

BLAXTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 20 OCTOBER 2021 AT 19:00 IN BLAXTON VILLAGE HALL

PRESENT: Councillors R Johnson, N McCarron J Scutt, D Bramhall

IN ATTENDANCE: P Reeves (Clerk)

APOLOGIES – Councillor S Lee

MEMBERS OF THE PUBLIC – None

1) APOLOGIES

RESOLVED (1)

That apologies for absence be accepted from Councillor S Lee.

2) TO CONSIDER THE EXTENT, IF ANY, TO WHICH THE PUBLIC WERE TO BE EXCLUDED FROM THE MEETING – None

3) MINUTES OF THE PARISH COUNCIL MEETING HELD ON 23 SEPTEMBER 2021

RESOLVED (2)

That the Minutes of the Parish Council Meeting on 23 September 2021 be confirmed as a correct record and signed by the Chair.

4) MATTERS ARISING FROM THE MINUTES (Not included elsewhere on the Agenda) – None

5) PUBLIC PARTICIPATION - None

6) WARD MEMBERS REPORT – None Present

7) DMBC AND EAST AREA COMMUNITIES TEAM ISSUES

Litter Pick

Councillor Scutt suggested arranging a litter pick around the village.

RESOLVED (3)

That Councillor Scutt suggest a suitable date, consider areas of the village which would benefit most and contact the Street Scene team to arrange the collection of refuse.

8) POLICING ISSUES

Community Speed Camera Scheme

The Clerk reported that contact had been made with the local Police Community Support Officer to ask if the Community Speed Camera Scheme was progressing. The Support Officer confirmed that it was, although the progress was slow, and requested the names of interested parties and a list of locations where speed cameras would be beneficial.

Councillors Johnson and Scutt were still interested in participating in this scheme and Councillor Bramhall also expressed an interest.

RESOLVED (4)

That the Clerk report back to the local Police Community Support Officer with the names of interested parties and a list of locations in the village which would benefit from speed camera monitoring.

9) CONSULTATIVE COMMITTEES

- a) DMBC Parish Councils Joint Consultative Committee (PCJCC) – Next Meeting 24 November 2021 – **Noted**
Representatives – A request was received from Councillor McCarron for the roles of representative and deputy representative to be amended so that Councillor Johnson would be the first representative.

RESOLVED (5)

That Councillor Johnson would be appointed as representative for the DMBC Parish Councils Joint Consultative Committee (PCJCC) and Councillor McCarron would be appointed as deputy representative.

- b) Doncaster Sheffield Airport Consultative Committee (ACC) – Meeting 14 October 2021 – Unfortunately, no representatives were able to attend, but the minutes of the meeting were requested and will be forwarded shortly.

RESOLVED (6)

That the Clerk check on the deputy representative's future availability for the ACC's Thursday morning meetings and report back to the next meeting.

- c) Doncaster Sheffield Airport Noise Monitoring and Environment Sub-Committee (NMESC) – **Date of next meeting to be confirmed**
- d) South Yorkshire Branch of the YLCA – Next Meeting 27/10/21 – Details circulated 12/10/21 – **Noted**

10) FINANCIAL AND ADMINISTRATIVE MATTERS

- a) Payments for approval on 20 October 2021

RESOLVED (7)

That the following payments be approved.

<u>Voucher No</u>	<u>Payee/Invoice</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
60 – DD 15/10/21	Compete366 Ltd INV-10512	MS365 1 x Business Standard, 6 x Business Basic October 2021	30.60	6.12	36.72
61	Glendale Countryside GC446PC003235	BPF Grass Cutting W/E 27 Aug, 10, 24 Sept 2021	120.45	24.09	144.54
62	DMBC 2742337A	Dog Waste Bins 28/06/21 - 03/10/21 - 3 bins @ £6.02 for 14 weeks - Wks 13-26	252.84	50.57	303.41
63	P Reeves	Salary October 2021	458.94	0.00	458.94
63	P Reeves	Office, Telephone, Broadband Allowance October 2021	25.00	0.00	25.00
64	P A Dennis	Salary October 2021	88.32	0.00	88.32
65	P A Dennis 203028113482	Reimbursement for 1&1 Website Hosting costs 08/10/21 - 08/11/21	23.00	4.60	27.60

<u>Voucher No</u>	<u>Payee/Invoice</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
66	HMRC	Month 7 Contributions	22.00	0.00	22.00
67	PKF Littlejohn LLP SB20212683	External Audit to 31/03/21	400.00	80.00	480.00
68	Broxap Limited INV281775	Persley Seat and Type 1 Ground Anchor Kit delivered 18/10/21	533.00	106.60	639.60
					2,226.13

Note: **JPF S106** above indicates 'expenditure on Projects on the Joint Playing Field met from the DMBC Section 106 Grant'

- b) Bank Reconciliation to 30 September 2021 – **Noted**
- c) Balances against Budgets to 14 October 2021 – **Noted**
- d) Annual Return (AGAR) and Notice of Conclusion of External Audit for 2020/21 – emailed 14/10/21

Council was requested to receive the completed Section 3 of the Annual Return for 2020/21 and note that no issues were raised by the External Auditor other than the need to restate the values in Boxes 4 and 6 to reflect the movement of Clerk's Office Expenses from Staffing Costs to Running Costs.

