

BLAXTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 18 JULY 2019 IN BLAXTON VILLAGE HALL AT 19:35

PRESENT: Councillors R Dennis (Chair), R Johnson, N McCarron, P Schofield and J Scutt

IN ATTENDANCE: P A Dennis (Clerk)

MEMBERS OF THE PUBLIC – 11

1) APOLOGIES – None

2) TO CONSIDER THE EXTENT, IF ANY, TO WHICH THE PUBLIC ARE TO BE EXCLUDED FROM THE MEETING – None

3) DECLARATION OF PREJUDICIAL INTERESTS, OTHER INTERESTS, THE RECEIPT OF GIFTS AND HOSPITALITY AND REQUESTS FOR DISPENSATION – None

4) MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20 JUNE 2019

RESOLVED (1)

That the Minutes of the Parish Council Meeting held on 20 June 2019 be confirmed as a correct record and signed by the Chair.

5) PUBLIC PARTICIPATION

a) Defibrillator Presentation

Will Bedford attended the meeting and delivered a very informative presentation about the provision of publicly accessible Defibrillators. The presentation covered acquisition costs, grants, installation requirements, training opportunities and running costs. Will answered questions from members of the Village Hall Committee and Parish Councillors.

The Chair thanked Will Bedford for his presentation and explained that the Council would decide what action to take under item 11(f) later in the meeting.

b) HGV traffic, operation times, and speed of all vehicles

A number of residents from Bank End Road attended the meeting to express their concerns about HGV speed and operating hours. It was reported that vehicles were running loaded along Bank End Road at 03:45 Monday to Saturday, causing nuisance to residents. Doubts were expressed as to whether HGVs observed the speed limits and accounts of long skid marks caused by HGV braking were provided.

Residents asked if a 30mph speed limit could be applied to the approaches to Blaxton Roundabout. Parish Councillors explained that the Council had been pressing DMBC to reduce speed limits for some years without success, reasons given for rejecting proposals for Blaxton were higher numbers of serious accident elsewhere and budget restrictions.

Councillors advised that residents should address their concerns to DMBC and keep the Council informed via the Clerk so that the Council could continue to press DMBC for action to improve road safety.

c) First Bus – Service withdrawals

A resident complained about Service 57f cancellations without notice during week beginning 15 July 2019.

RESOLVED (2)

That the Clerk be requested to raise the issue of frequent Service 57f cancellations with the service provider.

6) **MATTERS ARISING FROM THE MINUTES**

War Memorial Choice of Trees – Resolution 4

The Clerk reported that, as authorised by Resolution 4 of the meeting held on 20 June 2019, an additional Cherry Tree had been added to the order and that confirmation of the revised cost and the project start date were awaited.

7) **DMBC AND EAST AREA COMMUNITIES TEAM ISSUES**

a) Parish Councils' Joint Consultative Committee (PCJCC) 10 July 2019

Councillors McCarron and Johnson reported on the PCJCC meeting held on 10 July 2019 which received information on waste recycling (100% of material collected is recycled), the Planning Committee Peer Review, which found 17 issues that needed to be addressed, an update on Street Scene Services which had achieved a £2.5 million reduction in operating costs since 2016 and, the attendance of the Police and Crime Commissioner at a future PCJCC meeting to answer questions from the Committee Members.

RESOLVED (3)

That Councillors McCarron and Johnson be thanked for their reports.

b) Highways Issues

Traffic Speed, Volume, Type and Planning Approvals – Resolution 7 – Ward Members have been asked to pursue at every opportunity – **Noted**

c) Report from Ward Members issued by email 16/07/19

A report which summarised Ward Member activities was emailed to Parish Councillors on 16 July 2019. Issues covered included HGV traffic in the Ward, the pedestrian crossing for Hurst Lane (apparently planned for installation in August 2019), Bus Service arrangements during the closure of Hurst Lane whilst the roundabout is installed and the setting up of a Community Alcohol Partnership (CAP)

RESOLVED (4)

That the report be received and noted.

8) **POLICING ISSUES**

a) PCSO Drop-In Sessions started 11 July 2019 in Blaxton Village Hall – **Noted**

b) Ward Member Newsletters – **Noted**

c) Community Alcohol Partnership (CAP) Launch 12 July 2019

Councillor Johnson reported on the Community Alcohol Partnership (CAP) Launch meeting, where an Action Plan (to be forwarded to the Clerk for distribution to Members) had been issued. The official public launch of the Action Plan would take place on 25 July 2019.

RESOLVED (5)

That Councillor Johnson be thanked for his report and that the actions being taken to deal with this issue be welcomed.

