

BLAXTON PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 15 JULY 2021
AT 19:00 IN THE PAVILLION, JOINT PLAYING FIELD, FINNINGLEY**

PRESENT: Councillors R Johnson, N McCarron J Scutt, S Lee

IN ATTENDANCE: P Reeves (Clerk)

APOLOGIES – Councillor D Bramhall, DMBC Ward Members S Cox, J Cox and R Jones

MEMBERS OF THE PUBLIC – None

1) APOLOGIES

RESOLVED (1)

That apologies for absence be accepted from Councillor D Bramhall, DMBC Ward Members S Cox, J Cox and R Jones

2) TO CONSIDER THE EXTENT, IF ANY, TO WHICH THE PUBLIC WERE TO BE EXCLUDED FROM THE MEETING – None

3) DECLARATION OF PREJUDICIAL INTERESTS, OTHER INTERESTS, THE RECEIPT OF GIFTS AND HOSPITALITY AND REQUESTS FOR DISPENSATION – None

4) MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17 JUNE 2021

RESOLVED (2)

That, subject to the amendment of 'Local Landscaper' in Minute 10 to 'Local Landscape Garden Designer', the Minutes of the Parish Council Meeting held on 17 June 2021 be confirmed as a correct record and signed by the Chair

5) MATTERS ARISING FROM THE MINUTES (Not included elsewhere on the Agenda) – None

6) PUBLIC PARTICIPATION – None

7) WARD MEMBERS REPORT – None Present

8) DMBC AND EAST AREA COMMUNITIES TEAM ISSUES

a) Grass Verge Damage on Post Office Corner and outside Swan Homes (Minute 7(b)):

The Clerk reported that DMBC had offered to install low fencing on the grass verge on the Post Office Corner to prevent parking on the verge.

The Clerk reported that DMBC had been reminded of the damage on the grass verge outside the Swan Homes development and DMBC had asked if all residents affected would be happy with fencing or bollards being installed here.

Councillors reported that a sign has been erected by Network Rail instructing their vehicles not to park on the grass verge.

RESOLVED (3)

That the Clerk accept the offer of installation of fencing on the Post Office corner by DMBC with thanks.

RESOLVED (4)

That the grass verge outside Swan Homes development be monitored to see if the 'No Parking' sign from Network Rail improves the situation and that the Clerk awaits feedback from the residents regarding the fencing solution.

b) Band End Road Entrance to Public Footpath No.1 (Minute 8 Resolution 5):

The Clerk reported that a quotation had been received for a security chain, padlock and keys to secure the gate at the Bank End Road Entrance to Public Footpath No.1.

The Clerk also reported that DMBC had offered to provide a DMBC padlock with keys to secure the gate.

RESOLVED (5)

That the quotation be accepted for the security chain.

RESOLVED (6)

That the DMBC offer to provide a padlock and 4 keys be accepted with thanks.

9) POLICING ISSUES

South Yorkshire Police and Crime Panel Annual Report 2020-21 – Circulated 09/07/21
– **Noted**

10) CONSULTATIVE COMMITTEES

- a) DMBC Parish Councils Joint Consultative Committee (PCJCC) – Meeting 7 July 2021
– Report received from Councillor Johnson with thanks 08/07/21 – **Noted**
- b) Doncaster Sheffield Airport Consultative Committee (ACC) – Meeting 15 July 2021
Councillor McCarron was unable to access the meeting due to technical difficulties and has been promised a copy of the minutes as soon as they are available – **Noted**
- c) Doncaster Sheffield Airport Noise Monitoring and Environment Sub-Committee (NMESC) – Meeting 24 June 2021– Report received from Councillor McCarron with thanks 05/07/21 – **Noted**
- d) Yorkshire Wildlife Park (YWP) Consultative Committee – Meeting 14 July 2021 –
Report received from Councillor Lee with thanks – **Noted**
- e) Quarry Liaison Consultative Committee – No date for next meeting – **Noted**

11) FINANCIAL AND ADMINISTRATIVE MATTERS

- a) Payments for approval on 15 July 2021

RESOLVED (7)

