

BLAXTON PARISH COUNCIL

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON WEDNESDAY 17 MAY
2023 AT 19:00 IN BLAXTON VILLAGE HALL**

PRESENT: Councillors R Johnson, J Scutt, P Raybould, J Hill

IN ATTENDANCE: P Reeves (Clerk)

APOLOGIES – None

MEMBERS OF THE PUBLIC – None

**1) APPOINTMENT OF CHAIR AND SIGNATURE OF DECLARATION OF ACCEPTANCE OF
OFFICE FOR 2023/24**

RESOLVED (1)

That Councillor R Johnson be appointed Chair for the 2023/24 Municipal Year.

Councillor Johnson signed the Declaration of Acceptance of Office and took the Chair.

2) APOLOGIES – None

**3) TO CONSIDER THE EXTENT, IF ANY, TO WHICH THE PUBLIC WERE TO BE EXCLUDED
FROM THE MEETING – None**

**4) DECLARATION OF PREJUDICIAL INTERESTS, OTHER INTERESTS, THE RECEIPT OF
GIFTS AND HOSPITALITY AND REQUESTS FOR DISPENSATION – None**

**5) MINUTES OF THE ANNUAL PARISH MEETING AND MINUTES OF THE ORDINARY
PARISH COUNCIL MEETING HELD ON 19 APRIL 2023**

RESOLVED (2)

That the Minutes of the Annual Parish Meeting and the Ordinary Parish Council Meeting held on 19 April 2023 be confirmed as a correct record and signed by the Chair.

6) PUBLIC PARTICIPATION – None

7) CONSIDERATION OF APPLICATIONS FOR CO-OPTION TO THE PARISH COUNCIL

An application received was considered.

RESOLVED (3)

That Janet Steventon be co-opted to the Parish Council.

8) APPOINTMENT OF VICE-CHAIR FOR 2023/24

RESOLVED (3)

That Councillor J Hill be appointed as Vice-Chair for the 2023/24 Municipal Year.

**9) APPOINTMENT OF PARISH COUNCILLORS TO UNDERTAKE THE HALF YEARLY
INTERNAL AUDIT OF THE ACCOUNTS FOR 2023/24**

RESOLVED (4)

That Councillors P Raybould and R Johnson be appointed to undertake the half-yearly Audit of the accounts for 2023/24.

10) APPOINTMENT OF REPRESENTATIVE AND DEPUTY REPRESENTATIVE TO DMBC PARISH COUNCILS' JOINT CONSULTATIVE COMMITTEE FOR 2023/24

RESOLVED (5)

That Councillor Johnson be appointed representative and Councillor Scutt be appointed deputy representative on the DMBC Parish Councils' Joint Consultative Committee for 2023/24.

11) APPOINTMENT OF REPRESENTATIVES (2) TO THE BLAXTON VILLAGE HALL COMMITTEE FOR 2023/24

RESOLVED (6)

That Councillor Raybould and Councillor Steventon be appointed as representatives on the Blaxton Village Hall Committee for 2023/24.

12) APPOINTMENT OF REPRESENTATIVES (2) TO THE BLAXTON AND FINNINGLEY PLAYING FIELD ASSOCIATION FOR 2023/24

RESOLVED (7)

That Councillor Johnson and Councillor Raybould be appointed as representatives on the Blaxton and Finningley Playing Field Association for 2023/24.

13) APPOINTMENT OF REPRESENTATIVE, AND DEPUTY, TO THE SOUTH YORKSHIRE BRANCH OF THE YORKSHIRE LOCAL COUNCIL ASSOCIATIONS FOR 2023/24

RESOLVED (8)

That Councillor Johnson be appointed as representative and Councillor Scutt be appointed as deputy representative for the South Yorkshire Branch of The Yorkshire Local Council Associations for 2023/24.

14) APPOINTMENT OF REPRESENTATIVE TO THE YORKSHIRE WILDLIFE PARK (YWP) CONSULTATIVE COMMITTEE FOR 2023/24

RESOLVED (9)

That Councillor Hill be appointed as representative and Councillor Scutt be appointed as deputy representative for The Yorkshire Wildlife Park (YWP) Consultative Committee for 2023/24.

15) APPOINTMENT OF REPRESENTATIVE(S) TO DMBC PUBLIC RIGHTS OF WAY FORUM 2023/24

RESOLVED (10)

That the representative would be decided upon and appointed before each meeting.

16) APPOINTMENT OF REPRESENTATIVE(S) TO YORKSHIRE AND HUMBER CLIMATE COMMISSION (YHCC)

RESOLVED (11)

That Councillor Hill be appointed as representative and Councillor Raybould be appointed as deputy representative for the Yorkshire and Humber Climate Commission (YHCC) for 2023/24.

17) WARD MEMBERS REPORT – None Present

18) DMBC AND SOUTH AREA COMMUNITIES TEAM ISSUES

It was reported that there had recently been a change in Stronger Communities Officer. The Council would like to thank Stephen Racjan for his support over the years and welcome Pat Williams to the area.

