

BLAXTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 16 NOVEMBER 2022 AT 19:00 IN BLAXTON VILLAGE HALL

PRESENT: Councillors R Johnson, J Scutt, R Cross and P Raybould

APOLOGIES: DMBC Ward Councillor S Cox

MEMBERS OF THE PUBLIC: One

IN ATTENDANCE: P Reeves (Clerk and Responsible Financial Officer)

1) APOLOGIES – None

2) TO CONSIDER THE EXTENT, IF ANY, TO WHICH THE PUBLIC WERE TO BE EXCLUDED FROM THE MEETING – None

3) DECLARATION OF PREJUDICIAL INTERESTS, OTHER INTERESTS, THE RECEIPT OF GIFTS AND HOSPITALITY AND REQUESTS FOR DISPENSATION – None

4) MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON 28 SEPTEMBER AND 19 OCTOBER 2022

RESOLVED (1)

That the Minutes of the Parish Council Meetings held on 28 September 2022 and 19 October 2022 be confirmed as correct records and signed by the Chair.

5) PUBLIC PARTICIPATION – None

6) CONSIDERATION OF APPLICATIONS FOR CO-OPTION TO THE PARISH COUNCIL

Two applications had been received for consideration for co-option to the Parish Council.

RESOLVED (2)

That Mr Jacob Hill be co-opted to the Parish Council with immediate effect.

Mr J Hill signed the Declaration of Acceptance of Office and joined the Meeting.

7) APPOINTMENT OF INTERNAL AUDITOR FOR 2022/23

RESOLVED (3)

That Mr A Stanley be appointed as Internal Auditor for 2022/23.

8) WARD MEMBERS REPORT

It was reported that the Community Skip arranged by Ward Councillors on 29 October 2022 outside the Village Hall was very well received by residents. Blaxton Parish Council would like to thank the Ward Councillors for arranging this for the Community.

The matter of the emails received recently from Councillor Cox regarding Blaxton Parish Council's meeting agendas and resident issues was raised, along with concerns expressed regarding the distribution and accuracy of this information.

RESOLVED (4)

That the Clerks be requested to advise Council on how to register their concerns regarding these recent communications.

9) DMBC AND SOUTH AREA COMMUNITIES TEAM ISSUES – None

10) POLICING ISSUES

Community Alcohol Partnerships – Meeting 10/11/22 Minutes received – Next Meeting 14/02/23 – **Noted**

11) CONSULTATIVE COMMITTEES

- a) DMBC Parish Councils Joint Consultative Committee (PCJCC) – Next Meeting 24/11/22 – **Noted**
- b) Doncaster Sheffield Airport Consultative Committee (ACC) – Final Meeting 30/11/22 – **Noted**
- c) Doncaster Sheffield Airport Noise Monitoring and Environment Sub-Committee (NMESC) – Final Meeting 30/11/22 – **Noted**
- d) South Yorkshire Branch of the YLCA – Meeting 26/10/22 Minutes Awaited – **Noted**

12) FINANCIAL AND ADMINISTRATIVE MATTERS

- a) Payments considered for approval on 16 November 2022

RESOLVED (5)

That the following payments be approved:-

<u>Voucher No</u>	<u>Payee/Invoice</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
68	Glendale Countryside Limited GC4446-PC-03809	Playing Field, Car Park, Play Area etc Strimming 11 Oct 2022	42.16	8.43	50.59
69	P Reeves	Salary November 2022	476.03	0.00	476.03
69	P Reeves	Office, Telephone, Broadband Allowance November 2022	25.00	0.00	25.00
70	P Dennis	Salary November 2022	89.85	0.00	89.85
71	1&1 Ionos Ltd (P Dennis) 203033046270	Reimbursement for 1&1 Website Hosting costs 08/11/22 – 08/12/22	23.00	4.60	27.60
72	HMRC	HMRC M8	22.40	0.00	22.40
73	Royal British Legion	Donation for November 2022	150.00	0.00	150.00
74	Mr Flag 23880	6' x 4' Sewn Union Flag with eyelets	108.90	21.78	130.68
75	Need A Hand 2131	Removal of old compost & refresh with new compost, refresh planters with new plants, watering of all planters	347.00	0.00	347.00

