

BLAXTON PARISH COUNCIL
RECEIPTS AND PAYMENTS ANALYSIS AND EXPLANATION OF ANNUAL RETURN VARIANCES FOR YEAR ENDING 31 MARCH 2020

	2018/19 £	2019/20 £	Variance £	Variance %	Explanation of Variances - More than 15% AND £200 in Boxes 2, 3, 4, <u>6 and 9</u>
<u>RECEIPTS</u>					
<u>BOX 2 - ANNUAL PRECEPT</u>					
Precept	23,351.00	23,762.00	411.00	1.76	
BOX 2 Totals	23,351.00	23,762.00	411.00	1.76	Explanation not required
<u>BOX 3 - OTHER RECEIPTS</u>					
Council Tax Support Grant	677.00	338.00	-339.00	-50.07	2018/19 Grant from DMBC kept reduced by 50% for 2019/20
VAT Recovery	2,232.74	5,289.20	3,056.46	136.89	Change in year on year recoverable VAT
Business Saver A/C Interest	4.36	1.48	-2.88	-66.06	Reduced interest on Saver A/C & Balance transferred to Current A/C
Other Income	40.00	550.00	510.00	100.00	£50 Cashback on Printer Purchase and £500 Donation to War Memorial Renovation
BOX 3 Totals	2,954.10	6,178.68	3,224.58	109.16	Explanations shown above
Receipts Totals	26,305.10	29,940.68	3,635.58	13.82	<i>Rounded £6,178.68 down to £6,178.00 on AGAR Section 2 to Balance</i>
<u>PAYMENTS</u>					
<u>BOX 4 - STAFF COSTS</u>					
<u>Administration - Staffing</u>					
Clerk Salary	5,621.64	5,801.04	179.40	3.19	
Employer Pension Contributions	0.00	0.00	0.00	0.00	
Clerk Travel Expenses	0.00	0.00	0.00	0.00	
Clerk Allowance for working from home	300.00	300.00	0.00	0.00	
Employers NI	0.00	0.00	0.00	0.00	
Administration - Staffing Costs - BOX 4 Totals	5,921.64	6,101.04	179.40	3.03	Explanation not required

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<u>BOX 6 - ALL OTHER PAYMENTS</u>					
<u>Administration - Running Costs</u>					
Postage	0.00	0.00	0.00	0.00	No stamps purchased in 2019/20
Office Equipment, Materials and Stationery	348.80	206.36	-142.44	-40.84	See Appendix 1 Notes
Chair's Allowance	120.00	120.00	0.00	0.00	No change
Members' Expenses	0.00	0.00	0.00	0.00	No change
Election Fees	0.00	0.00	0.00	0.00	Next Local Elections May 2021
Room Hire	0.00	0.00	0.00	0.00	No change
Internal Audit	210.00	210.00	0.00	0.00	No change
External Audit	200.00	200.00	0.00	0.00	No change
Insurance	588.76	611.28	22.52	3.82	Acceptance of new three year contract
Training	153.70	0.00	-153.70	0.00	No training purchased during 2019/20
Subscriptions RAY, SLCC, YLCA, Open S Soc, ICO	622.00	599.00	-23.00	-3.70	RAY Cancelled (-£35) minor increases in SLCC and YLCA
Publications	17.22	10.00	-7.22	-41.93	Change in year on year needs
Parish Publicity	0.00	0.00	0.00	0.00	No Newsletters
Website	239.88	248.91	9.03	3.76	Increase from £19.99pm to £23.00pm from 08/01/20
Administration - Running Costs	2,500.36	2,205.55	-294.81	-11.79	
<u>Blaxton Playing Field</u>					
Maintenance of Playing Field Equipment	405.00	435.00	30.00	7.41	See Appendix 1 Notes
Grounds Maintenance	1,112.30	1,006.92	-105.38	-9.47	See Appendix 1 Notes
New Equipment and Furniture	5,838.20	9,440.04	3,601.84	61.69	See Appendix 1 Notes
Blaxton Playing Field	7,355.50	10,881.96	3,526.46	47.94	

