas Direct (CCTC Ltd) , Inv XS00194051 10 Metre extension cable	13	13	0	

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<u>Assets</u>	2016/17	£	2017/18	£	Variances	£	<u>Explanations</u>
<u>Additions during 2017/18</u>							
Fujitsu Scansnap ix500 Nuance Power Pdf Standard			299		299		
Broxap Recycled Plastic Roadside seat - Persley			538		538		
4 x 'Welcome to Blaxton' signs, three pairs posts, three pairs of finials			3,059		3,059		
Installation of 'Blaxton' signs.			523		523		
Broxap Recycled Plastic Roadside seat - Persley			538		538		
Assets - BOX 9 Totals		237,578		242,535		4,957	Total Variance 2016/17 to 2017/18

OTHER INFORMATION

Nil values are reported in respect of Leases, Borrowings, Capital Reserves, Earmarked Reserves, Tenancies, Advertising and Publicity, Contingent Liabilities and Pensions.

Chair:- _____

Date:- _____

BLAXTON PARISH COUNCIL				
EXPLANATION OF VARIANCE NOTES 2016/17 - 2017/18				
Budget Heading	2016/17	2017/18	Var £	Comments
Administration - Running Costs				
Office Equipment, Materials and Stationery				
Ink and Paper	129.55	90.91	-38.64	Agendas sent by email from 2015/16
MS Office 365 Subs	49.99	49.99	0.00	
Norton Security	29.99	20.82	-9.17	Reduction in cost and VAT recovery
Scansnap Scanner	0.00	299.17	299.17	New 2017/18
Office Equipment, Materials and Stationery	209.53	460.89	251.36	
Blaxton Playing Field				
Strim entrance	125.00	125.00	0.00	
Clear vegetation from Basketball Court			0.00	
Gang Mow Field	388.41	504.28	115.87	11 cuts at £35.31 in 2016/17, 14 cuts at £36.02 in 2017/18
Replacement 32 metres Chain link fence	883.50	0.00	-883.50	One-off 2016/17
Strim around play equipment	25.00	25.00	0.00	
Clear 292 metre fence line 1 metre back, remove self-set trees and apply herbicide	0.00	850.00	850.00	One-off 2017/18
Blaxton Playing Field	1,421.91	1,504.28	82.37	
Joint Playing Field				
Grant	1,800.00	1,475.00	-325.00	Change in ramp cutting deductions
Slope cutting around access ramp	200.00	250.00	50.00	4 cuts 2016/17 and 5 cuts 2017/18
Periodic vegetation cut back on access path to ramp	0.00	275.00	275.00	Infrequent maintenance
Joint Playing Field	2,000.00	2,000.00	0.00	
Joint Playing Field Dog Waste Bin				
1 Dog Waste Bin	262.60	290.73	28.13	16 @ £5.15 + 34 @ £5.30 in 2016/17 and . 16 @ £5.30 + 12 @ £5.4175 + 26 @ £5.42 in 2017/18
Joint Playing Field Dog Waste Bin	525.20	581.46	28.13	
War Memorial and Street Furniture				
Dog Waste Bins (2) emptying	525.20	581.46	56.26	16 @ £5.15 + 34 @ £5.30 in 2016/17 and . 16 @ £5.30 + 12 @ £5.4175 + 26 @ £5.42 in 2017/18
Planter Maintenance and Planting				
Spring Planting	327.00	327.00	0.00	3 Planters
Autumn Planting	327.00	327.00	0.00	4 Planter in Autumn 2015/16
Bulbs and additional planter stock	45.17	0.00	-45.17	No additional items needed 2017/18

Planter Maintenance and Planting	699.17	654.00	-45.17	
War Memorial Maintenance	279.30	105.00	-174.30	2016/17 - replace floodlight junction boxes and lock (£119.30), Prune tree £75, GM £85. 2017/18 - Just 4 GM Visits.
<u>Street Furniture including Trees - New, Repair, Maintain</u>				
2 x Persley BX81 1040 Recycled roadside Seats	0.00	1,076.00	1,076.00	One-off purchase
4 x 'Welcome to Blaxton' signs, three pairs posts, three pairs of finials and installation	0.00	3,582.10	3,582.10	One-off purchase
Seat Maintenance	150.00	150.00	0.00	
Street Furniture including Trees - New, Repair, Maintain	150.00	4,808.10	4,658.10	
<u>Christmas Lights</u>				
120 Metres Christmas Lights	13.12	0.00	-13.12	Additional lighting cable 2016/17
Lights Installation	95.00	95.00	0.00	No change
Christmas Lights	108.12	95.00	-13.12	