That the following payments be approved with the exception of Payment 33 (Hags-Smp Ltd) which should be made upon receipt of the independent external report.

| <u>Voucher No</u> | <u>Payee/Invoice</u> | <u>Description</u> | <u>Net</u> | <u>VAT</u> | <u>Total</u> |
|-----------------------|---|--|---------------|------------|--------------|
| 31 – DD 15/07/21 | Compete366 Ltd INV-9514 | MS365 1 x Business Standard, 6 x Business Basic July 2021 and 1 x Business Basic Prorata 26 - 30 June 21 | 31.56 | 6.31 | 37.87 |
| 32 JPF S106 | Westmoreland Plant Hire – 50207 | JPF Projects - Field Enlargement Compound, Fence and Gate | 6,850.00 | 1,370.00 | 8,220.00 |
| 32 JPF S106 | Westmoreland Plant Hire – 50207 | JPF Projects - Field Enlargement - Footpath around Tennis Court | 1,645.00 | 329.00 | 1,974.00 |
| 33 JPF S106 | Hags-Smp Ltd 076900 | JPF Projects - Adult Gym Equipment - Install 6 pieces with safety surface | 16,692.0 0 | 3,338.40 | 20,030.40 |
| 34 | Viking 653720 | Ink HP953XL 1 each Black, Cyan, Magenta and Yellow; 5 Reams A4 80gsm | 116.01 | 23.20 | 139.21 |
| 35 | Glendale Countryside GC446PC03019 | BPF Grass Cutting 28/05/21, 11, 25 June 21 | 120.45 | 24.09 | 144.54 |
| 36 | Need A Hand 2061 | BPF - Strim around benches, play equipment and dividing fence 30/06/21 | 40.00 | 0.00 | 40.00 |
| 37 | P Reeves | Salary July 2021 | 458.94 | 0.00 | 458.94 |
| 37 | P Reeves | Office, Telephone, Broadband Allowance July 2021 | 25.00 | 0.00 | 25.00 |
| 38 | P A Dennis | Salary July 2021 | 88.32 | 0.00 | 88.32 |
| 39 | P A Dennis 203026933256 | Reimbursement for 1&1 Website Hosting costs 08/07/21 - 08/08/21 | 23.00 | 4.60 | 27.60 |
| 40 | HMRC | Month 4 Contributions | 22.00 | 0.00 | 22.00 |
| 41 | N P Barwis 01950 | HMS Blaxton Print, frame and crest Proforma | 75.97 | 0.00 | 75.97 |
| 42 | YLCA 338-2122 | Three Good Councillor Guides + P&P | 13.73 | 0.00 | 13.73 |
| 43 | DMBC 27161015 | Dog Waste Bins 05/04/21 - 27/06/21 - 3 bins @ £6.02 for 12 weeks - Wks 01-12 | 216.72 | 43.34 | 260.06 |
| | | | | | 31,557.64 |

Note: **JPF S106** above indicates 'expenditure on Projects on the Joint Playing Field met from the DMBC Section 106 Grant'

- b) Bank Reconciliation to 30 June 2021 – **Noted**
- c) Balances against Budgets to 15 July 2021 – **Noted**
- d) Seat for Summerfields Open Space – Budget increase to meet cost of seat and installation – **Noted**
- e) DMBC – Adoption of a New Model Code of Conduct for Members

RESOLVED (8)

That Council adopt the LGA Code of Conduct and the Clerk notify the Monitoring Officer.

- f) Appointment of Internal Auditor for 2021/22

RESOLVED (9)

That Councillor Lee and the Clerk continue to seek someone willing to undertake the Council's Internal Audit for 2021/22 and report back at the next meeting.

g) YLCA Training Programme – Circulated 05/07/21 – **Noted**

h) Annual Maintenance of Roadside Seats – Quotation received from Need a Hand

RESOLVED (10)

That the quotation received from Need a Hand for the annual maintenance of roadside seats be accepted and works be arranged.

i) Website Accessibility and MS Office 365 – Report on progress received from Councillor Scutt with thanks – **Noted**

j) Remembrance Parade – Car Parking arrangements

RESOLVED (11)

That the Clerk contact Hill House School to enquire about the possibility of using its Sports Ground Car Park for the Remembrance Parade parking.

k) Floral Displays at Blaxton Roundabout

Councillor Scutt and Councillor Lee have not yet managed to make contact with the local Landscape Garden Designer.

