

BLAXTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 10 DECEMBER 2020 AT 19:06 USING ZOOM REMOTE MEETING SOFTWARE

PRESENT: Councillors R Dennis (Chair), R Johnson, N McCarron and J Scutt

APOLOGIES: Councillor P Schofield

IN ATTENDANCE: P A Dennis (Clerk)

MEMBERS OF THE PUBLIC – One

1) APOLOGIES

RESOLVED (1)

That apologies for absence be accepted from Councillor P Schofield.

2) TO CONSIDER THE EXTENT, IF ANY, TO WHICH THE PUBLIC ARE TO BE EXCLUDED FROM THE MEETING – None

3) DECLARATION OF PREJUDICIAL INTERESTS, OTHER INTERESTS, THE RECEIPT OF GIFTS AND HOSPITALITY AND REQUESTS FOR DISPENSATION – None

4) MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON 15, 21 OCTOBER AND 17, 19 NOVEMBER 2020

RESOLVED (2)

That the Minutes of the Parish Council Meetings held on 15, 21 October and 17, 19 November 2020 be confirmed as correct records and signed by the Chair.

5) MATTERS ARISING FROM THE MINUTES – None

6) PUBLIC PARTICIPATION – None

7) WARD MEMBERS REPORT

Concern was expressed about the absence of Ward Member representation from recent meetings and the absence of a report to this meeting when Ward Members attended neighbouring Parish Council meetings.

Following a recorded vote, Councillors R Dennis, N McCarron and J Scutt voting 'For' and Councillor R Johnson voting 'Against' it was:-

RESOLVED (3)

That the Clerk be requested to draw the Council's concerns to the attention of Ward Members.

8) DMBC AND EAST AREA COMMUNITIES TEAM ISSUES

a) New Street Garages Site – Resolution 5 17/09/20

RESOLVED (4)

That the DMBC response circulated by email on 16 November 2020 be noted with disappointment and, that the Clerk be requested to seek an update from DMBC on progress

with a funding scheme to provide housing on the New Street garages site in time to be able to report back to the June 2021 Parish Council meeting.

b) Park Lane Name Sign – Resident complaint about Damaged Sign – Resolution 4 15/10/20

A response from DMBC about responsibility for the replacement of the damaged 'Park Lane' sign which previously nestled in the hedge of 22 Park Lane was considered. DMBC explained that residents of the private road were responsible for the maintenance of the sign even though the sign had been provided by DMBC in the first instance. DMBC Ward Members had been asked to follow up on this issue.

RESOLVED (5)

That the Clerk put the following points to DMBC in support of the Council's view that DMBC had a duty to replace the sign:-

- Needed to provide information to emergency vehicles because satellite navigation systems do not have accurate routing information to properties on Park Lane.
- There are currently five signs (including the sign in question) which give information about access to properties on Park Lane and the location and wording of the signs should probably reviewed.

c) Damage to grass Verge outside Finningley Post Office

It was reported that due to lack of parking outside the Post Office some drivers had resorted to parking on the grass verge which had been damaged and become muddy and slippery. It also reported that the increase in parking could be the result of Plane Spotters being unable to access a previously used parking area on Old Bawtry Road due to the blockage with 'lego bricks' which it was believed had been placed by Tetron, a tenant of Peel Holdings.

The Clerk offered to log the verge damage with DMBC and Councillor McCarron offered to follow up with the Chair of the Airport Committees.

9) POLICING ISSUES

a) Community Alcohol Partnership (CAP)

- i) Notes and Action Schedule from CAP meeting on 2 November 2020 – **Noted**
- ii) Alcohol Awareness week 16 – 22 November 2020 – **Noted**
- iii) Notes of CAP meeting held on 3 December 2020

RESOLVED (6)

That the Notes of the Community Alcohol Partnership meeting on 3 December 2020 and the additional information provided by Councillor Johnson about plans for the New Year be received and noted with thanks

- iv) Next Meeting Wednesday 19 May 2021 – to finalise the new Action Plan for a Week of Action in June/July 2021 – **Noted**

b) Resident request to consider recent increase in criminal activity and joint working with Finningley Parish Council

It was reported that a request to consider this issue had not been received by Finningley Parish Council.

RESOLVED (7)

That the request and information provided by the Clerk to the resident and Members be noted.

RESOLVED (8)

That, in the event of Finningley Parish Council receiving a request for joint working on anti-crime initiatives and supporting the request, Blaxton Parish Council consider the matter further.

10) CONSULTATIVE COMMITTEES

- a) DMBC Parish Councils' Joint Consultative Committee – Meeting scheduled for 18 November 2020 cancelled – **Noted**
- b) Doncaster Sheffield Airport – Agenda Noise Monitoring and Environmental Sub-Committee 3 December 2020 – **Councillor McCarron to circulate a Report**
- c) Yorkshire Wildlife Park has not met – **Noted**
- d) Quarry Liaison Meeting 4 November 2020 (formerly Road Traffic Issues on Approaches to Blaxton Roundabout) – Report circulated 11/11/20, Draft Minutes Circulated 25/11/20

Councillor Scutt reported that the meeting had been useful in establishing links with the various DMBC departments, minerals operators and Councillors. However, he felt that the main matters of concern for Blaxton Parish Council relating to Highways issues had been side-lined as not appropriate for the Liaison Meeting. Minerals related vehicle activities were an important factor and contributed to resident concerns about noise, pollution and number of vehicles. However, the Blaxton Parish Council concerns about traffic speed and volume together with specific requests included in a briefing note to Ward Members were not considered

RESOLVED (9)

That the Clerk be requested to remind Ward Members and DMBC of the Council's concerns and requests and, ask for a meeting to discuss the issues raised previously which were not addressed at the Liaison Meeting.