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	2018/19 £	2019/20 £	Variance £	Variance %	Explanation of Variances - More than 15% AND £200 in Boxes 2, 3, 4, <u>6 and 9</u>
<u>Joint Playing Field</u>					
Grant	1,850.00	1,850.00	0.00	0.00	Grant is £2,000pa LESS maintenance cost of Playing Field Access Ramp.
Ramp Maintenance Costs (Recovered from Grant)	150.00	150.00	0.00	0.00	No Change
Emptying Dog Waste Bin	289.82	200.35	-89.47	-30.87	See Appendix 1 Notes
Joint Playing Field	2,289.82	2,200.35	-89.47	-3.91	
<u>Village Hall</u>					
Grant	1,600.00	1,600.00	0.00	0.00	No change
Defibrillator	0.00	999.00	999.00	100.00	Payment towards Cpad and Cabinet for Defibrillator
Village Hall	1,600.00	2,599.00	999.00	100.00	
<u>War Memorial and Street Furniture</u>					
Emptying Dog Waste Bin - Mosham/Bank End Roads	579.64	285.90	-293.74	-50.68	See Appendix 1 Notes
Planter Maintenance and Planting	789.00	751.20	-37.80	-4.79	See Appendix 1 Notes
Replacement War Memorial Flag	88.80	0.00	-88.80	-100.00	Not needed 2019/20
War Memorial Maintenance	825.00	15,261.00	14,436.00	1,749.82	See Appendix 1 Notes
Street Furniture including Trees - New, Repair, Maintain	1,742.24	0.00	-1,742.24	-100.00	See Appendix 1 Notes
Christmas Lights - New, Repair, Maintain	110.00	110.00	0.00	0.00	No change
War Memorial and Street Furniture	4,134.68	16,408.10	12,273.42	296.84	

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<u>Section 137 Expenditure</u>					
Section 137 of the Local Government Act 1972 enables Parish and Town Councils to spend up to the product of £8.12 per head of the Electorate for the benefit of people in the area on activities or projects not specifically authorised by other powers. During 2018/19 the number of electors for Blaxton was 1,008 and the limit for expenditure not specifically authorised by other powers was £8,185.					
Grants to Charity	0.00	0.00	0.00	0.00	No change
Wreath Donation	100.00	150.00	50.00	50.00	Donation increased for 2019/20
Section 137 Expenditure	100.00	150.00	50.00	50.00	
VAT	1,879.97	5,329.38	3,449.41	183.48	Change in value of purchases subject to VAT
BOX 6 Totals	19,860.33	39,774.34	19,914.01	100.27	Explanations shown above and on Appendix 1
Payments Totals	25,781.97	45,875.38	20,093.41	77.94	

BLAXTON PARISH COUNCIL

BOX 9 - EXPLANATION OF FIXED AND LONG TERM ASSETS VARIANCES

At 31st March 2020 the following assets were held by the Council

<u>Assets</u>	2018/19	2019/20	Variances	<u>Explanations</u>
	£	£	£	
Village Hall, Back Lane, Blaxton	188,606	188,606	0	
Playing Field, Bank End Road, Blaxton - 2 Acres	1	1	0	
Playground equipment - swings (Monster Play)	5,000	5,000	0	
Diabolo Multiplay Unit	7,990	7,990	0	
Storm Shooter Ball Wall	3,144	3,144	0	
Goal Posts	495	495	0	
Joint Playing Field, Finningley - 3 Acres	1	1	0	
War Memorial	1	1	0	
3 x Dog Waste Bins	858	858	0	
6 x Public Seats @ £500 each	3,000	3,000	0	
2 x Planters	915	915	0	
1 x Planter (Civic Pride)	500	500	0	
1 x Bench (from Ward Members flexible budget)	500	500	0	
Three Tilia cordata Rancho (Native small leaved limes)	360	360	0	
Printer (Curry's)	0	0	0	
Lenovo B320/4 PC and software - S/N VS50180102	715	715	0	
Log Bench (1)	185	185	0	
Proludic Multi Play Unit	8,758	8,758	0	
Cockerel Rock N Roll Bounce About	2,248	2,248	0	
Cockerel Rock 2 way Bounce About	1,377	1,377	0	
Donkey Spring Mobile	1,579	1,579	0	
Springie Buggy	1,081	1,081	0	
A Max 2- 21x A4 - Notice Board	890	890	0	
60 Metres Xmas Lights (600), 2 x extension leads, 'Y' Splitter	181	181	0	
60 Metres Xmas Lights (600), 1 x extension leads, 'Y' Splitter	191	191	0	