19) POLICING ISSUES – None

20) CONSULTATIVE COMMITTEES

- a) DMBC Parish Councils Joint Consultative Committee (PCJCC) – Next meeting 20/07/23 – **Noted**
- b) South Yorkshire Branch of the YLCA – Next Meeting 21/06/23 – **Noted**
- c) DMBC Public Rights of Way (PROW) Forum – Meeting 03/05/23 Minutes awaited – **Noted**
- d) Yorkshire Wildlife Park (YWP) Consultative Committee – Quarterly update circulated 11/05/23 – **Noted**

21) FINANCIAL AND ADMINISTRATIVE MATTERS

- a) Payments considered for approval on 17 May 2023:

RESOLVED (12)

That the following payments be approved:-

<u>Voucher No</u>	<u>Payee/Invoice</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
6	DMBC 28868477	Waste Bin Emptying 22/23 Q4 26/12/22 – 02/04/23	248.00	49.60	297.60
7	Blaxton Village Hall Committee	Grant 2023/24	1,600	0.00	1,600.00
8	Glendale Countryside Limited GC446-PC-03909	Playing Field, Car Park, Play Area etc Grass Cutting 12/04/23	44.69	8.94	53.63
9	BHIB Ltd LC002122	Insurance 01/06/23 – 31/05/24 – 3 rd of three year contract	702.20	0.00	702.20
10	The Topping Pie Company Ltd 125519	495 Pork pies with crown 55 Mushroom & Asparagus pies with crown	1,497.65	0.00	1,497.65
11	Arrow Publications Ltd 9857	Leaflet and distribution	70.00	14.00	84.00
12	P Reeves	Coronation provisions: Coronation stickers, Brown envelopes, Wildflower seeds, Tie handle bags	82.71		82.71
13	P Reeves	Salary May 2023	543.27	0.00	543.27
13	P Reeves	Office, Telephone, Broadband Allowance May 2023	25.00	0.00	25.00

<u>Voucher No</u>	<u>Payee/Invoice</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
14	P Dennis	Salary May 2023	96.90	0.00	96.90
15	1&1 Ionos Ltd (P Dennis) 203	Reimbursement for 1&1 Website Hosting costs 08/05/23 – 08/06/23	23.00	4.60	27.60
16	HMRC	HMRC M2	24.00	0.00	24.00
17 JPF S106	Plevey & Sons Ltd INV-9580	Excavate area to form footpath, fit tanalised timber to edge path, fit timber handrail to stop over-run, top footpath with road planings	3,520.00	704.00	4,224.00
					9,258.56

Note: **JPF S106** above indicates 'expenditure on Projects on the Joint Playing Field met from the DMBC Section 106 Grant'

- b) Bank Reconciliation to 30 April 2023 – **Noted**
- c) Net Position at 17 May 2023 – **Noted**
- d) YLCA Training programme – Circulated 21/04/23 & 09/05/23 – **Noted**
- e) Defibrillator Training – Date confirmed for 06/09/23 at 7.00pm, details to be circulated nearer the time – **Noted**
- f) Roadside seat maintenance 2023 – Quotation requested – **Noted**
- g) Coronation 2023

There were 3 sessions offered to residents to collect their choice of a Toppings pie and a complimentary packet of wildflower seeds ahead of the Coronation weekend. These were very well received and remaining pies were distributed locally to a Food Bank and Care Homes.

A possible location of a 'Coronation' Tree was discussed and it was reported that no suggestions had been received. It was suggested that Summerfields Open Space may be a good location. It was also reported that a quotation had been requested from DMBC for the provision of a tree and that this year's prices were being awaited.

RESOLVED (13)

That Councillors arrange a visit to Summerfields Open Space to explore possible sites for a 'Coronation Tree'.

22) PLANNING APPLICATIONS

Planning Application 21/00533/OUTM – Land at Station Road, Blaxton, DN9 3AQ - Outline planning application for residential development with all matters reserved except for points of access (maximum of 39 family dwellings (being 2 beds or more)) (ADDITIONAL INFORMATION PROVIDED AND LOCAL PLAN ADOPTED) – Council was requested to consider the request from Swan Homes to provide a presentation relating to this application.

RESOLVED (14)

That Swan Homes' offer to provide a presentation on Planning Application 21/00533/OUTM be accepted and be invited to attend the Parish Council meeting on 19 July 2023.

23) BLAXTON PLAYING FIELD

Improvements to Blaxton Playing Field – Section 106 Funding (18/02593/FULM)

It was suggested that a 'working party' gather all current information into a short report for Members to review and consider as the start point for any further discussions and decision.

It was also reported that the signs at the entrance to the Playing Field were partly obscured by overgrown hedges.

RESOLVED (15)

That a report covering information already gathered in relation to improvements to Blaxton Playing Field be produced and distributed.

RESOLVED (16)

That a visit to Blaxton Playing Field be arranged between Members to assess the overgrown hedges at the entrance and provide an update.

24) JOINT PLAYING FIELD

a) Playing Field Association

i) AGM 14/06/23 - Noted

ii) Review of Constitution – following Blaxton Parish Council's latest response to the suggested amendments of the Constitution, forwarded to Finningley Parish Council (FPC) on 24/04/23, a response from FPC was awaited – **Noted**

b) Finningley and Blaxton Joint Playing Field Improvement Projects Funded by Section 106 Grant of £121,323 (12/01327/EXTM)

i) Expenditure listings for the financial years 2021/22 to 22/23 – circulated 17/05/23

ii) S106 Financial Monitoring Spreadsheet – circulated 17/05/23

RESOLVED (17)

That the above reports be noted.

25) BLAXTON VILLAGE HALL

Village Hall Committee – AGM 03/05/23 Minutes awaited.

It was reported that Councillor Scutt resigned as BPC representative before the AGM – **Noted**

26) DATE OF NEXT MEETING

That the next meeting of Blaxton Parish Council be held on Wednesday 21 June 2023 at 19:00 in Blaxton Village Hall

Meeting closed at 21.23

Chair: _____

Date: _____