- d) Police and Crime Commissioner's Newsletter May/June 2019 – **Noted**
e) South Yorkshire Police and Crime Panel Annual Report 2018/19 – **Noted**

9) DONCASTER SHEFFIELD AIRPORT (DSA)

a) Airport Consultative Committee 11 July 2019

Councillor McCarron reported on the Airport Consultative Committee meeting held on 11 July 2019 where members received information about airspace changes, aircraft operator changes, passenger and cargo number increases, additional retail outlets, helicopter training flights, the solar farm to be installed on land off Old Bawtry Road, Finningley, the reintroduction of the Transport Forum and, road sign changes from Robin Hood Airport to Doncaster Sheffield Airport (DSA).

RESOLVED (6)

That Councillor McCarron be thanked for her report which was noted.

10) YORKSHIRE WILDLIFE PARK (YWP) CONSULTATIVE COMMITTEE

- a) Draft Minutes of Extra Meeting on 18 June 2019 – **Noted**
b) Consultative Committee Agenda 11 July 2019

Councillor Schofield reported on the meeting held on 11 July 2019 which had focussed mainly on the closure of Hurst Lane to traffic during the school Summer break to allow for the installation of a roundabout to serve the new access to the Park and, concerns about the location of the bus stop on Mosham Road where space for bus users to wait seemed to be very limited.

RESOLVED (7)

That Councillor Schofield be thanked for her report which was noted.

11) ADMINISTRATIVE & FINANCIAL MATTERS

- a) Payments for authorisation 18 July 2019

RESOLVED (8)

That the following payments be approved:-

<u>Payee/Invoice No</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
Glendale Countryside GC446PC01873	BPF Grass Cutting 21 June 2019	37.84	7.57	45.41
Need A Hand 1965	Weed War Memorial and apply herbicide 13/07/19	35.00	0.00	35.00
P A Dennis	Salary July 2019	386.57	0.00	386.57
P A Dennis	Office, Telephone, Broadband Allowance July 2019	23.60	0.00	23.60
P A Dennis 203018110064	Reimbursement for 1&1 Website Hosting costs 08/07/19 - 08/08/19	19.99	4.00	23.99
HMRC	Month 4 Contributions	98.00	0.00	98.00
Total				612.57

- b) Bank Reconciliation June 2019 – **Noted**
- c) Balances against Budgets to 12 July 2019 – **Noted**
- d) Revised Cashflow Forecast 2019/20 – **Noted**
- e) Transfer of Business Premium Account Balance to Community Current Account – Resolution 14 – **Noted that Balance Transferred 04/07/19**

f) Defibrillator

Council discussed the presentation by Will Bedford about the provision and use of a defibrillator.

RESOLVED (9)

That the Council agree to the provision of a defibrillator for installation outside Blaxton Village Hall subject to the agreement of the Village Hall Committee and, that the Clerk be requested to explore grant funding opportunities, find out current costs for the device, storage cabinet and electrical supply installation and, report back to the next meeting of the Parish Council.

g) The Public Sector Bodies (Websites and Mobile Applications) (No.2) Accessibility Regulations, 2018

RESOLVED (10)

That the Clerk be requested to monitor how this issue is being dealt with elsewhere and report back to the Council in time for appropriate actions to be taken.

h) Review of Financial Regulations and Standing Orders

At the meeting on 20 June 2019 this item was deferred for consideration at this meeting.

Copies of the current Financial Regulations and Standing Orders were circulated by email on 15 June 2019.

RESOLVED (11)

That the following amendments be made to Standing Orders:-

Standing Order 3(w) be amended to read – “**A meeting shall not exceed 2½ hours.**”

Standing Order 15(b) (xv) – (xviii) be amended to read as follows (changes in Italics):-

- xv. refer a planning application received by the council to all Members of the council within two working days of receipt ~~to facilitate an extraordinary meeting if the nature of a planning application requires consideration before the next ordinary meeting of the council;~~
- xvi. *if the response deadline for comments on the planning application is prior to the next full meeting of the Council, ask all Members by email for their opinions and, if no objections are received, or an objection or comment is agreed by all members by email, be authorised to respond on behalf of the Council and report this delegated action to the next meeting of the Council.*
- xvii. *if any Member has concerns about a planning application and indicates that they wish to discuss the matter at a Council meeting, request an extension to the deadline for the submission of comments.*
- xviii. *if the Local Planning Authority is unable to extend the deadline for comments notify Members and make arrangements for an extra ordinary meeting to be held to consider the planning application*

i) Financial Regulations

RESOLVED (12)

That no changes be made to Financial Regulations.

i) Review of Annual Governance Statement – Resolution 25

RESOLVED (13)

That the Council's responsibilities in ensuring the accuracy of the Annual Governance Return (previously circulated to Members) be noted.

j) Management of Activities previously undertaken by Councillor McCarron

The Parish Council recorded thanks to Councillor McCarron for her work in managing a great number of activities on behalf of the Council including the oversight of planter stock acquisition, supervision of planter planting, identifying when planters needed to be watered, grounds maintenance on Blaxton Playing Field (other than gang mowing), grounds maintenance of the Joint Playing Field ramp area, oversight of the need for roadside seat maintenance, storage of the Christmas lights and the organisation of the Remembrance Service which was complex.