RESOLVED (8)

That the Council accept the completed Annual Return (AGAR) for 2020/21 and note that no issues were raised by the External Auditor other than the need to restate the values in Boxes 4 and 6.

- e) Appointment of Internal Auditor for 2021/22 – Report of Internal Auditor duties – To follow.

RESOLVED (9)

That the Clerk forward the report of Internal Auditor duties to Councillors once completed and distribute to those individuals who have expressed an interest in the role of Internal Auditor.

- f) YLCA Training Programme – Circulated 30/09/21 – **Noted**
- g) Website Accessibility and MS Office 365 – Ongoing Progress – **Noted**
- h) Remembrance Parade – Arrangements underway – **Noted**
- i) Floral Displays at Blaxton Roundabout – Councillor Lee yet to make contact with the local Landscape Garden Designer – **Noted**

Councillor Scutt made a suggestion of considering Peat-free compost for the existing planters at Blaxton Roundabout.

RESOLVED (10)

That the specification of the compost used in the planters be discussed and considered when requesting quotations for the planters next year.

j) War Memorial Back Wall Render

The Clerk reported that the quotation had been received from Need A Hand and accepted in accordance with Financial Regulation 4.1 in view of the urgency of the work and following the agreement of all Members. It was reported that the work was now underway and that some weather damage had also been reported on the War Memorial itself. Need a Hand had offered to investigate this further and report back to the Clerk.

RESOLVED (11)

That the Clerk awaits the advice from Need A Hand and report back to The Council.

k) HM Land Registry – Parish Land

The Clerk reported that the Council's solicitor had provided an estimate of the costs associated with registering the Blaxton part of the Joint Playing Field. This estimate was dependent on the value of the Field.

RESOLVED (12)

That the Clerk continue to make enquiries into registering the Blaxton part of the Joint Playing Field and also the War Memorial, and report back to The Council.

- l) Parish Council Newsletter – Councillor Scutt reported that a leaflet would be posted out to residents for The Village Hall's next Open Day in December and suggested a Parish Council Newsletter to coincide with this. It was discussed whether postal distribution of a Newsletter was the best means of providing information to residents or a page in the local magazine, and if there was enough information for a Newsletter to be beneficial. Councillors were requested to send any ideas to The Chair for consideration.

11) PLANNING APPLICATIONS

- a) Planning Application 21/02966/FUL – Running of child-minding business from residential property (retrospective) – 41 Lower Pasture, Finningley, DN9 3RF – Circulated 11/10/21

RESOLVED (13)

That a Neutral Response be recorded.

- b) Planning Appeal 21/00021/REF (Original Planning Application 20/03082/OUT) – Land Off Station Road, Blaxton, Doncaster – Outline application for erection of a residential development of up to 5 dwellings (access and principle only to be considered) (amended access and red line boundary) – Circulated 11/10/21

RESOLVED (14)

That a response 'Nothing to add to previous comments' be recorded.

- c) Adoption of Doncaster Local Plan – Circulated 18/10/21 – **Noted**

12) BLAXTON PLAYING FIELD

a) Dog Notices

Thanks to Councillor Bramhall for taking photographs of the notices and to the Clerk Philip Dennis for providing the report.

RESOLVED (15)

That the Clerk contact the Public Space Protection Orders (PSPO) Enforcement Team for advice on signage and current restrictions and report back to The Council.

b) Play Area Repairs identified in Play Inspection Co. report – All repairs completed – **Noted**

c) Improvements to Blaxton Playing Field – Section 106 Funding (18/02593/FULM) – Hard surfacing of access road and car parking area and drainage improvements Minute 12(c) – Update circulated 28/09/21 – Following enquiries made by the Clerk, DMBC confirmed that the site could not be used for any other purpose whilst the site remains under consideration for future development – **Noted**

13) JOINT PLAYING FIELD

a) Playing Field Association – Next Meeting 21/10/21 – **Noted**

b) Finningley and Blaxton Joint Playing Field Improvement Projects Funded by Section 106 Grant (12/01327/EXTM) – Ongoing

14) BLAXTON VILLAGE HALL

a) Village Hall Committee – Next meeting 21/10/21 – **Noted**

15) DATE OF NEXT MEETING

- a) All future meetings will be held on the third Wednesday of the month at Blaxton Village Hall, unless otherwise specified.
- b) That the next meeting of Blaxton Parish Council be held on Wednesday 17 November 2021 at 19:00 in Blaxton Village Hall.

Meeting closed at 21.12.

Chair: _____

Date: _____