

BLAXTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 19 JULY 2023 AT 19:00 IN BLAXTON VILLAGE HALL

PRESENT: Councillors R Johnson, J Scutt, P Raybould and J Steventon

APOLOGIES: Councillor J Hill

MEMBERS OF THE PUBLIC: Two

IN ATTENDANCE: P Reeves (Clerk and Responsible Financial Officer), Ward Councillor Allan Jones and Tariq Shah – Director, Swan Homes

1) APOLOGIES

RESOLVED (1)

That apologies for absence be accepted from Councillor J Hill.

2) TO CONSIDER THE EXTENT, IF ANY, TO WHICH THE PUBLIC WERE TO BE EXCLUDED FROM THE MEETING – None

3) DECLARATION OF PREJUDICIAL INTERESTS, OTHER INTERESTS, THE RECEIPT OF GIFTS AND HOSPITALITY AND REQUESTS FOR DISPENSATION

Councillor P Raybould declared a personal interest in Item 11j) Remembrance Sunday Arrangements (wreaths) and Councillor R Johnson declared a personal interest in Item 13b) Metal Detecting.

4) MINUTES OF THE PARISH COUNCIL MEETING HELD ON 21 JUNE 2023

RESOLVED (2)

That the Minutes of the Parish Council Meeting held on 21 June 2023 be confirmed as a correct record and signed by the Chair.

5) SWAN HOMES PRESENTATION PLANNING REF: 21/00533/OUT – LAND AT STATION ROAD, BLAXTON

The Director of Swan Homes provided a presentation of the Planning Application 21/00533/OUT – Land at Station Road, Blaxton – Outline planning application for residential development with all matters reserved except for points of access (maximum of 39 family dwellings (being 2 beds or more)) and offered the opportunity for questions at the end.

The following responses were received in response to questions raised;

- The containers on the adjoining land will be 'landlocked' without access if the development goes ahead.
- The name 'Finningley Court' was given so that people could understand the location better from advertisements as Finningley is a larger area than Blaxton and may be better known. The name probably has no impact on valuation – prices are decided upon from looking at prices in the area, not on specific boundaries.
- Hydrocarbons (diesel spillages) and asbestos from demolitions have been found and removed safely, as well as contaminated soil. Ground testing is conducted before, during and after and further testing will be done as necessary – part of the statutory process.
- Fundamentally, they cannot solve the issues around schools, doctors and local amenities, but can offer financial support for the provision of school places etc and are

happy to support these concerns as much as possible. Unsure how they can provide specific solutions.

- Section 106 funds are given to Doncaster Council and it is responsible for where they are spent - the Government offers guidance to the Council. Swan Homes confirmed they were happy to have conversations as to how the monies will be spent on the Community.
- The Developer will respond to what the need is in the area as regards the provision of affordable housing.
- Road markings on the development are taken into account by the Highways Design and a Road Safety Audit will be carried out – they have to comply with local authority requirements.
- The Developer wants to find out what people think and what they want through the Parish Council, which is why the presentation was requested.

6) PUBLIC PARTICIPATION

Two members of public in attendance asked questions to the Director of Swan Homes following the presentation above.

7) WARD MEMBERS REPORT

Cllr Jones advised that a 'Blaxton/Finningley Community Governance Boundary Review Meeting' had been arranged for Thursday 27 July at 6.30pm in Finningley Village Hall. Cllr Jones confirmed that this meeting had been arranged by Finningley Parish Council and that Electoral Services representation would be present. The Chair advised that Blaxton Parish Council had been made aware of this meeting via social media and that the Elector Referendum had been included under Item 11I).

8) CDC AND SOUTH AREA COMMUNITIES TEAM ISSUES

Litter Picking Equipment

It was confirmed that Street Scene had provided 6 litter pickers and bags to be stored outside the Village Hall. The Clerk reported that suitable storage containers had been sourced and the options would be circulated.

RESOLVED (3)

That the Clerk be requested to thank Street Scene for the provision of the litter picking equipment.

9) POLICING ISSUES

Community Speed Watch

It was reported that an update had been requested from South Yorkshire Police regarding Speed Watch training dates and what the cost would be to the Parish Council for the equipment. The update is awaited – **Noted**

10) CONSULTATIVE COMMITTEES

- a) CDC Parish Councils Joint Consultative Committee (PCJCC) – Next Meeting 20/07/23 – **Noted**
- b) South Yorkshire Branch of the YLCA – Meeting 21/06/23 Minutes circulated 13/07/23 – Next meeting 25/10/23 – **Noted**
- c) Yorkshire and Humber Climate Commission (YHCC) – 'Commonplace Consultations' circulated 05/07/23 – **Noted**

11) FINANCIAL AND ADMINISTRATIVE MATTERS

a) Direct Debit Approval – 1&1 Ionos Ltd Website Hosting

It was reported that payment for 1&1 Ionos Ltd Website Hosting was currently made by reimbursing the Clerk each month and that monthly Direct Debit is recommended.

