

BLAXTON PARISH COUNCIL

Blaxton Village Hall
 Back Lane, Blaxton, Doncaster, DN9 3AJ
 ☎ 07816 214080 - ✉ clerk@blaxtonpc.org.uk



14 March 2024

Dear Member

You are hereby summoned to the Meeting of Blaxton Parish Council which will be held in
Blaxton Village Hall on Wednesday 20 March 2024 at 19:00

THIS MEETING MAY BE RECORDED IN ACCORDANCE WITH STANDING ORDERS

Yours sincerely

Pamela Reeves

Clerk to the Council

Members of the public can attend the Parish Council Meetings when up to fifteen minutes will be available for public participation after consideration of the Minutes of the last meeting.

AGENDA

- 1 APOLOGIES**
- 2 TO CONSIDER THE EXTENT, IF ANY, TO WHICH THE PUBLIC ARE TO BE EXCLUDED FROM THE MEETING**
- 3 DECLARATION OF PREJUDICIAL INTERESTS, OTHER INTERESTS, THE RECEIPT OF GIFTS AND HOSPITALITY AND REQUESTS FOR DISPENSATION**
- 4 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 21 FEBRUARY 2024 – ATTACHED**
- 5 PUBLIC PARTICIPATION**
- 6 WARD MEMBERS REPORT**
- 7 CDC AND SOUTH AREA COMMUNITIES TEAM ISSUES**
Great British Spring Clean – Litter Pick 24 March 2024
- 8 POLICING ISSUES**
- 9 CONSULTATIVE COMMITTEES**
 - a) South Yorkshire Branch of the YLCA – Meeting 21/02/24
 - b) CDC Parish Councils' Joint Consultative Committee (PCJCC) – Next Meeting 04/04/24
 - c) Yorkshire Wildlife Park Consultative Committee
 - d) Yorkshire and Humber Climate Commission (YHCC)

10 FINANCIAL AND ADMINISTRATIVE MATTERS

- a) D-Day Flag
- b) Payments for approval on 21 February 2024 – **to follow**
- c) Bank Reconciliation at 29 February 2024 – **to follow**
- d) Net Position – **to follow**
- e) Financial Risk Assessment – **to follow**
- f) Staffing Committee – **report to follow**
- g) Delegation to the Parish Clerk – **report to follow**
- h) YLCA Training Programme – **circulated 26/02/24**
- i) Climate Change & Sustainability – **Update**
- j) Maintenance of Planters 2024 – **Quotation received**
- k) Park Lane
 - i) Access issues
 - ii) Overhanging hedges

11 PLANNING APPLICATIONS

- a) Planning Application 24/00323/FUL – Erection of a two storey side-rear extension and erection of a single storey extension to the rear – 10 Fernbank Close, Blaxton DN9 3PT – **circulated 11/03/24**
- b) Planning Request 24/00070/SCRE – Request for a screening opinion for installation of a new pipeline from Finningley STW to Branton STW falls – **details to follow**
- c) Consideration of any Planning Applications received between the issue of the Agenda and the Meeting.

12 BLAXTON PLAYING FIELD

- a) Improvements to Blaxton Playing Field – Section 106 Funding (18/02593/FULM) – **Update**

13 JOINT PLAYING FIELD

- a) Consideration of Finningley Parish Council email of 21/02/24 regarding future management of the Joint Playing Field
- b) Consideration of Potential Event on the Joint Playing Field – notification received from Finningley Parish Council on 07/03/24
- c) Anti-social behaviour
- d) Dissolution of Joint Playing Field

14 BLAXTON VILLAGE HALL

Village Hall Committee – Meeting 24/01/24 Minutes circulated 07/03/24 – **Next Meeting AGM 08/05/24**

15 DATE OF NEXT MEETING

The next meeting is scheduled to be held on Wednesday 17 April 2024 in Blaxton Village Hall at the conclusion of the Annual Parish Meeting

which will start at 19:00.

DISTRIBUTION

Parish Councillors:- R Johnson, P Raybould, J Hill and J Steventon

DMBC Ward Members:- Councillors J Cox, S Cox and A Jones

DMBC Stronger Communities:- D Flicker, S Thomas and P Williams

Police Safer Neighbourhood Team:- Inspector Adrian Luscombe, Sgt Chris Rogers, PCSO Kathryn Martin, PCSO Joanne Watson

Internal Auditor:- A Stanley

BLAXTON PARISH COUNCIL**MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 21 FEBRUARY 2024 AT 19:00 IN BLAXTON VILLAGE HALL**

PRESENT: Councillors R Johnson, P Raybould and J Hill

APOLOGIES: Councillor J Steventon

MEMBERS OF THE PUBLIC: One

1) APOLOGIES

RESOLVED (1)

That apologies for absence be accepted from Councillor J Steventon

2) TO CONSIDER THE EXTENT, IF ANY, TO WHICH THE PUBLIC WERE TO BE EXCLUDED FROM THE MEETING – None

3) DECLARATION OF PREJUDICIAL INTERESTS, OTHER INTERESTS, THE RECEIPT OF GIFTS AND HOSPITALITY AND REQUESTS FOR DISPENSATION – None

4) MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17 JANUARY 2024

That the Minutes of the Parish Council Meeting held on 17 January 2024 be confirmed as a correct record and signed by the Chair.

