

BLAXTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 21 JANUARY 2021 AT 19:00 USING ZOOM REMOTE MEETING SOFTWARE

PRESENT: Councillors R Dennis (Chair), R Johnson, N McCarron and J Scutt

APOLOGIES: Councillor Dennis (late arrival) and Councillor P Schofield

IN ATTENDANCE: Ward Councillors J Cox and S Cox

MEMBERS OF THE PUBLIC – Three

Councillor McCarron in the Chair

1) APOLOGIES

RESOLVED (1)

That apologies for absence be accepted from Councillor P Schofield.

2) TO CONSIDER THE EXTENT, IF ANY, TO WHICH THE PUBLIC ARE TO BE EXCLUDED FROM THE MEETING – None

3) DECLARATION OF PREJUDICIAL INTERESTS, OTHER INTERESTS, THE RECEIPT OF GIFTS AND HOSPITALITY AND REQUESTS FOR DISPENSATION – None

4) MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10 DECEMBER 2020

RESOLVED (2)

That the Minutes of the Parish Council Meeting held on 10 December 2020 be confirmed as a correct record and signed by the Chair.

5) MATTERS ARISING FROM THE MINUTES – None

Councillor R Dennis arrived shortly after the following item started and took the Chair

6) PUBLIC PARTICIPATION

CCTV Initiative

A member of the public attended the meeting and gave details of an initiative to provide CCTV cameras in the Finningley Ward area to help reduce and deter crime. A resident spoke in support of the initiative, referred to Social Media updates on crime, road traffic issues and suspicious behaviour which when reported to the Police was a low priority. However, if video evidence existed it would provide evidence and intelligence for the Police which was more likely to be followed up.

Ward Members present at the meeting also indicated support for the initiative and would consider making a contribution from Ward Member Budgets.

Information on this initiative had been circulated to Members prior to the meeting and an item was included later in the Agenda so that Council could discuss the matter.

Grass Verges, Station Road

A resident attended the meeting and explained that damage to verges by Network Rail contractors had been reported to Network Rail and DMBC but that no actions had been taken or responsibility accepted.

Ward Members present at the meeting indicated that they were aware of the problem and would continue to pursue with DMBC.

Information on this issue had been circulated to Members prior to the meeting and an item was included later in the Agenda so that Council could discuss this matter.

There being no further questions, the Chair closed the Public Participation item and thanked all present for their contributions.

7) WARD MEMBERS REPORT

Ward Members provided information on and, agreed to pursue a number of issues including damage to grass verges, CCTV throughout the Ward, HGV issues raised at the Quarry Liaison meeting and the damaged Park Lane street sign. Further information is recorded in the Public Participation item above and other Minutes below.

Ward Members also requested the Council to promote information about the Covid-19 vaccine rollout on Social Media

RESOLVED (3)

That Ward Members be thanked for their contributions and that the Clerk be requested to promote information about the Covid-19 vaccine rollout on Social Media.

8) DMBC AND EAST AREA COMMUNITIES TEAM ISSUES

a) Park Lane Name Sign – Resident complaint about Damaged Sign – Resolution 5

Ward Members reported that they were in touch with Officers about this matter and would update the Clerk in the near future.

RESOLVED (4)

That the report be noted with thanks.

b) Grass Verge Damage on Station Road

A number of instances of vehicle damage to grass verges and inappropriate parking had been noted recently.

Ward Members were involved with some issues already and were asked if they could pursue the following:-

- i) **Post Office corner** – verge damage allegedly due to reduced capacity for Airport viewing on Old Bawtry Road – Ward Members pursuing
- ii) **Swan Homes**, Station Road – verge in front of this development towards the level crossing – raised under Public Participation – Ward Members pursuing but Highways staff diverted to flood duties.
- iii) **Hill House School Field entrance**, adjacent property and verge opposite – Concerns raised with Ward Members and DMBC

iv) **Provision of fencing to prevent parking on verges** – Ward Members asked to pursue

c) Census 2021 Publicity

RESOLVED (5)

That it be noted that the Clerk had publicised the **Census 2021 (Census Day 21 March 2021)** on the Council's Website, Facebook Page and Noticeboard and would continue to do so until Census Day.

9) POLICING ISSUES – None

10) CONSULTATIVE COMMITTEES

a) DMBC Parish Councils' Joint Consultative Committee 14 January 2021

RESOLVED (6)

That the report produced by Councillor Johnson circulated on 16 January 2021 be received and noted with thanks.

b) Doncaster Sheffield Airport Consultative Committee – **Next Meeting 28/01/21 – Noted**

c) Yorkshire Wildlife Park Consultative Committee

Members referred to the lack of a Consultative Committee meeting during the last twelve months. During the pandemic many organisations had continued to meet their commitments by holding remote meetings and it was felt that the Wildlife Park had failed in this respect.

One of the purposes of the Committee reads "*There is to be a two way communication process, with all parties providing feedback with the aim of fostering communication and building understanding between YWP, its visitors, the local community and the business community.*" Whilst occasional updates had been provided about the revised junction construction at Lidgett crossroads there had been no "*two way communication*". The work was taking an inordinate amount of time to complete with long periods of inactivity.

