

BLAXTON PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY
16 MARCH 2022 AT 19:00 IN BLAXTON VILLAGE HALL**

PRESENT: Councillors R Johnson, J Scutt, R Cross, P Raybould

IN ATTENDANCE: P Reeves (Clerk)

APOLOGIES – None

MEMBERS OF THE PUBLIC – None

1 APOLOGIES – All Present

2 TO CONSIDER THE EXTENT, IF ANY, TO WHICH THE PUBLIC ARE TO BE EXCLUDED FROM THE MEETING – None

3 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 16 FEBRUARY 2022

RESOLVED (1)

That the Minutes of the Parish Council Meeting on 16 February 2022 be confirmed as a correct record and signed by the Chair.

4 MATTERS ARISING FROM THE MINUTES (Not included elsewhere on the Agenda) – None

5 PUBLIC PARTICIPATION – None

6 WARD MEMBERS REPORT – None

7 DMBC AND SOUTH AREA COMMUNITIES TEAM ISSUES

- a) **Great British Spring Clean 2022** – Volunteer litter pick arranged for 8th April 2022 11.30am (time to be confirmed)
- b) **Blaxton Roadworks** – DMBC have advised that there are planned roadworks in the location of Blaxton Roundabout 21 – 25 March 2022. Due to the issues and complaints during the previous roadworks in this location, DMBC have confirmed there will be increased monitoring of the traffic management during this period.

The Clerk reported that a resident of Back Lane had been in contact to report an increase in vehicles using Back Lane as a 'short-cut', particularly during the recent roadworks. A request has subsequently been made to DMBC for the contractor to place signs at each entrance to Back Lane to prevent non-residents using the Lane. It was reported that similar issues also occurred along Park Lane during the recent roadworks.

RESOLVED (2)

That the Clerk also request DMBC to ask the contractor to place a sign at the entrances to Park Lane during the next planned roadworks.

8 POLICING ISSUES

a) Community Speed Camera Scheme

The Clerk reported that the PCSO had been in contact to confirm Community Speed Watch training had been scheduled for 8th April 2022. Councillors Johnson, Scutt and Cross to attend – **Noted**

9 CONSULTATIVE COMMITTEES

a) DMBC Parish Councils' Joint Consultative Committee (PCJCC) – Next Meeting 24/03/22 – Councillor Johnson unable to attend therefore Councillor Scutt to represent – **Noted**

LGA Corporate Peer Review Participation Group 16-19 May 2022 – Councillor Johnson put forward for Participation Group – **Noted**

b) Doncaster Sheffield Airport Consultative Committee (ACC) – Next Meeting 07/04/22 – **Noted**

RESOLVED (3)

That the Clerk confirm with the Committee that there is a seat on the ACC for a Blaxton Parish Council representative and if this is confirmed, Councillor Raybould to be appointed as representative and Councillor Scutt as deputy representative for the Doncaster Sheffield Airport Consultative Committee (ACC).

c) Doncaster Sheffield Airport Noise Monitoring and Environment Sub-Committee (NMESC) – Next Meeting 24/03/22 – Councillor Raybould unable to attend therefore Councillor Scutt to represent – **Noted**

RESOLVED (4)

That Councillor Raybould be appointed as representative and Councillor Scutt as deputy representative for the Doncaster Sheffield Airport Noise Monitoring and Environment Sub-Committee (NMESC).

d) South Yorkshire Branch of the YLCA – Meeting 23/02/22 – Report received from Councillor Johnson 25/02/22 – **Noted**

e) Yorkshire Wildlife Park (YWP) Consultative Committee – Meeting 16/03/2022

Councillor Cross attended the Meeting and reported that the issue of the distance from the car park to facilities was discussed. YWP had confirmed that additional seating will be installed (now that Covid restrictions have eased) and the provision of mobility scooters and a train were being looked into. It was also reported that the YWP Consultative Committee meetings would now be held annually.

RESOLVED (5)

That Councillor Cross be appointed as representative and Councillor Scutt as deputy representative for the Yorkshire Wildlife Park Consultative Committee.

10 FINANCIAL AND ADMINISTRATIVE MATTERS

a) Joint Playing Field Association – Grant Request 2021/22 and Audited Accounts – A copy of the audited accounts of the Joint Playing Field Association was circulated by email on 07/03/22.

Each year the Council budgets £2,000 to support the operation of the Blaxton and Finningley Joint Playing Field Association with the proviso that any maintenance costs for the ramp between Lower Pasture and the field are deducted from the grant. A request for the payment of the grant has been received and it is confirmed that no costs for the maintenance of the ramp were met by the Parish Council during 2021/22. The payment of the grant has been included in the payments listed below for approval – **Noted**

- b) Staff Pay Award with effect from 1 April 2021 – Circulated 08/03/22

The National Joint Council for Local Government Services (NJC) has agreed on the new rates of pay applicable from 1 April 2021 which are payable to the Clerks in accordance with contracts of employment. The revised pay rates and arrears due have been included in the payments listed below for approval – **Noted**

- c) Payments for approval on 16 March 2022

RESOLVED (6)

That the following payments be approved.

