

## BLAXTON PARISH COUNCIL

### MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON THURSDAY 20 MAY 2021 AT 19:00 IN THE PAVILLION, JOINT PLAYING FIELD, FINNINGLEY

**PRESENT:** Councillors R Johnson, N McCarron J Scutt, D Bramhall (from Item 8), S Lee (from Item 8)

**IN ATTENDANCE:** P Reeves (Clerk)

**APOLOGIES – None**

**MEMBERS OF THE PUBLIC – None**

#### 1) SIGNING OF DECLARATIONS OF ACCEPTANCE OF OFFICE

Mr R Johnson, Mrs N McCarron and Mr J Scutt signed the Declaration of Acceptance of Office.  
*Councillor N McCarron, former Vice–Chair in the Chair*

#### 2) APPOINTMENT OF CHAIR AND SIGNATURE OF DECLARATION OF ACCEPTANCE OF OFFICE FOR 2021/22

RESOLVED (1)

That Councillor R Johnson be appointed Chair for the 2021/22 Municipal Year.

*Councillor Johnson signed the Declaration of Acceptance of Office and took the Chair.*

#### 3) APOLOGIES – None

#### 4) TO CONSIDER THE EXTENT, IF ANY, TO WHICH THE PUBLIC WERE TO BE EXCLUDED FROM THE MEETING – None

#### 5) DECLARATION OF PREJUDICIAL INTERESTS, OTHER INTERESTS, THE RECEIPT OF GIFTS AND HOSPITALITY AND REQUESTS FOR DISPENSATION – None

#### 6) MINUTES OF THE ANNUAL PARISH MEETING AND MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD ON 23 APRIL 2021

RESOLVED (2)

That the Minutes of the Annual Parish Meeting and the Ordinary Parish Council Meeting held on 23 April 2021 be confirmed as a correct record and signed by the Chair.

#### 7) PUBLIC PARTICIPATION – None

#### 8) CONSIDERATION OF APPLICATIONS FOR CO-OPTION TO THE PARISH COUNCIL

At the closing date for the receipt of applications for co-option to the Parish Council, two applications from Mr David Bramhall and Mrs Sarah Lee had been received.

RESOLVED (3)

That Mr David Bramhall and Mrs Sarah Lee be co-opted to the Parish Council with immediate effect.

*Mr D Bramhall and Mrs S Lee signed the Declaration of Acceptance of Office and joined the Meeting.*

**9) APPOINTMENT OF VICE-CHAIR FOR 2021/22**

RESOLVED (4)

That Councillor N McCarron be appointed as Vice-Chair for the 2021/22 Municipal Year.

**10) APPOINTMENT OF INTERNAL AUDITOR FOR 2021/22**

RESOLVED (5)

That this be deferred for consideration at the next meeting.

**11) APPOINTMENT OF PARISH COUNCILLORS TO UNDERTAKE THE HALF YEARLY INTERNAL AUDIT OF THE ACCOUNTS FOR 2021/22**

RESOLVED (6)

That this be deferred for consideration at the next meeting.

**12) APPOINTMENT OF REPRESENTATIVE AND DEPUTY REPRESENTATIVE TO DMBC PARISH COUNCILS' JOINT CONSULTATIVE COMMITTEE FOR 2021/22**

RESOLVED (7)

That Councillor McCarron be appointed representative and Councillor Johnson be appointed deputy representative on the DMBC Parish Councils' Joint Consultative Committee for 2021/22.

**13) APPOINTMENT OF REPRESENTATIVES (3) TO THE BLAXTON VILLAGE HALL COMMITTEE FOR 2021/22**

RESOLVED (8)

That Councillors N McCarron, J Scutt and D Bramhall be appointed as representatives on the Blaxton Village Hall Committee for 2021/22.

**14) APPOINTMENT OF REPRESENTATIVES (2) TO THE BLAXTON AND FINNINGLEY PLAYING FIELD ASSOCIATION FOR 2021/22**

RESOLVED (9)

That Councillor Scutt and Councillor Bramhall be appointed as representatives on the Blaxton and Finningley Playing Field Association for 2021/22.

**15) APPOINTMENT OF REPRESENTATIVE, AND DEPUTY, TO THE SOUTH YORKSHIRE BRANCH OF THE YORKSHIRE LOCAL COUNCIL ASSOCIATIONS FOR 2021/22**

RESOLVED (10)

That Councillor McCarron be appointed as representative and Councillor Johnson be appointed as deputy representative for the South Yorkshire Branch of The Yorkshire Local Council Associations for 2021/22.