RESOLVED (7)

That the Clerk be requested to raise the Council's concern with the Wildlife Park via the South Yorkshire Joint Secretariat.

d) Quarry Liaison Meeting 4 November 2020 – Resolution 9 10/12/20 – Ward Members have requested DMBC Officers to arrange a meeting with the Parish Council – **Noted**

11) FINANCIAL AND ADMINISTRATIVE MATTERS

a) Payments to be considered for approval on 21 January 2021

RESOLVED (8)

That the following payments be approved:-

<u>Voucher No</u>	<u>Payee/Invoice</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
67	YLCA 1076-2021	Clerk/RFO Advert 16/12/20	15.00	0.00	15.00
68	1415 Limited (Mr Flag) 18956	6' x 4' Sewn Union Flag with eyelets	92.23	18.45	110.68
69	PKF Littlejohn LLP SB20202484	External Audit 31/03/20	200.00	40.00	240.00
70	P A Dennis	Salary January 2021	397.23	0.00	397.23
70	P A Dennis	Office, Telephone, Broadband Allowance January 2021	25.00	0.00	25.00
71	P A Dennis 203024538158	Reimbursement for 1&1 Website Hosting costs 08/01/21 – 08/02/21	23.00	4.60	27.60
72	P A Dennis INV63576468	Zoom Fee 17/01/21 – 16/02/21 - unable to find VAT No. £2.40 not recovered	14.39		14.39
73	HMRC	Month 10 Contributions	99.20	0.00	99.20
					929.10

- b) Bank Reconciliation to 31/12/20 – **Noted**
c) Balances against Budgets to 15 January 2021 – **Noted**
d) Website Accessibility – Resolutions 15 – 17 – Report emailed 17/01/21

RESOLVED (9)

That the report circulated on 17 January 2021 be received and noted.

RESOLVED (10)

That Councillor Scutt and the Clerk be requested to continue to assess website possibilities, Office 365 and email and, report back to the next meeting of the Parish Council.

- e) CCTV Initiative

Council discussed information provided by a member of the public and by DMBC Ward Members during Public Participation about the possibility of providing strategically located CCTV cameras on lamp posts at selected locations in the Finningley Ward. The aim being to help deter criminals and provide evidence to support prosecutions. Details of a survey by the supplier of CCTV installations to DMBC would be provided to the Clerk for circulation to Parish Council Members.

Councillors also raised the possibility of Hatfield Woodhouse being linked to this initiative.

RESOLVED (11)

That the information be noted and the matter be further considered at the next Parish Council meeting.

- f) Arrangements for Appointment of Clerk and Responsible Financial Officer (RFO)

RESOLVED (12)

That the following meetings be held in connection with the appointment of Clerk and RFO:-

Shortlisting – Tuesday 2 February 2021 at 19:00

Interviewing – Thursday 11 February 2021 at a time to be decided

- g) Contract for maintenance of Planters 2021 – quotations expected by 10/02/21 – **Noted**
- h) New Seat and base Summerfields Green Space

Members were reminded that provision was made in the 2020/21 budget to provide an additional seat with base on Summerfields Drive Green Space. Due to Covid-19 this has not been progressed. The estimated cost of the Persley seat from Broxap, with ground fixing and delivery charges will be around £550 and experience suggests that installation and a slabbed base could be around £550.

RESOLVED (13)

That the Clerk be requested to order 'Persley seat from Broxap at a cost of approximately £550 and obtain quotations for installation.

- i) War Memorial Back Wall render and paint – Resolution 21 – **Quotations expected for consideration at February 2021 meeting – Noted**
- j) Draft Budget 2021/22

RESOLVED (14)

That the Draft Budget proposals for 2021/22 be approved and appended to these Minutes.

- k) Precept Setting 2021/22

RESOLVED (15)

That the Precept for 2021/22 be set at £24,130 a 0% increase.

Standing Order 3(w) – at 21:29 – RESOLVED (16)

That the meeting be extended until 22:00 to enable the remaining business to be concluded.

- l) Climate and Ecological Emergency Bill – **Noted**
- m) Delegation to Clerk during Covid-19 lockdown – No actions since last meeting – **Noted**

12) PLANNING

Appeal 20/00042/REF Levels Lane Plantation, Thorne Road, Blaxton – Erection of a portacabin for 24hrs site security and 2 wide angle CCTV cameras (Application Reference 19/02127/FUL)

RESOLVED (17)

That the Council reaffirm its objection to Application 19/02127/FUL, that the Clerk be requested to notify the Planning Inspectorate that it continues to support the DMBC decision to refuse the Application and, does not support Appeal 20/00042/REF.

13) BLAXTON PLAYING FIELD

Improvements to Blaxton Playing Field – Section 106 Funding (18/02593/FULM) – **DMBC response on project specification costs which could be met from the Section 106 funds awaited – Noted**

14) JOINT PLAYING FIELD

a) Playing Field Association Update

Councillors Scutt and Johnson reported that, although there were no organised activities on the field at present, regular clearing of litter and dog mess was still needed, DMBC had become involved following recent issues with scooters damaging grass on the field and an issue with the Pavilion central heating system was being dealt with.

RESOLVED (18)

That the report be noted with thanks.

b) Finningley and Blaxton Joint Playing Field Improvements – Section 106 – **Grant payment expected shortly– Noted**

15) BLAXTON VILLAGE HALL

Meeting held 14 January 2021 – **Draft Minutes circulated 21/01/21 – Noted**

16) ITEMS CIRCULATED FOR INFORMATION

Since the last meeting on 10 December 2020 a number of general items of correspondence including Covid-19 updates, community activities and initiatives and training opportunities had been circulated – no requests had been received to discuss any of these items at the Parish Council meeting. – **Noted**

17) DATE OF NEXT MEETING

RESOLVED (19)

That it be noted that the next meeting of the Parish Council would take place on Thursday 18 February 2021 at 19:00 using Zoom or, in Blaxton Village Hall if Covid-19 conditions permit.

Meeting closed at 21:57

Chair: _____

Date: _____