<u>Voucher No</u>	<u>Payee/Invoice</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
76	Amazon INV-GB-407487295-2022-9683	Cable Tie Black (Pack 100) 300mm x 4.8mm	3.32	0.67	3.99
77	Chevron Traffic Management T50736	Remembrance Parade 13/11/22, Event road closure and diversion - install & removal, advance warning signs, event CAD plan, admin fee	945.00	189.00	1,134.00
78	Open Spaces Society	Annual Membership Subscription	45.00	0.00	45.00
79	Amazon GB274LGJFAEUI/G B273U7RSAEUI/GB 2746UVDAEUI/GB27 44Q9BAEUI	Hazard warning barrier tape, Rexel Laminator, A3 Laminating pouches, A4 Laminating pouches	59.90	11.99	71.89
					2,574.03

Note: **JPF S106** above indicates 'expenditure on Projects on the Joint Playing Field met from the DMBC Section 106 Grant'

- b) Bank Reconciliation at 10 November 2022 – **Noted**
- c) Net Position to 10 November 2022 – **Noted**
- d) Annual Return (AGAR) and Notice of Conclusion of External Audit for 2021/22 – emailed 22/09/22

Council is requested to receive the completed Annual Return for 2021/22 and note that no issues were raised by the External Auditor.

RESOLVED (6)

That Council receive the completed Annual Return for 2021/22 and note that no issues were raised by the External Auditor.

- e) Draft Budget 2023/24 – to consider suggestions for projects for possible inclusion in the 2023/24 budget

RESOLVED (7)

That the Joint Clerks finalise the proposed budget and circulate via email prior to the meeting in January 2023.

It was noted that an email request had been received from the local MP regarding consideration to the Cost of Living crisis when setting the Precept.

- f) YLCA Training programme – emailed 04/10/22, 21/10/22, 02/11/22 and 08/11/22 – **Noted**
- g) Civility & Respect Model Councillor Officer Protocol

Council was requested to consider passing a resolution to adopt the Civility and Respect Project's Model Councillor Officer Protocol – emailed 02/11/22.

RESOLVED (8)

That Blaxton Parish Council adopt the Civility & Respect Project's Model Councillor Officer Protocol and the Clerk be requested to update the PCJCC.

h) PCJCC Local Help, Early Help and Social Care – emailed 01/11/22

The PCJCC requested information be passed on to Members regarding the three levels of support available as the Early Help Strategy and Your Families programme will be discussed at the next PCJCC meeting – **Noted**

i) Remembrance Service

It was reported that the Remembrance Service successfully took place on Sunday 13 November 2022. Blaxton Parish Council would like to thank all who contributed or participated in the Service and everyone who attended.

A number of items were discussed for consideration next year; Collection for St Oswald's Church/Royal British Legion, Poppies on Lampposts and the likelihood of a Parade taking place in the future.

RESOLVED (9)

That the Council note the considerations for Remembrance next year.

j) Park Lane

i) Fencing – the Clerk reported that advice had been received from a Planning Officer that Planning do not have an obligation to check boundaries against those that are defined legally. However, if there was a concern that a boundary had been moved, a plan would need to be seen so that this could be taken up with the applicant.

ii) Speed Bumps – the Clerk reported that Ward Councillor S Cox had contacted Highways to establish the issue with a resident installing speed bumps on a privately maintained road, and they confirmed that “any authorised works are still required to be carried out by an accredited contractor and to a specification stipulated by the Road Safety Team”.

RESOLVED (10)

That the above reports be noted.

k) Blaxton Roundabout

It was reported that a meeting had been requested with the Highways Office, but a date was still outstanding.

RESOLVED (11)

That the Clerk be requested to follow up on the site visit date with the Highways Officer.

13) PLANNING APPLICATIONS

- a) Planning Application 22/01895/OUT – Outline planning application for the erection of up to 4 residential dwellings (with all matters reserved except for access) – Field House, Station Road, Blaxton, DN9 3AF – emailed 01/11/22

RESOLVED (12)

That the Clerk be requested to record the following response;

‘In its present form, the Parish Council would object to the application/proposed development consistent with the points made in the Pre-Planning Enquiry Response from DMBC Planning’.

- b) **Planning Application 22/02354/FUL** – Erection of rear and second floor extension – 1 Mosham Close, Blaxton, DN9 3BB – emailed 07/11/22

RESOLVED (13)

That the Clerk be requested to record a 'neutral response'.

