

## BLAXTON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 21 JUNE 2023 AT 19:00 IN BLAXTON VILLAGE HALL

**PRESENT:** Councillors R Johnson, J Scutt, J Hill and J Steventon

**APOLOGIES:** Councillor P Raybould

**MEMBERS OF THE PUBLIC:** None

**IN ATTENDANCE:** P Reeves (Clerk and Responsible Financial Officer)

#### 1) APOLOGIES

RESOLVED (1)

That apologies for absence be accepted from Councillor P Raybould.

#### 2) TO CONSIDER THE EXTENT, IF ANY, TO WHICH THE PUBLIC WERE TO BE EXCLUDED FROM THE MEETING – None

#### 3) DECLARATION OF PREJUDICIAL INTERESTS, OTHER INTERESTS, THE RECEIPT OF GIFTS AND HOSPITALITY AND REQUESTS FOR DISPENSATION – None

#### 4) MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 17 MAY 2023

RESOLVED (2)

That the Minutes of the Annual Parish Council Meeting held on 17 May 2023 be confirmed as a correct record and signed by the Chair.

#### 5) PUBLIC PARTICIPATION – None Present

#### 6) WARD MEMBERS REPORT – None Present

#### 7) DMBC AND SOUTH AREA COMMUNITIES TEAM ISSUES

##### a) Litter Picking Equipment

It was confirmed that Street Scene had agreed to provide Litter Picking Equipment to be stored outside the Village Hall.

RESOLVED (3)

That the Clerk be requested to source a suitable storage bin for the equipment and report back to Council.

##### b) Change in Doncaster Council Name

It was reported that due to the change of Doncaster Council's name, all references to Doncaster Council would now be CDC (City of Doncaster Council) – **Noted**

#### 8) POLICING ISSUES

##### Community Speed Watch

It was reported that South Yorkshire Police had confirmed they would soon be in touch to arrange the Community Speed Watch training and that a minimum of 6 volunteers were required. The Clerk confirmed that the request for volunteers had been published on the website and on social media.

RESOLVED (4)

That the Clerk be requested to contact South Yorkshire Police for an update and to ask if there will be a cost to the Parish Council for equipment.

## 9) CONSULTATIVE COMMITTEES

- a) CDC Parish Councils Joint Consultative Committee (PCJCC) – Next Meeting 20/07/23 – **Noted**
- b) South Yorkshire Branch of the YLCA – Meeting 21/06/23 (Apologies sent) – **Noted**

## 10) FINANCIAL AND ADMINISTRATIVE MATTERS

- a) Payments considered for approval on 21 June 2023

RESOLVED (5)

That the following payments be approved:-

<u>Voucher No</u>	<u>Payee/Invoice</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
18	Glendale Countryside Limited <b>GC446-PC-03965</b>	Playing Field, Car Park, Play Area Grass cutting 02/05/23 and 16/05/23	89.38	17.88	107.26
19	Need A Hand Ltd <b>2148</b>	Planters: removal of old compost & refresh with new, new plants, watering & feeding of all planters	350.00	0.00	350.00
20	Need A Hand Ltd <b>2149</b>	Watering & feeding of planters 11/06/23	35.00	0.00	35.00
21	P Reeves	Salary June 2023	524.55	0.00	524.55
21	P Reeves	Office, Telephone, Broadband Allowance June 2023	25.00	0.00	25.00
22	P Dennis	Salary June 2023	96.90	0.00	96.90
23	1&1 Ionos Ltd (P Dennis) <b>203036620036</b>	Reimbursement for 1&1 Website Hosting costs 08/06/23 – 08/07/23	23.00	4.60	27.60
24	HMRC	HMRC M3	24.00	0.00	24.00
25 – DD 30/06/23	Unity Trust Bank <b>Statement No. 019</b>	Current Account Service Charge – 05/03/23 to 03/06/23	18.00	0.00	18.00
26	A.S Audit Services <b>Blax002</b>	Internal audit services for Blaxton Parish Council – May 2023	225.00	0.00	225.00
					1,433.31

Note: **DD** - Payment due to be collected by Direct Debit on date shown

- b) Bank Reconciliation at 31 May 2023 – **Noted**
- c) Net Position to 20 June 2023 – **Noted**
- d) Annual Governance and Accountability Return (AGAR) 2022/23 – **circulated 21/06/23**
  - i) Annual Governance Statement 2022/23 – Section 1