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<u>Assets</u>	2018/19 £	2019/20 £	Variances £	<u>Explanations</u>
1 metre high iron railings on three sides with single gate access and 1.5 metre stone wall to fourth side	1,000	1,000	0	
Black Cherry Tree	300	300	0	
Nordman Fir Tree	300	0	-300	Disposed of as part of grounds makeover 22/10/19
Conifer	300	0	-300	Disposed of as part of grounds makeover 22/10/19
Seat - Teak	500	500	0	
Seat - Metal supports with wooden rails	500	500	0	
Seat - Metal supports with wooden rails	500	500	0	
Seat - Metal supports with wooden rails	500	500	0	
Golden Jubilee Tree	200	200	0	
Golden Jubilee Tree	200	200	0	
Golden Jubilee Tree	200	200	0	
Log Bench	185	185	0	
Log Bench	185	185	0	
Acquired 2015/16				
Amberol Planter	350	350	0	
60 Metres Xmas Lights (600)	114	114	0	
Wrought ironwork for display of wreaths	610	610	0	
Slabs around four planters	940	940	0	
Omitted 2014/15				
Picnic Bench - Blaxton Playing Field	295	295	0	
Golden Jubilee Tree	200	200	0	
Additions during 2016/17				
Wooden Outdoor Table	295	295	0	
Wooden Bench	150	150	0	
Wooden Bench	150	150	0	
New Fencing - Far End	885	885	0	
Xmas Direct (CCTC Ltd) , Inv XS00194051 10 Metre extension cable	13	13	0	
Additions during 2017/18				
Fujitsu Scansnap ix500 Nuance Power Pdf Standard	299	299	0	
Broxap Recycled Plastic Roadside seat - Persley	538	538	0	
4 x 'Welcome to Blaxton' signs, three pairs posts, three pairs of finials	3,059	3,059	0	
Installation of 'Blaxton' signs.	523	523	0	

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<u>Assets</u>	2018/19 £	2019/20 £	Variences £	<u>Explanations</u>
Broxap Recycled Plastic Roadside seat - Persley	538	538	0	
<u>Additions during 2018/19</u>				
Slab base to existing Bank End Rd seat (101), install seat (106) & slab base (108) Summerfields green space	1,027	1,027	0	
Supply and Install self-closing pedestrian gate (109), double vehicle access gate (110) and fencing - 42 metres(111) along boundary with Pubic Footpath No1.	5,653	5,653	0	
HP Office Jet Pro 7740 printer	124	124	0	Acquired 21/02/2019
<u>Additions during 2019/20</u>				
Stock Fencing 229 metres on Southern Boundary	0	2,279	2,279	Acquired 17/04/2019
Wicksteed Spirowhirl Roundabout and groundworks	0	7,161	7,161	Acquired 15/10/2019
Ground work preparation and laying of resin bound surfacing	0	14,701	14,701	Acquired 22/10/2019
Prunus Amanogawa - flowering Cherry Tree - (Left, viewed from front)	0	262	262	Acquired 22/10/2019
Prunus Amanogawa - flowering Cherry Tree - (Right, viewed from front)	0	263	263	Acquired 22/10/2019
Defib Case 2 External locked cabinet	0	500	500	Acquired 28/03/2020
AED Semi Auto device iPad SP1	0	999	999	Acquired 28/03/2020
Assets - BOX 9 Totals	249,209	274,774	25,565	Total Variance 2018/19 to 2019/20

OTHER INFORMATION

Nil values are reported in respect of Leases, Borrowings, Capital Reserves, Earmarked Reserves, Tenancies, Advertising and Publicity, Contingent Liabilities and Pensions.

