

BLAXTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 6 DECEMBER 2023 AT 19:00 IN BLAXTON VILLAGE HALL

PRESENT: Councillors R Johnson, J Scutt, P Raybould, J Hill and J Steventon

APOLOGIES: None

MEMBERS OF THE PUBLIC: None

IN ATTENDANCE: P Reeves (Clerk and Responsible Financial Officer)

1) APOLOGIES – None

2) TO CONSIDER THE EXTENT, IF ANY, TO WHICH THE PUBLIC WERE TO BE EXCLUDED FROM THE MEETING – None

3) DECLARATION OF PREJUDICIAL INTERESTS, OTHER INTERESTS, THE RECEIPT OF GIFTS AND HOSPITALITY AND REQUESTS FOR DISPENSATION – None

4) MINUTES OF THE PARISH COUNCIL MEETING HELD ON 25 OCTOBER 2023

RESOLVED (1)

That the Minutes of the Parish Council Meeting held on 25 October 2023 be confirmed as a correct record and signed by the Chair.

5) PUBLIC PARTICIPATION – None

6) WARD MEMBERS REPORT

It was reported that a Skip had recently been seen in the Joint Playing Field car park and it emerged that this had been provided by Finningley Ward Members for the local Community. The Clerk confirmed that no details of this had been received.

RESOLVED (2)

That the Clerk be requested to contact the Ward Members to request notification of any future provision of Community skips so that this can be shared with residents.

7) CDC AND SOUTH AREA COMMUNITIES TEAM ISSUES – See Item 8 'Policing Issues'

8) POLICING ISSUES

It was reported that misuse of the shelter on the Blaxton & Finningley Joint Playing Field was an ongoing issue with volunteers having to remove litter and drug paraphernalia on a regular basis. There had also been a report that the litter bin had been set on fire. The Clerk had contacted both the South Yorkshire Police neighbourhood team and the CDC Stronger Communities team to report and request support. Both had confirmed increased patrols in the area.

RESOLVED (3)

That the Clerk be requested to again raise awareness of the continuing issues in and around the shelter by posting on the BPC Facebook page and to explain that if the situation continues, action to remove the shelter may be taken.

9) CONSULTATIVE COMMITTEES

- a) CDC Parish Councils Joint Consultative Committee (PCJCC) – Meeting 09/11/23 Minutes awaited – **Noted**
- b) South Yorkshire Branch of the YLCA – Meeting 25/10/23 Minutes circulated 27/11/23 – **Noted**
- c) Public Rights of Way Forum (PROW) – Meeting 19/10/23 Minutes awaited – **Noted**
- d) 'Carbon Literacy Training'

Cllrs Johnson, Hill and Steventon attended all three sessions of the CDC Carbon Literacy Training on 22/29 November and 4 December and provided a summary. Attendees had been asked to produce ideas for improving the carbon footprint in and around the Village. Suggestions included the provision of information and support to residents for carbon footprint reduction and consideration of how the Village Hall may benefit from improvements to reduce the carbon impact. Prior to the submissions made by the PC attendees, the Chair of the Village Hall Committee (VHC) had been contacted and was in agreement for the suggestions to be made.

RESOLVED (4)

That Cllrs Johnson, Hill and Steventon produce considerations to improve the carbon footprint of the Village Hall and communicate with the VHC, and further consideration be given to the provision of information and support within the Community.