- e) iGas Community Liaison Group 5 November 2020

RESOLVED (10)

That the report on the meeting held on 5 November 2020 circulated by Councillor Johnson be received and noted with thanks.

- f) DMBC Public Rights of Way Forum update – **Noted**

11) FINANCIAL AND ADMINISTRATIVE MATTERS

- a) Payments considered for approval 10 December 2020

RESOLVED (11)

That the following payments be approved.

<u>Voucher No</u>	<u>Payee/Invoice</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
DD	Information Commissioner Office ZA152030	Registration to 15/11/2021	35.00	0.00	Direct Debit 13/11/20
52	Glendale Countryside GC446PC02705	BPF Grass Cutting 2 and 23 October 2020	77.96	15.59	93.55
53	DMBC 26432119	Dog Waste Bins 29/06/20 - 04/10/20 - 2 bins @ £5.86 each for 14 weeks, 1 bin 8 weeks - Wks 13- 26	210.96	42.19	253.15
54	DHF Products Ltd 7657	Red/White traffic sign - turning circle for Park Lane	51.00	10.20	61.20
55	Need A Hand 2030	Clear leaves and weeds from War Memorial 02/11/20	45.00	0.00	45.00
56	Need A Hand 2036	Install Christmas Lights 28/11/20 and remove Jan 21	110.00	0.00	110.00
57	N McCarron 37	Reimbursement for installation of Webcam + tuition by Mat & Mouse 21/10/20	85.00	0.00	85.00
58	P Schofield	Reimbursement for installation of Webcam by Mat & Mouse 16/11/20	75.00	0.00	75.00
59	P A Dennis	Salary November 2020	397.23	0.00	397.23
59	P A Dennis	Office, Telephone, Broadband Allowance November 2020	25.00	0.00	25.00
60	P A Dennis	Salary December 2020	397.23	0.00	397.23
60	P A Dennis	Office, Telephone, Broadband Allowance December 2020	25.00	0.00	25.00
61	P A Dennis INV 51874389	Zoom Fee 13/11/20 - 12/12/20 - unable to find VAT No. £2.40 not recovered	14.39		14.39
62	P A Dennis 203023779832	Reimbursement for 1&1 Website Hosting costs 08/10/20 - 08/11/20	23.00	4.60	27.60
63	HMRC	Month 8 Contributions	99.20	0.00	99.20
63	HMRC	Month 9 Contributions	99.20	0.00	99.20
64	P A Dennis 203024162427	Reimbursement for 1&1 Website Hosting costs 08/11/20 - 08/12/20	23.00	4.60	27.60
65	YLCA 827-2021	Clerk/RFO Advert 23/10/20	15.00	0.00	15.00
66	Richard Hill 05/11/20	Clean and Check PC for spyware and install Sophos antivirus 05/11/20	40.00	0.00	40.00
					1,890.35

b) Bank Reconciliation to 1 December 2020

RESOLVED (12)

That the Bank Reconciliation to 1 December 2020 and scanned copies of Bank Statements supporting the opening and closing balances on the reconciliation be received and noted.

c) Balances against Budgets to 10 December 2020 – **Noted**

d) Annual Return and Notice of Conclusion of External Audit for 2019/20

RESOLVED (13)

That the Council receive and accept the completed Section 3 of the Annual Return for 2019/20 and note that no issues were raised by the External Auditor other than the failure to complete the Financial Risk Assessment, as identified by the Internal Auditor, due to Covid-19.

RESOLVED (14)

That the Clerk be requested to provide an updated Financial Risk Assessment by 31 March 2021

e) Website Accessibility

Reports on how to meet Website Accessibility requirements and options for acquiring a new website with .gov address and dedicated Parish Council email addresses for the Clerk and Members were emailed on 4 and 8 December 2020.

RESOLVED (15)

That the Council commit in principle to acquiring a new website which meets Accessibility Requirements and that 'Aubergine262' be identified as the preferred provider.

RESOLVED (16)

That Councillor Scutt and the Clerk discuss the requirements for a suitable package with Aubergine262 and provide details for consideration at the next Parish Council meeting.

RESOLVED (17)

That the Clerk be requested to investigate options for acquiring MS Office 365, including government schemes, for use by Members.

f) Further Arrangements for Appointment of Clerk and Responsible Financial Officer

Following the withdrawal of the preferred candidate selected at the interviews in November 2020, Council considered arrangements for the appointment of a Clerk and Responsible Financial Officer.