RESOLVED (6)

That the Annual Governance Statement for 2022/23 be approved and signed by the Chair.

ii) Accounting Statements 2022/23 – Section 2

RESOLVED (7)

That the Accounting Statements 2022/23 be approved and signed by the Chair.

iii) Internal Audit Report for 2022/23

RESOLVED (8)

That the Internal Audit Report for 2022/23, which contained no recommendations for actions, be received and noted.

iv) Supporting documents to the accounts for 2022/23

RESOLVED (9)

That the Bank Reconciliation (01/04/22-31/03/23), Receipts and Payments Listings from SCRIBE (the Council's Financial Management System), the SY0012 Blaxton PC Explanation of Variances 2022-23 and the Asset and Inventory Register 2022-23 be received and noted.

v) Notice of the Period for the exercise of Public Rights – 26 June to 4 August 2023

RESOLVED (10)

That it be noted that the Period for the Exercise of Public Rights had been set as 26 June to 4 August 2023.

e) YLCA Training Programme – circulated 05/06/23, 12/06/23 & 20/06/23 – **Noted**

f) Roadside Seat Maintenance – quotation received

RESOLVED (11)

That the quotation of £235.00 from Need a Hand for the annual maintenance of roadside seats be accepted and works be arranged.

g) Blaxton Roundabout

It was reported that an update from CDC regarding the request for the addition of road markings at the roundabout was still awaited – **Noted**

## 11) PLANNING APPLICATIONS

a) **Planning Application 23/00891/FUL** – Erection of annexe in rear garden in place of existing garage and store – 32 Summerfields Drive, Blaxton, DN9 3BG – **circulated 26/05/23**

RESOLVED (12)

That a Neutral Response be recorded.

b) **Planning Application 21/00533/OUT** — Outline planning application for residential development with all matters reserved except for points of access (maximum of 39 family dwellings (being 2 beds or more)) (ADDITIONAL INFORMATION PROVIDED AND LOCAL PLAN ADOPTED) – Land at Station Road, Blaxton – **circulated 26/05/23**

## RESOLVED (13)

That the Clerk be requested to contact the Planning Officer to check when the deadline for additional comments is, due to the fact that Swan Homes is providing a presentation at the 19 July 2023 meeting.

- c) **Planning Application 23/00232/FUL** - Creation of new access track from Mosham Road and parking area associated with existing business (Amended plans - proposing altered location of parking area and related changes to the access track) – **circulated 01/06/23**

## RESOLVED (14)

That a response 'Nothing to add to previous comments' is recorded.

## 12) BLAXTON PLAYING FIELD

- a) **CDC Annual Play Area Inspection 12/06/23** – **circulated 15/06/23**

It was reported that a seat on one of the swings had been removed due to damage, moss cleaning was required on the toddler multi-unit and one of the picnic benches needed a repair.

It was also reported that a quotation had previously been requested from CDC for equipment cleaning and this was still outstanding.

## RESOLVED (15)

That the Clerk be requested to follow up on the quotations for the recommended play inspection repairs and the equipment cleaning.

- b) **Improvements to Blaxton Playing Field – Section 106 Funding (18/02593/FULM)**

## RESOLVED (16)

That work continue on the report covering information already gathered in relation to improvements to Blaxton Playing Field and this report be circulated once complete.

## 13) JOINT PLAYING FIELD

- a) **Playing Field Association (PFA)** – AGM 14/06/23 Notes received 20/06/23 – Next meeting 05/07/23 – **Noted**

It was reported that now the AGM notes and accounts were available, the Blaxton Parish Council grant request for 2022/23 could be considered in the July meeting as planned.

- b) **Blaxton and Finningley Joint Playing Field Improvement Projects Funded by Section 106 Grant (12/01327/EXTM)** – No recent updates

## 14) BLAXTON VILLAGE HALL

**Village Hall Committee** – Annual General Meeting 10/05/23 Minutes received & circulated 13/06/23 – **Noted**

## 15) DATE OF NEXT MEETING

The next meeting of Blaxton Parish Council will be held on Wednesday 19 July 2023  
in Blaxton Village Hall at 19:00

Meeting closed at 21:25

Chair: \_\_\_\_\_

Date: \_\_\_\_\_