RESOLVED (4)

That the payment for 1&1 Ionos Ltd Website Hosting via monthly Direct Debit be approved.

b) Payments considered for approval on 19 July 2023

RESOLVED (5)

That the following payments be approved:-

<u>Voucher No</u>	<u>Payee/Invoice</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
27	Glendale Countryside Limited GC446-PC-04019	Playing Field, Car Park, Play Area Grass cutting 30/05/23 and 20/06/23	89.38	17.88	107.26
28	Need A Hand Ltd 2155	Remedial work to re-stain benches	235.00	0.00	235.00
29	CDC 28989746	Litter Bin Emptying Q1 2023/24 (03/04/23 – 25/06/23)	203.87	40.77	244.64
30	Amazon Services GB3153TJABEI and GB3153TMABEI Credit Note-GB-2023- 11139542	HP953XL Black Ink HP953XL Yellow, Magenta and Cyan Ink 953XL Remanufactured Yellow, Magenta, Cyan and Black Ink (Re Inv GB-2022-367470683)	37.88 76.59 -51.66 62.82	7.58 15.32 -10.33 10.34	75.38
31	P Reeves	Salary July 2023	524.55	0.00	524.55
31	P Reeves	Office, Telephone, Broadband Allowance July 2023	25.00	0.00	25.00
32	P Dennis	Salary July 2023	96.90	0.00	96.90
33	HMRC	HMRC M4	24.00	0.00	24.00
34 – DD 23/07/23	1&1 Ionos Ltd 299436834	1&1 Website Hosting costs 08/07/23 – 08/08/23	23.00	4.60	27.60
35 JPF S106	Taurus Sportsturf F022	JPF Field Improvement Project: Slitting to all playing surfaces, chain harrow all playing surfaces, cut playing fields (March '23)	933.33	0.00	933.33
36 JPF S106	Taurus Sportsturf F023	JPF Field Improvement Project: Cut cricket outfield, cut playing fields (April '23)	933.03	0.00	933.33
37 JPF S106	Taurus Sportsturf F024	JPF Field Improvement Project: Cut cricket outfield, cut playing fields, pattern cut football pitch (May '23)	933.03	0.00	933.33
38 JPF S106	Taurus Sportsturf F025	JPF Field Improvement Project: Cut cricket outfield, cut playing fields (June '23)	933.03	0.00	933.33
39	Viking Direct 2749029	A4 Printer Paper x 2500 sheets, A5 Academic Diary (inc.£4.95 P&P)	20.44	4.09	24.53
					5,118.18

Note: **DD** - Payment due to be collected by Direct Debit on date shown

c) Bank Reconciliation at 30 June 2023 – Noted

d) Net Position to 18 July 2023

It was reported that there was a discrepancy on the Net Position so the Clerk undertook to circulate an updated version – **Noted**

e) Review of Financial Regulations and Standing Orders

Copies of the current Financial Regulations and Standing Orders were circulated by email on 13 July 2023. Council was requested to review these documents and decide upon the amendments suggested in the Standing Orders.

RESOLVED (6)

That the draft Standing Orders circulated on 13 July 2023 and amended in line with the latest template produced by the National Association of Local Councils be received and adopted and that the Financial Regulations remain unchanged.

f) Dignity At Work Policy

Following the Council signing up to the Civility & Respect Pledge in 2022, the Dignity At Work Policy (based on the NALC template) was circulated on 17 July 2023 and Council was requested to consider this policy for adoption.

RESOLVED (7)

That the Dignity At Work Policy be received and adopted by The Council.

g) YLCA Training Programme – circulated 03/07/23, 10/07/23 & 17/07/23 – **Noted**

h) Yorkshire Air Ambulance – request for support

Council was requested to consider a request for support from Yorkshire Air Ambulance – circulated 13/07/23.

RESOLVED (8)

That the Council consider the ways in which it may be able to offer support to Yorkshire Air Ambulance and discuss further at the September meeting.

i) Coronation Tree Plaque

It was reported that current prices for the provision of a Coronation Tree were still awaited from CDC and that it would be useful to seek advice from CDC regarding the placement of the tree. Examples of plaques were circulated on 19 July 2023.

RESOLVED (9)

That the Clerk be requested to follow up on the request for current prices for the provision of a Coronation Tree and seek advice from CDC regarding the placement of the tree.

j) Remembrance Sunday Arrangements

i) Traffic Management

It was reported that the position of Doncaster Council remained the same as in 2022 and that road closures must be arranged and paid for by the organiser from an accredited and competent traffic manager company. The Council had also received a request from

Finningley Parish Council with the offer of support for arrangements/cost for the Remembrance Sunday event.

RESOLVED (10)

That the Clerk be requested to contact the Reverend of Holy Trinity & St Oswald's, Finningley and the organised groups to ask for their preferences regarding the Remembrance Sunday options, before then requesting quotations for traffic management and responding to Finningley Parish Council.

ii) Crafted Poppies

Finningley Women's Institute had provided an update of the details for the Crafted Poppies for Remembrance Day and requested guidance for the placement.