5) PUBLIC PARTICIPATION – None

6) CONSIDERATION OF APPLICATIONS FOR CO-OPTION TO THE PARISH COUNCIL

One application had been received for consideration for co-option to the Parish Council.

RESOLVED (2)

That Mr Ian Collett be co-opted to the Parish Council with immediate effect.

Mr I Collett signed the Declaration of Acceptance of Office and joined the Meeting.

7) WARD MEMBERS REPORT – None

8) CDC AND SOUTH AREA COMMUNITIES TEAM ISSUES

The Clerk confirmed that both CDC South Area Communities Team and South Yorkshire Police Neighbourhood Team had both been made aware of the Anti-social Behaviour report on the Joint Playing Field – Item 14a) – **Noted**

9) POLICING ISSUES – None

10) CONSULTATIVE COMMITTEES

a) South Yorkshire Branch of the YLCA – Meeting 21/02/24 – Apologies given – **Noted**

11) FINANCIAL AND ADMINISTRATIVE MATTERS

a) Village Hall Grant Request 2024/25

Each year the Council budgets £1,600 to support the operation of Blaxton Village Hall. A request for the payment of the grant had been received.

RESOLVED (3)

That the request for the payment of the grant be noted.

- b) Payments considered for approval on 21 February 2024:-

RESOLVED (4)

That the following payments be approved:-

<u>Voucher No</u>	<u>Payee/Invoice</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
94	P Reeves	Salary February 2024 (including hourly increase arrears Jan '24)	814.01	0.00	814.01
94	P Reeves	Office, Telephone, Broadband Allowance February 2024	25.00	0.00	25.00
95	P Dennis	Salary February 2024	103.77	0.00	103.77
96	HMRC	HMRC M11	25.80	0.00	25.80
97 – DD 23/02/24	Ionos 203040432306	1&1 Website Hosting costs 08/02/24 – 08/03/24	23.00	4.60	27.60
98 – DD 31/01/24	Compete 366 Ltd INV-19305	NCE agreement for annual subscription to 365 licenses for 05/02/24 – 04/02/25	450.00	90.00	540.00
99	YLCA INV-1427	Vacancy Advert for Clerk/RFO onto YLCA website and bulletins	15.00	0.00	15.00
100	Starboard Systems Ltd (Scribe Accounts) INV-4924	Scribe Accounts Renewal (2024)	345.60	69.12	414.72
					1,965.90

Note: DD above indicates payment to be taken by Direct Debit on the date shown

- c) Bank Reconciliation at 31 January 2023 – Noted
- d) Net Position to 20 February 2024 – Noted
- e) Additional Signatories on Bank Account

It was suggested that having additional Members as signatories on the Bank Account would be advisable to avoid any problems authorising payments on occasions of sickness or absence.

RESOLVED (5)

That the Clerk arrange for Cllr Collett to be added as a signatory to the Bank Account.

- f) Staffing Committee

Council were requested to consider having a Staffing Committee as recommended by the YLCA.

RESOLVED (6)

That the Clerk be requested to source a template for a Staffing Committee and circulate to Members for approval at a future meeting.

- g) Delegation to the Parish Clerk

At the meeting on 27 April 2020 it was agreed that the Clerk be authorised to exercise any of the powers of the Council which it can delegate, subject to email consultation with and,

the agreement of all Members before any action is taken. Council was requested to decide if these powers of delegation needed to be reviewed.

RESOLVED (7)

That the Clerk be requested to produce a 'Scheme of Delegation' and circulate to Members to be considered at the next meeting.

- h) YLCA Training Programme – circulated 29/01/24, 05/02/24 & 12/02/24– **Noted**

- i) Appointment of Clerk

It was reported that following the closing date of 16 February 2024 for the Vacancy of Parish Clerk, no applications had been received.

RESOLVED (8)

That the Clerk be requested to readvertise the vacancy with YLCA and to make enquiries with CDC to find out if it has any form of advertising Parish Council vacancies.

- j) Recognition of Members' Service

It was discussed that recognition of longstanding BPC Members' service was still outstanding. It was suggested that perhaps some form of recognition could be included in plans for Blaxton Playing Field.