Chair:- 

Date:- 16/07/20

BLAXTON PARISH COUNCIL				
EXPLANATION OF VARIANCE NOTES 2018/19 - 2019/20				
Budget Headings	2018/19	2019/20	Var £	Comments
Administration - Running Costs				
<u>Office Equipment, Materials and Stationery</u>				
Ink and Paper	124.41	135.55	11.14	Difference in ink and paper purchases
MS Office 365 Subs	49.99	49.99	0.00	No Change
Norton Security	41.66	20.82	-20.84	Price Change
HP7740 Printer Purchase	124.17	0.00	-124.17	Printer purchased 21/02/19
Bespoke Information Dividers	4.97	0.00	-4.97	2018/19 requirement
Village Hall Deeds	3.60	0.00	-3.60	2018/19 requirement
Office Equipment, Materials and Stationery	348.80	206.36	-142.44	
Blaxton Playing Field				
<u>Maintain Playing Field Equipment</u>				
Annual Safety Inspection	65.00	65.00	0.00	No change
Preservative to Wooden Furniture	100.00	125.00	25.00	Cost Increase
Implement Safety Recommendations	240.00	0.00	-240.00	No costs 2019/20
Reset dislocated Gate Post	0.00	100.00	100.00	2019/20 requirement
Replace 2 x Flat Swing Seats	0.00	145.00	145.00	2019/20 requirement
Maintain Playing Field Equipment	405.00	435.00	30.00	
<u>Grounds Maintenance</u>				
Strim entrance	125.00	65.00	-60.00	2018/19 - 3 cuts @ £30 and 1 @ £35 2019/20 - 2 cuts £30 and £35
Gang Mow Field	482.30	491.92	9.62	13 Cuts at £37.10 2018/19; 13 Cuts at £37.84 2019/20
Strim around play equipment	90.00	0.00	-90.00	No charge 2019/20
Pest Control	340.00	450.00	110.00	Mole control added to rabbit control 2019/20
Apply herbicide to fence lines D,E,H,I J and around play equipment 18/02/19	75.00	0.00	-75.00	Not sprayed 2019/20
Grounds Maintenance	1,112.30	1,006.92	-105.38	
<u>New Equipment</u>				
Warning Sign and Playing Field Sign	155.18	0.00	-155.18	One off 2018/19
Fencing, Gates 49mtr to public footpath boundary and gate locks	5,683.02	0.00	-5,683.02	One off 2018/19
Supply and Erect 229mtr stock fencing and remove old 17/04/19	0.00	2,278.64	2,278.64	One off 2019/20
Spirowhirl Roundabout and groundworks 15/10/19	0.00	7,161.40	7,161.40	One off 2019/20
New Equipment	5,838.20	9,440.04	3,601.84	
Blaxton Playing Field	7,355.50	10,881.96	3,526.46	

<u>Joint Playing Field</u>				
Grant	1,850.00	1,850.00	0.00	No Change
Cutting banking around access ramp	150.00	150.00	0.00	2 Cuts at £60 and one herbicide application £30 2018/19 & 2019/20
Joint Playing Field	2,000.00	2,000.00	0.00	
<u>Joint Playing Field Dog Waste Bin</u>				
1 Dog Waste Bin	289.82	200.35	-89.47	2018/19 - 14 @ 5.42 and 38 @ 5.63 2019/20 - 5 @ £5.63 and 30 @ £5.74
Joint Playing Field Dog Waste Bin	289.82	200.35	-89.47	
<u>War Memorial and Street Furniture</u>				
<u>Emptying Dog Waste Bin - Mosham/Bank End Roads</u>				
Dog Waste Bins emptying - Bank End Road	289.82	200.35	-89.47	2018/19 - 14 @ 5.42 and 38 @ 5.63 2019/20 - 5 @ £5.63 and 30 @ £5.74
Dog Waste Bins emptying - Mosham Road	289.82	85.55	-204.27	2018/19 - 14 @ 5.42 and 38 @ 5.63 2019/20 - 5 @ £5.63 and 10 @ £5.74 - Bin missing from 24/06/20
Mosham/Bank End Road Bins	579.64	285.90	-293.74	
<u>Planters (4) Maintenance and Planting</u>				
Summer Planting and watering	367.00	367.00	0.00	No Change
Summer watering	75.00	0.00	-75.00	Additional Watering charge June/July 19
Replacement Matting & wicks	0.00	37.20	37.20	Not needed 2018/19
Autumn Planting	347.00	347.00	0.00	No change
Planter Maintenance and Planting	789.00	751.20	-37.80	
<u>War Memorial Maintenance</u>				
War Memorial Maintenance	275.00	35.00	-240.00	2018/19 - 2 Weeding visits @ £25 and 3 at £35, tree trimming - 1 @ £90 and 1 @ £30 2019/20 - one weeding visit only due to ground works to improve the site
Removal of evergreen trees, plant two cherry trees, groundworks, provision of Resin Bound surface and paint railings	0.00	15,226.00	15,226.00	Planned major improvement project for 2019/20
Memorial Cleaning	550.00	0.00	-550.00	Cleaning not needed in 2019/20
War Memorial Maintenance	825.00	15,261.00	14,436.00	
<u>Street Furniture including Trees - New, Repair, Maintain</u>				
Install 1 Persley seat and two slab bases	1,027.24	0.00	-1,027.24	Development for 2018/19 only
Relocate seat and install slab base	340.00	0.00	-340.00	Development for 2018/19 only
Annual Seat Maintenance	375.00	0.00	-375.00	Unable to maintain in 2019/20 due to weather
Street Furniture including Trees - New, Repair, Maintain	1,742.24	0.00	-1,742.24	