<u>Voucher No</u>	<u>Payee/Invoice</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
114 JPF S106	Charles Lawrence Tennis Courts 1572	Clean and apply fungicide to JPF Tennis Courts 25/02/22	1,400.00	280.00	1,680.00
115	P Reeves	Salary March 2022 + Arrears Apr 21 – Feb 22	564.36	0.00	564.36
115	P Reeves	Office, Telephone, Broadband Allowance March 2022	25.00	0.00	25.00
116	P A Dennis	Salary March 2022 + Arrears Apr 21 – Feb 22	106.88	0.00	106.88
117	P A Dennis 203030129456	Reimbursement for 1&1 Website Hosting costs 08/03/22 – 08/04/22	23.00	4.60	27.60
118	HMRC	Month 12 Contributions	26.60	0.00	26.60
119	Blaxton and Finningley Playing Field Association	Grant 2021/22 - £2,000 less Ramp Maintenance Costs of £0 = £2,000	2,000.00	0.00	2,000.00
					4,430.44

Note: **JPF S106** above indicates 'expenditure on Projects on the Joint Playing Field met from the DMBC Section 106 Grant'

- d) Bank Reconciliation at 1 March 2022 – **Noted**
e) Balances against Budgets to 10 March 2022 – **Noted**
f) Risk Assessment 2021/22

RESOLVED (7)

That the Risk Assessment for 2021/22 issued by email on 7 March 2022 be received and approved.

- g) YLCA Training Programme – Circulated 03/03/22 – **Noted**
h) Website Accessibility and MS Office 365 – Meeting 25/02/22 at Heatherbank.

RESOLVED (8)

That Clerk P Reeves discuss progress with Clerk P Dennis and report back to the next meeting.

i) DMBC Bin Emptying 2022/23

DMBC advised that the charge for emptying the waste bins on Blaxton Playing Field, Mosham Road and the Blaxton & Finningley Joint Playing Field will be £313.04 per bin for the financial year 2022/23.

RESOLVED (9)

That the Council agree to DMBC continuing the weekly emptying of the three waste bins at a cost of £313.04 per bin for the financial year 2022/23, subject to a 3% increase from April 2022.

j) Maintenance of Planters – Quotation received from Need A Hand

RESOLVED (10)

That Need A Hand be requested to undertake the Spring and Autumn 2022 planting of the four planters at Blaxton Roundabout at a cost of £347, plus £20 for each visit for watering and feeding and £15 per watering.

k) Platinum Jubilee 2022

Platinum Jubilee Celebration ideas were discussed with suggestions of hosting events in the Village Hall on 2 and 3 June. The possibility of applying for a National Lottery Community Fund for a grant towards costs for hosting a Community Platinum Jubilee event was also discussed.

RESOLVED (11)

That the Clerk confirm Village Hall availability for the 2 and 3 June 2022 with the Village Hall bookings secretary.

RESOLVED (12)

That the Clerk prepare and submit an application for a grant from The National Lottery Community Fund.

l) Notice of Casual Vacancy – Displayed 21/02/2022 – Expiry 11/03/2022

The Elections Office confirmed that there has not been a request to hold an election therefore the Casual Vacancy has now been advertised with a closing date of 15/04/2022 – **Noted**

11 PLANNING MATTERS

None

12 BLAXTON PLAYING FIELD

- a) Grass Cutting Quotation from Glendale Managed Services – £42.16 on 12 occasions – an increase of £3.18 per occasion.

RESOLVED (13)

That the Council agree to Glendale's Grass Cutting services at a cost of £42.16 per occasion for 12 occasions.

13 JOINT PLAYING FIELD

- a) Playing Field Association – Meeting 09/03/22 – Awaiting minutes – **Noted**

RESOLVED (14)

That Councillor Cross be appointed as a representative for the Joint Playing Field Association.

- b) Finningley and Blaxton Joint Playing Field Improvement Projects Funded by Section 106 Grant (12/01327/EXTM)

i) Update – It was reported that the tennis courts have just been serviced and contact is being made with DMBC regarding the field enlargement.

ii) S106 Projects Budget Report at 10 March 2022 – **Noted**

14 BLAXTON VILLAGE HALL

- a) Village Hall Committee –Meeting 23/02/22 Minutes – **Noted**
b) Nomination of Parish Council Representatives

RESOLVED (15)

That the number of Blaxton Parish Council representatives on Blaxton Village Hall Committee be reduced from three to two for the present time.

RESOLVED (16)

That Councillor Raybould be appointed as the second representative for the Blaxton Village Hall Committee.

15 DATE OF NEXT MEETING

The next meeting is scheduled to be held on Wednesday 20 April 2022 in Blaxton Village Hall at the conclusion of the Annual Parish Meeting which will start at 19:00.

Meeting closed at 21.02

Chair: _____

Date: _____