RESOLVED (18)

That the draft Recruitment Schedule circulated on 5 December 2020 be approved and that, additionally, the vacancy be advertised in the White Rose Update in December 2020 if possible.

g) Code of Conduct – further consultation by the Committee for Standards in Public Life (CSPL) – **Noted**

h) Contract for maintenance of Planters 2021

Council discussed the contract for the maintenance of Planters at Blaxton Roundabout for 2021.

RESOLVED (19)

That the Clerk be requested to seek three quotations for providing and maintaining Spring/Summer and Autumn/Winter displays during 2021.

RESOLVED (20)

That the suggested planting specification and feeding requirements be removed from the quotation document in favour of requesting a planting and maintenance scheme from contractors for consideration by the Council.

i) War Memorial Rear Wall Render and Paint

Council was reminded that it had planned to have the rear wall of the War Memorial site cement rendered and painted during this financial year. Councillor Scutt volunteered to paint the wall after it had been rendered.

RESOLVED (21)

That the Clerk be requested to seek three quotations to cement render the rear wall of the War Memorial site and, that Councillor Scutt's kind offer to paint the wall when rendered be accepted with thanks.

j) Draft Budget 2021/22

RESOLVED (22)

That the Projected Outturn for 2020/21 and the Draft Budget for 2021/22 be received, noted and reviewed at the next meeting prior to setting the Precept for 2021/22.

k) Review of Financial Regulations

RESOLVED (23)

That the draft Financial Regulations circulated on 5 December 2020 and amended in line with the latest template produced by the National Association of Local Councils be received and adopted.

l) Delegation to Clerk during Covid-19 lockdown – No actions since last meeting – **Noted**

12) PLANNING

a) Routing Comments on Planning Application 20/01219/MIN – land north of Bank End Road, near Blaxton, Doncaster

RESOLVED (24)

That the document circulated by email on 10 November 2020 be received and that it be noted that access to the site by heavy goods vehicles arriving from the east would not normally be permitted.

RESOLVED (25)

That proposals in paragraph 2.4.5 of circulated document relating to routing be supported.

- b) **Application 20/02875/FUL** – Barn South of Back Lane, Blaxton – change of use of the existing agricultural building on the south of Back Lane to provide one new dwelling with associated parking and garden

RESOLVED (26)

That a neutral response be submitted to DMBC in respect of application 20/02875/FUL together with a comment to request that a Condition be added to any approval that visitors to the property may not park anywhere on Back Lane.

Standing Order 3(w) – at 21:26 – RESOLVED (27)

That the meeting be extended until 22:00 to enable the remaining business to be concluded.

- c) **Application 20/03082/OUT** Land West of Station Road, Blaxton – Outline application for erection of a residential development of up to 5 dwellings (access and principle only to be considered), Land West of Station Road, Blaxton

Council and the local community had had the opportunity to discuss this application with the developer prior to submission.

RESOLVED (28)

That the Council support the application subject to clarification about delivery vehicle turning on site and storage of waste bins.

RESOLVED (29)

That the Clerk add a comment on the planning consultation website to the effect that, as suggested by the Developer, the Council would welcome the opportunity to discuss possible village enhancement projects in the event that a full planning application for this development is subsequently submitted and approved.

- d) **Nottinghamshire County Council Planning Application V/4202 and DMBC 20/03263/CON** Consultation on a proposal to vary Condition 4 of planning permission 1/15/01498/CDM to extend the evaluation and restoration period of the Springs Road site for a further 3 years until November 2023 and to relinquish drilling the horizontal well

RESOLVED (30)

That a 'Neutral' response be submitted to Nottinghamshire County Council and Doncaster Metropolitan Borough Council in respect of this consultation in respect of the Springs Road site at Mission subject to checking the Council's previous response.

- e) **Nottinghamshire Minerals Local Plan** – Main Modifications consultation – **Noted**

13) BLAXTON PLAYING FIELD

- a) **Improvements to Blaxton Playing Field – Section 106 Funding (18/02593/FULM)** – updates
- i) DMBC response on project specification costs which could be met from the Section 106 funds awaited – **Noted**
 - ii) Details of quotations – **Received, noted and review at January 2021 meeting**

14) JOINT PLAYING FIELD

- a) Playing Field Association Update – **Football (Covid-compliant) recommenced on 5 December 2020 – Noted**

- b) Finningley and Blaxton Joint Playing Field Improvements – Section 106 – **Awaiting progress from DMBC Legal Department**

15) BLAXTON VILLAGE HALL

It was reported that the only current activities were Dance and a family table tennis group and, that the next meeting was scheduled for 14 January 2021.

RESOLVED (31)

16) ITEMS CIRCULATED FOR INFORMATION

Since the last meeting on 15 October 2020 a number of general items of correspondence including Covid-19 updates, community activities and initiatives and training opportunities have been circulated – no requests have been made to discuss any of these items at a Parish Council meeting. – **Noted**

17) DATE OF NEXT MEETING

RESOLVED (32)

That it be noted that the next meeting of the Parish Council will take place on Thursday 21 January 2021 at 19:00 using Zoom or, in Blaxton Village Hall if Covid-19 conditions permit.

Meeting closed at 22:05

Chair: _____

Date: _____