10) FINANCIAL AND ADMINISTRATIVE MATTERS

- a) Payments approved on 22 November 2023 between meetings:-

<u>Voucher No</u>	<u>Payee/Invoice</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
63 DD-15/11/23	Information Commissioner's Office (ICO)	ICO Renewal to 15/11/2024 (Retrospective DD 15/11/23)	35.00	0.00	35.00
64	Glendale Countryside Limited GC446-PC-04239	Playing Field, Car Park, Play Area Grass cutting 03/10/23	44.69	8.94	53.63
65	P Reeves	Salary November 2023	524.55	0.00	524.55
65	P Reeves	Office, Telephone, Broadband Allowance November 2023	25.00	0.00	25.00
66	P Dennis	Salary November 2023	96.90	0.00	96.90
67	HMRC	HMRC M8	24.00	0.00	24.00
68 – DD 27/11/23	1&1 Ionos Ltd 203038965517	1&1 Website Hosting costs 08/11/23 – 08/12/23	23.00	4.60	27.60
69	Need A Hand 2164	Removal of old compost & refresh with new compost, refresh planters with new plants, feeding of all planters 28/10/23	350.00	0.00	350.00
70	Need A Hand 2167	General tidy up of area around the Blaxton Memorial & removal of waste 08/11/23	125.00	0.00	125.00
71	Yorkshire Ambulance Service (YAS)	Donation following provision of Defibrillator & CPR session on 06/09/23	100.00	0.00	100.00
72	Royal British Legion	Wreath Donation 2023	150.00	0.00	150.00
73	Open Spaces Society 71257	Annual Membership Subscription	45.00	0.00	45.00

<u>Voucher No</u>	<u>Payee/Invoice</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
74	Arrow Publications 10572	Delivery of BPF Survey letter	30.00	6.00	36.00
					1,592.68

Note: **DD** above indicates payment to be taken by Direct Debit on the date shown

b) Payments considered for approval on 6 December 2023

RESOLVED (5)

That the following payments be approved:-

<u>Voucher No</u>	<u>Payee/Invoice</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
75	P Reeves	Salary December 2023 (including Pay Award Arrears 8mths)	797.55	0.00	797.55
75	P Reeves	Office, Telephone, Broadband Allowance December 2023	25.00	0.00	25.00
76	P Dennis	Salary December 2023 (including Pay Award Arrears 8mths)	159.33	0.00	159.33
77	HMRC	HMRC M9	39.60	0.00	39.60
78	Chevron Traffic Management 206096	Traffic Management Blaxton Remembrance Parade 12/11/23	975.00	195.00	1,170.00
79 JPF S106	Taurus Sportsturf F021	Mowing Playing Fields 09/02/23 Drag Mat Football Pitches 09/02/23 Verti-drain Football Pitches 23/02/23	933.33	0.00	933.33
80 JPF S106	Taurus Sportsturf F026	Assessment of damage due to parking 26/07/23. Heavy roller to flatten parking tracks and composted area 27/07/23 Cut playing fields 14/07/23	933.33	0.00	933.33
81 JPF S106	Taurus Sportsturf F027	Vertidrain football pitches 04/08/23 Cut playing fields 17/08/23 & 21/08/23 Top dressed and repaired football pitches 22/08/23 Overseeding with 20x25kg bags of premier sport grass seed 28/08/23	933.33	0.00	933.33
82 JPF S106	Taurus Sportsturf F028	Cut Playing Fields 07/09/23, 21/09/23	933.33	0.00	933.33
83 JPF S106	Taurus Sportsturf F029	Slitting football pitches 05/10/23 Cut playing fields 07/09/23 & 21/09/23	933.33	0.00	933.33
84	Amazon GB324UL4ABEI	HP High Yield Black Ink Cartridge, Assorted Sticky Notes	39.74	7.95	47.69
					6,905.82

Note: **JPF S106** above indicates 'expenditure on Projects on the Joint Playing Field met from the DMBC Section 106 Grant'

- c) National Joint Council Cost of Living increase – information circulated 05/12/23

RESOLVED (6)

That the increase to both Clerks' annual salary and the backpay from 1 April 2023 be approved.

- d) Bank Reconciliation at 30 November 2023 – **Noted**

- e) Net Position to 22 November 2023 – **Noted**

- f) Draft Budget 2024/25 – **it was agreed to defer this item to the end of the meeting as consideration to certain items may be affected by items later in the agenda.**

- g) YLCA Training Programme – circulated 30/10/23, 10/11/23, 21/11/23 and 27/11/23 – **Noted**

- h) Defibrillator Guardians

Cllr Scutt explained that currently he is the only contact to receive updates and information for the Defibrillator and that it would be useful to have a second contact in case of holidays or illness.

RESOLVED (7)

That Cllr Steventon also be included in all communications regarding the Defibrillator and for Cllr Scutt to update the database.

- i) Christmas Gift Resident Suggestion

It was reported that a resident had contacted the Council to request that consideration be given to the elderly residents during the Christmas period, for example, by gifting a tin of biscuits. The Joint Clerk had produced historical information regarding gifts given to elderly residents in previous years and the reasons for discontinuing this in 2013.