RESOLVED (9)

That consideration to the recognition of longstanding Members' service be given once the potential improvement plans for Blaxton Playing Field have been decided.

- k) CDC Local Plan – Supplementary Planning Documents (SPD) Consultation – **Noted**

- l) Climate Change & Sustainability

It was reported that the certification from the Carbon Literacy Project Training had been received and that Cllrs Johnson, Hill and Steventon were now accredited.

Cllr Hill had yet to make contact with The Blue Bell to discuss the possibility of hosting a bike repair stand. Cllr Raybould offered to speak to the Landlord of The Blue Bell on Cllr Hill's behalf.

RESOLVED (10)

That Cllr Raybould approach The Blue Bell to discuss the possibility of hosting a bike repair stand.

- m) Great British Spring Clean – 15 – 31 March 2024

It was suggested that a volunteer litter pick could be arranged to coincide with the Great British Spring Clean.

RESOLVED (11)

That the Clerk be requested to contact John Scutt to ask if he would be interested in arranging a date for a volunteer litter pick to coincide with the Great British Spring Clean.

n) Maintenance of Planters 2024

RESOLVED (12)

That the Clerk be requested to obtain a quotation from Need A Hand for the Spring and Autumn 2024 planting of the four planters at Blaxton Roundabout.

12) PLANNING APPLICATIONS

- a) Planning Application 24/00105/FUL – Erection of detached dwelling to replace garage and change of use of existing day nursery to form a new dwelling with associated extensions to side and rear (part retrospective) – ‘Meadow Croft’ 34 Mosham Road, Blaxton – **circulated 24/01/24 – “The Parish Council wish to register a neutral comment to this application. However, the Council would like to add that the size of the property warrants on-site parking for more than two vehicles to prevent on-road parking on this particularly busy stretch of Mosham Road” – Registered 12/02/24 under Clerk’s delegated powers.**

- b) Planning Application 24/00119/FUL – Proposed siting of two containers for a temporary period and removal of one of the existing storage containers – Sports Pavilion, Recreation Ground, Lindley Road, Finningley – **circulated 20/02/24**

Concerns were raised that Blaxton Parish Council, as part owner of the playing field, were not notified of this application and that the proposed use may not be in keeping with the Deeds of the Playing Field.

RESOLVED (13)

That the Clerk be requested to contact the Planning Officer to advise that Blaxton Parish Council have an interest in this application as they are part owners of the Joint Playing Field and to provide further information.

13) BLAXTON PLAYING FIELD

- a) Improvements to Blaxton Playing Field – Section 106 Funding (18/02593/FULM)

It was reported that four quotations for soft-pour surfacing had been received and that the quotations for a nature trail had been requested but were still outstanding. Further research on fall heights etc was still being undertaken – **Noted**

- b) Grass Cutting Quotation from Glendale Managed Services – £49.16 on 12 occasions – an increase of £4.47 per occasion

RESOLVED (14)

That the Council agree to Glendale’s Grass Cutting services at a cost of £49.16 per occasion for 12 occasions.

14) JOINT PLAYING FIELD

- a) Anti-social behaviour report

It was reported that an email had been received from a resident regarding anti-social behaviour on the Joint Playing Field. The Clerk had replied to the resident and included South Yorkshire Police neighbourhood team and CDC Stronger Communities team into the response.

The issues in and around the teen shelter were discussed and the possibility of it being removed.

RESOLVED (15)

That the Clerk be requested to contact CDC regarding the potential option of relocation or removal of the teen shelter as it was originally provided by CDC.

b) Finningley and Blaxton Joint Playing Field Improvement Projects Funded by Section 106 Grant (12/01327/EXTM)

It was advised that the Field Improvement Project (FIP) had become undeliverable due to the demands made by Finningley Parish Council (FPC) for the contractor to remove all equipment from the storage facility at the Playing Field. It was agreed that the FIP agreement would be terminated with one month's required notice.

It was also noted that no communication had been received from FPC as regards the management of the Joint Playing Field, despite numerous attempts by BPC to engage.

RESOLVED (16)

That the Clerk be requested to make contact with the Finningley Harriers to discuss the use of the Playing Field.

15) BLAXTON VILLAGE HALL

Village Hall Committee – Meeting 24/01/24 Notes circulated 15/02/24 – Next Meeting TBC – **Noted**

It was also reported that guidance from the Parish Council was requested regarding the poor state of the car park outside the Village Hall.

RESOLVED (17)

That the Clerk be requested to seek advice regarding the background of the outside area from the Joint Clerk.

16) DATE OF NEXT MEETING

The next meeting of Blaxton Parish Council will be held on Wednesday 20 March 2024 in Blaxton Village Hall at 19:00

Meeting closed at 21.10

Chair: _____

Date: _____