**16) APPOINTMENT OF REPRESENTATIVE, AND DEPUTY, TO DONCASTER SHEFFIELD AIRPORT CONSULTATIVE AND NOISE MONITORING COMMITTEES FOR 2021/22**

RESOLVED (11)

That Councillor McCarron be appointed as representative and Councillor Lee be appointed as deputy representative on the Doncaster Sheffield Airport Consultative and Noise Monitoring Committees for 2021/22.

**17) APPOINTMENT OF REPRESENTATIVE TO THE ISLAND GAS CONSULTATIVE GROUP**

RESOLVED (12)

That Councillor Bramhall be appointed as representative and Councillor Johnson be appointed as deputy representative for The Island Gas Consultative Group for 2021/22.

**18) APPOINTMENT OF REPRESENTATIVE TO THE DMBC QUARRY LIAISON COMMITTEE**

RESOLVED (13)

That Councillor Scutt be appointed as representative and Councillor Johnson be appointed as deputy representative for the DMBC Quarry Liaison Committee for 2021/22.

**19) APPOINTMENT OF REPRESENTATIVE(S) TO DMBC PUBLIC RIGHTS OF WAY FORUM**

RESOLVED (14)

That the representative would be decided upon and appointed before each meeting.

**20) WARD MEMBERS REPORT – None Present**

**21) DMBC AND EAST AREA COMMUNITIES TEAM ISSUES**

a) Park Lane Name Sign:

DMBC confirmed that the sign was due to arrive in the next few weeks and then a date for installation would be made.

RESOLVED (15)

That the Clerk chase up DMBC to confirm that the name sign has arrived and when it would be installed.

b) Grass Verge Damage on Post Office corner (Minute 8b):

DMBC advised that it is not a specific offence to park on a verge, but it is a matter for South Yorkshire Police if it is an obstruction/dangerous parking. Awaiting advice on possible fencing ideas at The Post Office corner.

RESOLVED (16)

That the Clerk remind DMBC that a reply is outstanding regarding the possible fencing solutions at The Post Office Corner.

**22) POLICING ISSUES**

- a) Community Alcohol Partnership – Meeting 19 May 2021 – Councillor Johnson and Councillor Scutt attended. Minutes circulated 19 May 2021. Next meeting 13 September 2021 – **Noted**

- b) Attempted Break-in – It was reported that there had been an attempted break-in at a property which backs onto Public Footpath No.1, that a motorcycle had been seen in the area and, that the farm gate at the Bank End Road entrance to the footpath was insecure.

RESOLVED (17)

That the Clerk be requested to contact South Yorkshire Police, the local Farmer and DMBC with a view of determining ways of restricting unauthorised access and report back to the meeting of the Parish Council.

### 23) CONSULTATIVE COMMITTEES

- a) DMBC Parish Councils Joint Consultative Committee (PCJCC) – Next meeting 7 July 2021 – **Noted**
- b) Doncaster Sheffield Airport Consultative Committee (ACC) – Next meeting 15 July 2021 – **Noted**
- c) Doncaster Sheffield Airport Noise Monitoring and Environment Sub-Committee (NMESC) – Next meeting 24 June 2021 – **Noted**
- d) Yorkshire Wildlife Park (YWP) Consultative Committee – Next meeting to be confirmed and a representative be considered

RESOLVED (18)

That Councillor Lee be appointed as representative for Yorkshire Wildlife Park Consultative Committee for 2021/22.

- e) Quarry Liaison Consultative Committee – Next meeting 17 June 2021 – **Noted**

### 24) FINANCIAL AND ADMINISTRATIVE MATTERS

- a) Payments considered for approval on 20 May 2021

RESOLVED (19)

That the following payments be approved:-

<u>Voucher No</u>	<u>Payee/Invoice</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
11	Compete366 Ltd <b>Paid by Direct Debit INV-8862</b>	MS365 1 x Business Standard, 1 x Business Basic May 2021	12.60	2.52	15.12
12	Glendale Countryside <b>GC446PC02862</b>	BPF Grass Cutting 16/04/21	40.15	8.03	48.18
13	P Reeves	Salary May 2021	458.94	0.00	458.94
13	P Reeves	Office, Telephone, Broadband Allowance May 2021	25.00	0.00	25.00
14	P A Dennis	Salary April and May 2021	176.64	0.00	176.64
15	P A Dennis <b>203026135315</b>	Reimbursement for 1&1 Website Hosting costs 08/05/21 – 08/06/21	23.00	4.60	27.60
16	HMRC	Month 1 and 2 Contributions	44.00	0.00	44.00
					795.48