RESOLVED (8)

That Christmas considerations be included on the agenda a few months before December 2024.

RESOLVED (9)

That the Clerk be requested to pass this information on to the resident.

- j) Coronation Tree Planting

The Coronation Tree Planting took place on 1 December 2023 at the chosen location on Summerfields Green space. It was reported that the plaque will be installed at a later date.

- k) Remembrance Sunday

The Remembrance Service took place on Sunday 12 November 2023 and was well attended. The Clerk advised that both Hill House Sports Field car park and the space on New Street garage area were used by attendees.

Cllr Hill suggested holding a raffle for the used Flags that Blaxton Parish Council are in possession of.

RESOLVED (10)

That the Clerk be requested to thank all involved in the Remembrance Service.

RESOLVED (11)

That the Clerk be requested to look into the possibilities/implications of raffling the used Flags and report back to the Council.

l) Blaxton Roundabout

It was reported that road markings had been added on all four approaches 21/11/23 -
Noted

11) PLANNING APPLICATIONS

Planning Application 23/02453/FUL – Erection of two storey side extension, single storey rear extension, canopy to front and new side access drive with dropped kerb – 21 Blue Bell Court, Blaxton DN9 3BD – **circulated 30/11/23**

RESOLVED (12)

That the Clerk be requested to register the Council's following objection;

"The information on which to make a considered decision is "sparse". There are serious concerns about the increase in size of the property to 4-bedroom and using up all of its land to do so. There does not appear to be any parking facility on site and if there is the Council would like to see it able to accommodate up to 4 cars (4 bedrooms will mean a number of cars). Also, there should be some outside space if children are to be housed there.

In addition, the feeling is that it is not in keeping with the surrounding properties and there is some concern about access.

The Council thinks this proposal needs to be "scaled down" to create on site car parking and open space and the access needs to be compliant with CDC guidelines".

12) BLAXTON PLAYING FIELD

Improvements to Blaxton Playing Field – Section 106 Funding (18/02593/FULM)

Cllr Hill reported that the survey results had been collected and analysed and these were circulated between Members. Results were presented and discussed.

RESOLVED (13)

That Cllr Hill define specifications for both soft pour surfacing and the 'nature trail', to be shared and approved by all Members and then quotations sought.

RESOLVED (14)

That the Clerk be requested to pass on the Council's appreciation to Donna Flicker (Stronger Communities Team), Ash & Vin at the Post Office for their support with the consultation, and to the residents who provided feedback.

13) JOINT PLAYING FIELD

- a) Playing Field Association (PFA) – Update on Blaxton Parish Council (BPC) Minute 13(b) of the meeting held on 20 September 2023

It was reported that following the request of BPC for Finningley Parish Council to consider the resolutions from BPC's meeting on 25 October 2023, no response had been received. The Clerk also reported that the YLCA had withdrawn the advice previously issued to BPC due to conflicting information received.

It was advised that the YLCA had been told that the PFA had not dissolved and still existed, which is contrary to all communication BPC has received. The Clerk had re-confirmed the present position to YLCA and requested further advice and support, but no further response had been received.

RESOLVED (15)

That the Chair make contact with YLCA to discuss the current position.

- b) Finningley and Blaxton Joint Playing Field Improvement Projects Funded by Section 106 Grant (12/01327/EXTM) – Monitoring report for period ending 31/07/23 circulated 30/11/23 – Noted

14) BLAXTON VILLAGE HALL

Village Hall Committee – Next Meeting 24/01/24 - Noted

15) DRAFT BUDGET 2024/25 – Deferred from 10(f) above

It had been agreed to defer this item to the end of the meeting because certain items might have budgetary implications.

Suggestions regarding the 2024/25 budget were discussed in detail.

RESOLVED (16)

That final suggestions are circulated and the Clerks to finalise the 2024/25 budget for approval at the meeting on 17 January 2024.

16) DATE OF NEXT MEETING

The next meeting of Blaxton Parish Council will be held on Wednesday 17 January 2023
in Blaxton Village Hall at 19:00

Meeting closed at 21:26

Chair: _____

Date: _____