RESOLVED (11)

That the Clerk be requested to thank the Women's Institute for the update and contact CDC regarding guidance for the placement.

k) Blaxton Roundabout

It was reported that a request had been made to CDC for urgent maintenance of the plants on Blaxton roundabout as these were affecting visibility. StreetScene confirmed that this would be scheduled in before the end of July. An update had again been requested from CDC regarding the addition of road markings at the roundabout and confirmation had been received that this would be followed up.

l) Elector Referendum

An email received from Ward Councillors regarding the request for the start of a process to allow Blaxton and Finningley residents to decide whether a merger of both Parish Councils will be undertaken by the principle authority was circulated. It was also confirmed that a Blaxton/Finningley Community Governance Boundary Review Meeting had been arranged for 27 July 2023 at 6.30pm in Finningley Village Hall for residents to receive more details.

RESOLVED (12)

That the information regarding the Community Governance Boundary Review be received and noted.

12) PLANNING APPLICATIONS

- a) **Planning Application 21/00533/OUT** – Outline planning application for residential development with all matters reserved except for points of access (maximum of 39 family dwellings (being 2 beds or more)) (ADDITIONAL INFORMATION PROVIDED AND LOCAL PLAN ADOPTED) - Land at Station Road, Blaxton – **circulated 26/05/23**

RESOLVED (13)

That the Council consider the information provided during the presentation and share responses via the Clerk to forward to the Planning Officer by the agreed deadline.

RESOLVED (14)

That a proposal be put to the Enforcement team if permission is granted for the development as the containers on the adjacent land would be landlocked without access.

- b) **Planning Application 23/00006/REF** — Running of child-minding business from residential property (retrospective) (being variation of condition 5 of planning application 21/02966/FUL granted 10/12/2021 – change from 16 to 21 children) – 41 Lower Pasture, Finningley, DN9 3RF – **circulated 13/07/23**

RESOLVED (15)

That a Neutral response be recorded.

13) BLAXTON PLAYING FIELD

a) **Play Equipment Cleaning**

It was reported that a quotation for the cleaning of the play equipment to remove all the moss and debris had been received.

RESOLVED (16)

That the quotation of £220 for the cleaning of the play equipment on the Bank End Lane play area be accepted and the Clerk be requested to contact CDC to arrange.

b) **Metal Detecting**

It was reported that a request had been received from two local residents to conduct metal detecting in the area of Blaxton Playing Field.

RESOLVED (17)

That permission is given to the two local residents to conduct metal detecting in the area of Blaxton Playing Field with the following conditions;

- That detection is done within a 3 month period – after the 25 October 2023, further permission would need to be requested if required.
- That priority is given to those already using the playing field/playground (particularly over the Summer holidays).
- That the field is left as it is found.

c) **Improvements to Blaxton Playing Field – Section 106 Funding (18/02593/FULM)**

Following the information gathering in relation to improvements to Blaxton Playing Field, a draft letter had been circulated between Members on 18/07/23.

RESOLVED (18)

That the draft letter regarding improvements to Blaxton Playing Field – Section 106 Funding be approved and the Clerk be requested to forward to Ward Members.

14) JOINT PLAYING FIELD

a) **Playing Field Association (PFA)** – Meeting 05/07/23 Draft notes received 13/07/23 – **Noted**

i) **PFA Representation**

Councillor Johnson advised of his resignation as Blaxton Parish Council representative of the Blaxton and Finningley Playing Field Association.

RESOLVED (19)

That Councillor Scutt be appointed as Blaxton Parish Council representative of the Blaxton and Finningley Playing Field Association and the Clerk be requested to update the PFA.

ii) Consideration of PFA Grant Request of £2,000 for 2022/23

Blaxton Parish Council responded to Finningley Parish Council on 24/04/23 regarding the Constitution review and suggested amendments. FPC deferred the Constitution negotiations. No further response was received and no progress has been made. At the PFA meeting on 05/07/23, it was decided that changes to the Constitution would be discussed and agreed at a sub-meeting to be attended only by the management team, without the presence of other committee members. The outcome is still awaited. It was noted that Blaxton Parish Council has no influence within the management team.

RESOLVED (20)

That the grant of £2,000 for 2022/23 will not be paid and any future grant requests will be reviewed when a new Constitution has been agreed.

b) Blaxton and Finningley Joint Playing Field Improvement Projects Funded by Section 106 Grant (12/01327/EXTM)

The Chair reported that there had been some questions raised about the Field Improvement Projects in the PFA meeting minutes on 05/07/23 which were somewhat based on misunderstanding and no doubt the opportunity to explain would arise at future PFA meetings. Members were in agreement.

15) BLAXTON VILLAGE HALL

Village Hall Committee – Next Meeting 30/08/23 – **Noted**

16) DATE OF NEXT MEETING

The next meeting of Blaxton Parish Council will be held on Wednesday 20 September 2023
in Blaxton Village Hall at 19:00

Meeting closed at 21:15

Chair: _____

Date: _____