RESOLVED (14)

That Councillor McCarron be thanked for her significant involvement in these activities over a period of many years.

RESOLVED (15)

That the following arrangements apply to the these tasks in future:-

- i) **Planters** – Clerk to discuss arrangements with Contractor for planting and watering and report back to Council.
- ii) **Joint Playing Field Ramp and Footpath from Lower Pasture** – Joint Playing Field Association to monitor ramp grounds maintenance needs and notify Clerk

to request Contractor to do routine strimming and spraying or ask for a quotation for one-off work.

- iii) **Blaxton Playing Field Grounds Maintenance** – Clerk to discuss arrangements with Contractor for mowing and strimming public footpath area, strimming round equipment and furniture and spraying each side of ‘middle fence’.
- iv) **Roadside Seats** – Clerk to request Contractor to inspect and recommend actions in June each year.
- v) **Storage of Christmas Lights** – Councillor Scutt kindly offered to store the Christmas lights – Clerk to request Contractor to install and remove.
- vi) **Remembrance Service Organisation** – deferred for further consideration at the Parish Council meeting on 19 September 2019.

12) PLANNING

- a) **19/00001/ENFNOT** – Land on the East Side of Thorne Road, Blaxton, Doncaster. Appeal against enforcement action for use of site for motor cross and quad bike track under grounds C & E. Planning Inspectorate Reference – APP/F4410/C/19/3222999 – **Appeal Dismissed – Noted**

- b) White and Carter site Developments – Section 106 Funding – Resolution 18

Further to Resolution 18 of the last meeting, the Council considered possible enhancements to the Summerfields Open Space (SOS) area and improvements on Blaxton Playing Field. Members recalled that the SOS was subject to a number of restrictive conditions but, felt that one or two additional seats and shrubs or trees could be of benefit, with a view to creating a ‘peaceful area’.

With regard to Blaxton Playing Field it was felt that hard surfacing the entrance and the area designated as a car park, rectifying drainage issues, replacing the existing fencing between the Playing Field and the agricultural field and, installing rabbit fencing would be the top priorities. These would be followed by the replacement of the fencing between the car park and children’s play area, the installation of adult exercise equipment and, possibly the upgrade of the basketball area to a MUGA

RESOLVED (16)

That the Clerk be requested to update DMBC and Ward Members with this information and begin to obtain indicative estimates for these projects.

- c) Joint Parish Councils’ Working Party – NCC Draft Nottinghamshire Minerals Local Plan Public Consultation Resolution 19 – Nomination of two Representatives

RESOLVED (17)

That Councillors N McCarron and J Scutt be nominated to represent Blaxton Parish Council on the Working Party which would produce a joint response to the Draft Nottinghamshire Minerals Local Plan Public Consultation and, that the Clerk be authorised to attend to provide information about the impacts of mineral related activities in the area.

- d) 19/00486/FUL – Yorkshire Wildlife Park construction of raised walkway – **Neutral response – Neither support nor object**

13) BLAXTON PLAYING FIELD

- a) Roundabout – Resolution 22

RESOLVED (18)

That it be noted that, in accordance with Resolution 22 of the last meeting, the Clerk had ordered the Spiro Whirl Roundabout from Wicksteed for a maximum installed cost of £7,401.40 and, that the installation date, still to be confirmed, could be in mid-September.

14) BLAXTON VILLAGE HALL – Next Meeting September 2019

15) JOINT PLAYING FIELD

- a) Joint Playing Field Audited Accounts 2018/19 – **Noted**
b) AGM & Ordinary Meeting Minutes 19th June 2019 – **Noted**
c) Agenda 17 July 2019 and copies of User Agreements

RESOLVED (19)

That the documents be noted and, that it also be noted, that fee revisions could be considered again after October 2019 when more information about annual Pavilion running costs would be available.

16) CORRESPONDENCE

RESOLVED (20)

That the following items be noted:-

- a) YLCA Annual Review 2018/2019
b) YLCA Joint Annual Meeting 2019 – 13 July 2019
c) YLCA White Rose Update July Edition
d) NALC Chief Executive Bulletin 28 June 2019
e) Protocol on Marking the Death of a Senior National Figure
f) Clerks and Councils Direct – July 2019

17) DATE OF NEXT MEETING

RESOLVED (21)

That it be noted that the next meeting of the Parish Council was due to take place on Thursday 19 September 2019 at 19:35 in Blaxton Village Hall.

Meeting closed at 22:04

Chair: _____

Date: _____