Note: **JPF S106** above indicates 'expenditure on Projects on the Joint Playing Field met from the DMBC Section 106 Grant'

- b) Bank Reconciliation to 30 April 2021 – **Noted**
- c) Balances against Budgets to 31 March 2021 – **Not presented at May meeting**
- d) Insurance from 1 June 2021 – Insurance renewal and new quotation received – **Details circulated 20/05/21**. Council satisfied with quotation subject to satisfactory review by the Clerk.
- e) YLCA Training programme – **Circulated 14/05/21 – Noted**
- f) Risk Assessment for return of Face-to-Face Meetings – **Circulated 14/05/21**

RESOLVED (20)

That the Clerk check new guidelines regarding wearing face coverings and amend if necessary.

- g) Annual Governance and Accountability Return (AGAR) 2020/21 – **Not available**
- h) Website Accessibility and MS Office 365 – ongoing - no significant progress due to other tasks – **Noted**
- i) CCTV Initiative – awaiting response from Ward Members to consider establishing a liaison group – **Noted**
- j) Maintenance of Planters 2021 – Order placed with Need A Hand – awaiting planting – **Noted**
- k) Floral Displays at Blaxton Roundabout – From a Highways perspective, DMBC confirmed that they would not have any problem with additional floral displays on the verges. Awaiting advice for suggestions of types of display/plants and shrubs to use.

RESOLVED (21)

That the Clerk chase up DMBC for suggestions of types of floral display at the location.

RESOLVED (22)

That Councillors Scutt and Lee progress ideas for the type of floral display at the location.

- l) New Seat and Base Summerfields Green Space – email received from DMBC – **circulated 14/05/21**

RESOLVED (23)

That arrangements be made for the installation of the new seat and base at Summerfields Green Space.

- m) War Memorial Back Wall render and paint

RESOLVED (24)

That the Clerk continue to seek to obtain a second quotation and that the matter be reviewed at next meeting.

- n) Clerk and RFO – Contract of Employment – Both contracts have now been distributed.

RESOLVED (25)

That it be noted that signed Contracts of Employment from both Clerks were awaited.

- o) Delegation to Clerk during Covid-19 lockdown – No actions taken – **Noted**

## 25) PLANNING APPLICATIONS

- a) **Planning Application 19/02127/FUL – Notification of Successful Appeal 20/00042/REF** – Levels Lane Plantation, Thorne Road, Blaxton – Erection of a portacabin for 24hrs site security and 2 wide angle CCTV cameras – Circulated 14/05/21 – **Noted**
- b) **Planning Application 21/00533/OUTM** – Land at Station Road, Blaxton, DN9 3AQ – Outline planning application for residential development with all matters reserved except for point of access (maximum of 39 family dwellings (being 2 beds or more)) – Circulated 19/05/21

RESOLVED (26)

That a neutral response be recorded.

## 26) BLAXTON PLAYING FIELD

- a) Dog Notices – awaiting photos – **Noted**
- b) Improvements to Blaxton Playing Field – Section 106 Funding (18/02593/FULM) – Hard surfacing of access road and car parking area and drainage improvements – **Minute 13 (b) – deferred for consideration at next meeting**

## 27) JOINT PLAYING FIELD

- a) Finningley and Blaxton Joint Playing Field Improvement Projects Funded by Section 106 Grant of £121,323 (12/01327/EXTM) – Soft Pour repairs to playground by DMBC – coming back to paint equipment in a few weeks. Cricket matting completed. HAGS (Adult Gym Equipment) Meeting 27 May 2021.

RESOLVED (27)

That the reports and information above be noted.

- 28) BLAXTON VILLAGE HALL** – Dancing classes and Table Tennis resumed. Pilates not resuming until all restrictions have lifted. Next Meeting 27 May 2021 – **Noted**

## 29) DATE OF NEXT MEETING

RESOLVED (28)

That the next meeting of Blaxton Parish Council be held on Thursday 17 June 2021 at 19:00 in The Pavilion, Joint Playing Field, Finningley.

Meeting closed at 21.22

Chair: \_\_\_\_\_

Date: \_\_\_\_\_