Other areas for enhancement in the village were discussed, including the possibility of the planting of trees.

RESOLVED (12)

That Councillor Lee contact the local designer to arrange a meeting to discuss displays at Blaxton roundabout.

RESOLVED (13)

That enhancement of other areas in the village be discussed at the next meeting.

l) New Seat and base Summerfields Green Space

The Clerk reported that the Contractor had confirmed that the quotation for the installation of the seat was still valid and had agreed to accept the delivery of the seat.

RESOLVED (14)

That the Clerk arrange delivery and installation of the new seat and base at Summerfields Green Space.

m) War Memorial Back Wall render

The Clerk reported that no successful contact had been made with another renderer despite several attempts.

RESOLVED (15)

That Councillor Johnson and the Clerk continue to seek another quotation.

n) Delegation to Clerk during Covid-19 Lockdown – **No actions**

o) Memorial seat – Offer withdrawn by resident's family – **Noted**

- p) HM Land Registry Parish Land Ownership Survey – Emailed 05/07/21

RESOLVED (16)

That the Clerk be requested to produce a list of land owned by/registered to Blaxton Parish Council and report to the next meeting.

- q) GatewayEast Academy – Presentation to be arranged

12) PLANNING APPLICATIONS

- a) **Proposed Development 1/15/01034/CDM** – Land off Springs Road, Misson, DN10 6ET – Island Gas Limited – to extend the life of the groundwater monitoring boreholes for a further 3 years to fall in line with the life of the exploratory well – **Noted – No change to previous neutral response**

13) BLAXTON PLAYING FIELD

- a) Dog Notices – Report on Notices on Blaxton Playing Field circulated 13/07/21

RESOLVED (17)

That Councillors and the Clerk arrange a visit to Blaxton Playing Field to inspect the Notices and decide on suitability.

- b) Doncaster Local Plan – **Noted**

- c) Play Area Inspection

RESOLVED (18)

That the DMBC quotation dated 26 June 2021 of £211 for the maintenance of items identified as needing attention in the Annual Inspection Report be accepted and the works ordered.

- d) Improvements to Blaxton Playing Field – Section 106 Funding (18/02593/FULM) – Hard surfacing of access road and car parking area and drainage improvements **Minute 12(c)**

The Clerk reported that enquiries had been made to DMBC as to whether the Section 106 funds could be used on an alternative space within Blaxton and also to St Leger Homes about the ownership of the open space at the junction of New Street with Park Lane. Responses were awaited.

RESOLVED (19)

That the report be noted.

14) JOINT PLAYING FIELD

- a) Playing Field Association AGM and Ordinary Meetings Minutes 30th June 2021 and Audited Accounts for 2020-21

RESOLVED (20)

That Members be thanked for their reports which were noted.

- b) Finningley and Blaxton Joint Playing Field Improvement Projects Funded by Section 106 Grant (12/01327/EXTM)

RESOLVED (21)

That this be deferred until an Extra Ordinary meeting is arranged.

15) BLAXTON VILLAGE HALL

- a) Update on Village Hall Matters

Reports were received on current bookings and the Open Day on Saturday 28th August 10am – 12pm, which will include dancing displays, tombola, refreshments.

RESOLVED (22)

That Members be thanked for the reports which were noted.

- b) HMS Blaxton

RESOLVED (23)

That it be noted that the Village Hall Committee was happy to display the HMS Blaxton memorabilia – location to be mutually agreed.

16) DATE OF NEXT MEETING

That the next meeting of Blaxton Parish Council be held on Thursday 16 September 2021 at 19:00 in The Pavilion, Joint Playing Field, Finningley.

Meeting closed at 21:26

Chair: _____

Date: _____