

BLAXTON PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 17
NOVEMBER 2021 AT 19:00 IN BLAXTON VILLAGE HALL**

PRESENT: Councillors R Johnson, N McCarron J Scutt, D Bramhall

IN ATTENDANCE: P Reeves (Clerk)

APOLOGIES – None

MEMBERS OF THE PUBLIC – None

1) APOLOGIES – None

2) TO CONSIDER THE EXTENT, IF ANY, TO WHICH THE PUBLIC WERE TO BE EXCLUDED FROM THE MEETING – None

3) MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20 OCTOBER 2021

RESOLVED (1)

That the Minutes of the Parish Council Meeting on 20 October 2021 be confirmed as a correct record and signed by the Chair.

4) MATTERS ARISING FROM THE MINUTES (Not included elsewhere on the Agenda) – None

5) PUBLIC PARTICIPATION – None

6) WARD MEMBERS REPORT – None Present

7) DMBC AND EAST AREA COMMUNITIES TEAM ISSUES

a) Litter Pick

Councillor Scutt reported that a litter pick had been arranged around the Village for 23rd November 2021 at 10:00am – All Welcome!

b) Snow Warden Scheme

The Clerk reported that DMBC had requested volunteers for snow wardens to assist with the clearance of snow in the event of severe weather over the Winter season.

RESOLVED (2)

That the Clerk return the 'Expressions of Interest' spreadsheet to DMBC with the names of Councillors Johnson, Scutt and Bramhall.

8) POLICING ISSUES

Community Speed Camera Scheme

The Clerk reported that the names of Councillors Johnson, Scutt and Bramhall had been passed on to the local Police Community Support Officer and an update was awaited.

9) CONSULTATIVE COMMITTEES

- a) DMBC Parish Councils Joint Consultative Committee (PCJCC) – Next Meeting 24 November 2021 – **Noted**
- b) Doncaster Sheffield Airport Consultative Committee (ACC) – Next Meeting (AGM and Ordinary) 27/01/2022 – **Noted**
Representatives – Following the resignation of Councillor Lee, it was reported that a deputy representative was required.

RESOLVED (3)

That Councillor Johnson be appointed deputy representative for Doncaster Sheffield Airport Consultative Committee for 2021/22

- c) Doncaster Sheffield Airport Noise Monitoring and Environment Sub-Committee (NMESC) – Next Meeting 24/03/2022 – **Noted**
Representatives – Following the resignation of Councillor Lee, it was reported that a deputy representative was required.

RESOLVED (4)

That Councillor Johnson be appointed deputy representative for Doncaster Sheffield Airport Noise Monitoring and Environment Sub-Committee for 2021/22

- d) South Yorkshire Branch of the YLCA – Meeting 27/10/21 – **Minutes Awaited – Noted**
- e) Yorkshire Wildlife Park (YWP) Consultative Committee – **Next Meeting TBA – Noted**
Representatives – Following the resignation of Councillor Lee, it was reported that a representative was required.

RESOLVED (5)

That Councillor McCarron be appointed as representative for Yorkshire Wildlife Park Consultative Committee and Councillor Bramhall be appointed as deputy representative for 2021/22.

- f) Island Gas Community Liaison Group – Springs Road, Mission – Exploration to be discontinued and site restored as agreed under planning approval – Circulated 28/10/21 – **Noted**

10) FINANCIAL AND ADMINISTRATIVE MATTERS

- a) Payments for approval on 17 November 2021

RESOLVED (6)

That the following payments be approved.

<u>Voucher No</u>	<u>Payee/Invoice</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
69 - DD 15/11/21	Compete366 Ltd INV-10855	MS365 1 x Business Standard, 6 x Business Basic November 2021	30.60	6.12	36.72

<u>Voucher No</u>	<u>Payee/Invoice</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
70	Glendale Countryside GC446PC003301	BPF Grass Cutting W/E 8 Oct 2021	40.15	8.03	48.18
71	DMBC 27434685	BPF play facility maintenance October 2021	211.00	42.20	253.20
72	Need A Hand 2077	Render Memorial rear wall and clear weeds 25/10/21	295.00	0.00	295.00
73	Need A Hand 2088	Remove old plants from 4 Planters 25/10/21, refresh with new and plants, water all planters	347.00	0.00	347.00
74	1415 Limited (Mr Flag) 20895	6' x 4' Sewn Union Flag with eyelets	92.23	18.45	110.68
75	Royal British Legion NFB03	Donation for November 2021	150.00	0.00	150.00
76	P Reeves	Salary November 2021	458.94	0.00	458.94
76	P Reeves	Office, Telephone, Broadband Allowance November 2021	25.00	0.00	25.00
77	P A Dennis	Salary November 2021	88.32	0.00	88.32
78	P A Dennis 203028512095	Reimbursement for 1&1 Website Hosting costs 08/11/21 - 08/12/21	23.00	4.60	27.60
79	HMRC	Month 8 Contributions	22.00	0.00	22.00
80	SLCC MEM236902-1	Subscription 2021/22	120.00	0.00	120.00
81	WEL Medical Ltd S247038	2 x two pair Electrode Pads, Std, Disposable, iPad SP1 & SP2 AED	77.95	15.59	93.54
					2,076.18