- c) **Planning Application 22/01257/FUL** – Erection of two-storey rear & front extension, single storey side extension, a detached double garage and a loft conversion with side facing dormers – 15 Hillscroft Road, Blaxton, DN9 3AR – emailed 13/10/22

RESOLVED (14)

That the Clerk be requested to record the additional comments below to the Council's earlier response;

1. The new fence appears to have been installed past the actual boundary of the property onto Park Lane (which can be seen on the site plan on the planning application). In particular, the previous hedgerow and the telegraph pole can be seen on the outside of the boundary - now it is within the fencing.

The height of the fencing was also discussed and questioned whether it was "in keeping" with conditions applying to properties on Hillscroft Road and Park Lane, which it isn't believed to be.

2. It was questioned why the property was to become 5 bedroomed each with its own bathroom facilities. This might suggest that the intention is to convert to an HMO (House of Multiple Occupancy), in which case parking provision would be completely inadequate. Overspill parking onto Hillscroft Road would not be acceptable.

Until we have reassurance that the boundaries are correct, the fencing erected is compliant with any conditions applying to Park Lane and Hillscroft Road properties, and that on-site parking is suitable for the proposed development (i.e. no overspill onto Hillscroft Road), the Council objects to the application.

14) BLAXTON PLAYING FIELD

- a) **Annual Inspection**

Following the request to report on the value of the independent annual play area inspection, the Clerk reported that DMBC had advised that it is not the law to carry out additional independent inspections, but is seen as good practice. It was also reported that the Health and Safety Executive strongly recommend that children's playgrounds should be inspected annually by an independent specialist to ensure the long term safety of the site, equipment and ancillary items.

RESOLVED (15)

That the annual play area inspection will be conducted by DMBC and subsequent repairs/actions advised be carried out.

- b) **Improvements to Blaxton Playing Field – Section 106 Funding (18/02593/FULM) – Section 106** – Quotations awaited

RESOLVED (16)

That the Clerk be requested to contact DMBC for advice on contractors for play area improvement.

15) JOINT PLAYING FIELD

a) Playing Field Association

Meeting 02/11/22 Minutes awaited – **Noted**

It was reported that a meeting had been requested by the Chair of the PFA between Ward Councillors, Blaxton and Finningley Parish Council Chairs and Clerks, to review the PFA constitution – date to be arranged – **Noted**

b) Blaxton and Finningley Joint Playing Field Improvement Projects Funded by Section 106 Grant (12/01327/EXTM)

i) Quotation for Path from Darkie Lane to the Field – Diagram attached Appendix 1

Now that the Field Enlargement work has been completed the Contractor, Plevy and Sons Ltd, has submitted a quotation for the provision of a footpath between Darkie Lane and the Playing Field, which was circulated at the Meeting.

RESOLVED (17)

That the quotation of £3,520.00 + VAT from Plevy and Sons Ltd for the provision of a footpath between Darkie Lane and the Playing Field, be accepted.

ii) Access to the Playing Field from Station Road adjacent to Cherry Tree House – Diagram attached Appendix 1

Since the work to enlarge the field surface area was completed, damage is being caused to the surface by cyclists riding between an opening in the hedge on Station Road and the field. Possible options for preventing field surface degradation are the installation of a field gate or fencing. Quotation details for these options provided by Plevy and Sons Ltd were available at the meeting. If the decision to take remedial action of some sort was made, it is possible that the costs might not be able to be met from the Section 106 Grant. However, at this point in time, the need is to consider if it would be desirable for any action to be taken. The Joint Playing Field Association, being responsible for the management of the Field, is the proper body to decide what action should be taken and then to seek approval from the Parish Council.

In addition, an offer to take ownership of a small area of land adjacent to Cherry Tree House and provide a suitable gate and/or, fencing to remedy the problem has also been received.

RESOLVED (18)

That the report be noted and that the Clerk be requested to seek advice on the resident accepting ownership of the small area of land adjacent to Cherry Tree House.

16) BLAXTON VILLAGE HALL

Village Hall Committee – Meeting 12/10/22 Minutes received 19/10/22

It was reported that no dates had yet been arranged for the 'Keep Warm' sessions at the Village Hall – **Noted**

17) DATE OF NEXT MEETING

That the next meeting of Blaxton Parish Council be held on Wednesday 18 January 2023 at
19:00 in Blaxton Village Hall

Meeting closed at 21.30

Chair: _____

Date: _____