Note: **JPF S106** above indicates 'expenditure on Projects on the Joint Playing Field met from the DMBC Section 106 Grant'

- b) Bank Reconciliation to 01 November 2021 – **Noted**
- c) Balances against Budgets to 10 November 2021 – **Noted**
- d) Revised Budget for 2021/22 and Draft Budget for 2022/23 – Circulated 16/11/2021

The draft budget for 2022/23 was reviewed and discussed at length by the Council.

RESOLVED (7)

That the report be received and noted and that an updated version be submitted to the January meeting of the Parish Council.

- e) Internal Audit – Scope and Appointment of Internal Auditor – Circulated 15/11/21

RESOLVED (8)

That the report 'Scope and Appointment of Internal Auditor' and The Practitioners Guide be received and noted.

RESOLVED (9)

That the 'Strategic Internal Audit Plan', the Internal Audit Control Testing' and the 'Internal Audit Term of Reference' documents be received and approved.

RESOLVED (10)

That the Clerk invite interested persons to apply to undertake the Internal Audit from the financial year 2021/22 in accordance with the documents approved at Resolution 9 above.

- f) YLCA Training Programme – Emailed 25/10/21, 08/11/21 and 09/11/21
Councillor Scutt – 'Off To A Flying Start' Part 1 & Part 2 – 12/01/22 & 13/01/22 and 'Climate Emergency' – 14/01/22 – **Noted**
- g) Biodiversity Course – Meeting Notes Circulated 30/10/21 – **Noted**
- h) Website Accessibility and MS Office 365 – Ongoing Progress – **Noted**
- i) Remembrance Service – It was reported that the Remembrance Service was a successful event and Blaxton Parish Council would like to thank everyone who contributed to the Service and all who attended.
- j) Floral Displays at Blaxton Roundabout – To be discussed at a future meeting – **Noted**
- k) Summerfields Bench – Installation Complete – **Noted**
- l) War Memorial Back Wall Render – Completed – **Noted**
- m) Parish Council Newsletter – Final copy to be ready for publication and distribution by the first week in December – **Noted**
- n) Notice of Casual Vacancy – following the resignation of Councillor Lee the statutory notice was displayed on 28 October 2021 (expiry 17/11/21) – Awaiting update – **Noted**

11) PLANNING APPLICATIONS

- a) **North Lincolnshire Local Plan (2020 – 2038)** – Circulated 29/10/21 – **Noted**
- b) **Planning Application 21/02958/ADV** – Display of current advertisement boards – 2 v shaped signs with metal legs concreted into the ground – Land On The East Side Of Station Road, Blaxton – Circulated 03/11/21

RESOLVED (11)

That a neutral response be recorded.

12) BLAXTON PLAYING FIELD

Dog Notices

The Clerk reported that the Public Space Protection Orders (PSPO) Enforcement Team had advised on current restrictions and signage.

It was suggested that perhaps alterations could be made to specific areas of the car park or Playing Field to accommodate visitors with dogs.

RESOLVED (12)

That the Clerk and Councillor Bramhall consider ideas for possible alterations or improvements for visitors with dogs and report back at the next meeting.

13) JOINT PLAYING FIELD

- a) Playing Field Association – Meeting 21/10/21 – Minutes circulated 22/10/21 – **Noted**
- b) Finningley and Blaxton Joint Playing Field Improvement Projects Funded by Section 106 Grant (12/01327/EXTM) – Ongoing – **Noted**

14) BLAXTON VILLAGE HALL

Village Hall Committee – Meeting 27/10/21 – Minutes circulated 01/11/21 – **Noted**

15) DATE OF NEXT MEETING

That the next meeting of Blaxton Parish Council be held on Wednesday 19th January 2022 at 19:00 in Blaxton Village Hall.

Meeting closed at 21.26

Chair: _____

Date: _____