

## **BLAXTON PARISH COUNCIL**

### **MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 20 NOVEMBER 2024 AT 19:00 IN BLAXTON VILLAGE HALL**

**PRESENT:** Councillors R Johnson, J Hill, I Collett, P Raybould and J Steventon

**APOLOGIES:** None

**MEMBERS OF THE PUBLIC:** One

**IN ATTENDANCE:** E Lear (Clerk)

#### **1. APOLOGIES**

- a) To receive and note apologies from councillors who are unable to attend the meeting - None
- b) To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant. - Not required.

#### **2. TO CONSIDER THE EXTENT, IF ANY, TO WHICH THE PUBLIC WERE TO BE EXCLUDED FROM THE MEETING** Not required

#### **3. DECLARATION OF PREJUDICIAL INTERESTS, OTHER INTERESTS, THE RECEIPT OF GIFTS AND HOSPITALITY AND REQUESTS FOR DISPENSATION** – None

#### **4. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 16 OCTOBER 2024**

RESOLVED (1)

That the Minutes of the Parish Council Meeting held on 16 October 2024 be confirmed as a correct record and signed by the Chair.

#### **5. PUBLIC PARTICIPATION**

A resident (the home owner) attended to discuss the wooden fence adjacent to the path which accesses the Joint Playing Field, from Lower Pasture. He outlined the history of the path including that it had originally been proposed for a location at the bottom of Lower Pasture before being sited in its current location. This incorrect position resulted in the path being located on land initially intended to be part of the land associated with the adjacent property on Lower Pasture. The result was that all of the land wasn't required for the path so the additional area was boarded up by the housebuilder as it was outside the wall of the property. The wooden fence is regularly vandalised and the land within the fence line improperly used. The home owner finds it hard to maintain and would like a metal fence to be installed and believes the path needs to be adopted by Doncaster Council (CDC).

Discussion followed amongst members regarding the issues and common interests with the resident.

RESOLVED (2)

That CDC are contacted to request that the path is adopted, explaining the issues of the resident including the fence line, in order that access to the Joint Playing Field is secured for residents.

**6. WARD MEMBERS REPORT** – None received but apologies were received from Ward Councillor S. Cox.

The Ward Councillors had used Facebook to request interest in attendance on speed camera training which means that members of the public could assist the police in monitoring the speed of traffic in the area. Members noted that speed in excess of the speed limit were regularly seen on Station Road.

RESOLVED (3)

That the Clerk contact the Ward Councillors expressing on behalf of all members, an interest in the training.

**7. CDC AND SOUTH AREA COMMUNITIES TEAM ISSUES-**

The hedges along both sides of Station Road from the railway crossing to the roundabout require cutting back as they are obstructing the pavement and are a health and safety issue. They have been reported to CDC who reported back that letters had been sent to the private owners of the hedges.

RESOLVED (4)

That the Clerk contact CDC stating no action has yet been taken and that the hedges remain a hindrance to users of the footpaths and in some cases, a safety issues.

**8. POLICING ISSUES**

The council is aware that on Tuesday 19<sup>th</sup> of November a witness saw damage of the Joint Playing Field taking place. It was caused by an electric scooter and motorbike performing wheelies close to the teen shelter which have left tyre marks in the grass.

RESOLVED (5)

That the incident is reported to the police mentioning the witness.

RESOLVED (6)

That the incident is reported on the Parish Council's Facebook page.

RESOLVED (7)

That the incident is reported to Doncaster Council's Neighbourhood team.

**9. CONSULTATIVE COMMITTEES**

- a) South Yorkshire Branch of the YLCA – **Meeting: 23/10/24-** the Parish Council's two questions were raised- the YLCA do not sanction parish councils.

SYMCA Bus Franchising Consultation, next meeting: **11/12/24**- Councillor Johnson to attend. The proposals is for SYMCA to take on the bus franchise in South Yorkshire. The consultation ends on the 15<sup>th</sup> of January 2025.

b) **PCJCC- Meeting 07/11/24**

A report had been circulated by Councillor Johnson which discussed the reporting of derelict buildings to CDC who have powers to request improvement works.

## 10. FINANCIAL AND ADMINISTRATIVE MATTERS

a) Payments considered for approval on 20 November 2024

RESOLVED (8)

That the following payments be approved:-

<u>Voucher No</u>	<u>Payee/Invoice</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
81	P Dennis	Salary November 2024 plus back pay for 2024/25 pay award	140.81	0.00	140.81
82	E Lear	Salary November 2024 plus back pay for 2024/25 pay award	705.58	0.00	705.58
82	E Lear	Office, Telephone, Broadband Allowance November 2024	20.00	0.00	20.00
83 - DD 30/11/24	Nest GBP04508149200333781	Clerk's pension 01/11/24 – 30/11/24	26.37	0.00	26.37
84	P Reeves	Back pay for 2024/25 pay award	103.95	0.00	103.95
85	HMRC	HMRC M8	256.56	0.00	256.56
86 – DD 30/11/24	Ionos 203044947894	1&1 Website Hosting costs 08/11/24- 08/12/24	23.00	4.60	27.60
87	Glendale Countryside GC446-0742	Playing Field Car Park, Play Area Grass Cutting 23 October 2024	49.16	9.83	58.99
88 – DD 30/11/24	Unity Bank 041	Account fee 01/10/24- 31/10/24	6.00	0.00	6.00
89	Need a Hand 2198	Cleaning & tidying of memorial area Treatment of resin surface	285.00	0.00	285.00
90	Need a Hand 2199	Winter planters: refresh compost and plants	355.00	0.00	355.00
91	All Signs 1124622	A3 sign for skate park on Joint Playing Field	52.39	10.48	62.87
92	The Victoria Cross Trust	Donation for War memorial stone cleaning	300.00	0.00	300.00
93	Chevron Traffic Management SI-CTM052833	Blaxton Remembrance Parade Option 1	1015.00	203.00	1218.00
94	YLCA INV- 2824	Off to a Flying Start part 1 and 2 For Councillor Steventon	70.20	0.00	70.20
					<b>£3636.93</b>

Note: **DD** above indicates payment taken or to be taken by Direct Debit on the date shown

b) Bank Reconciliations at 31 October 2024 – **Noted**

c) Net Position 8 November 2024 – Noted

d) YLCA Training Programme (within Weekly News & Notifications)- Circulated 21/10/24, 28/10/24, 06/11/24 and 11/11/24-Noted

Councillor Steventon attended the YLCA's Off to a Flying Start Parts 1 and 2 in November via Zoom-they had provided notes and she would recommend.

**Noted**

e) Climate Change & Sustainability-

1. Update on Cycle Repair Station

Due to the proposed location's vicinity to a tree, CDC advised that a hand dig would be required. This altered the quote for the installation of the concrete base.

Two alternative locations were suggested which were agreed by other departments at CDC.

Awaiting reply to consultation with the Blue Bell regarding the two alternative suggestions.

RESOLVED (9)

That the new location of the concrete base is the suggested location further away from the Blue Bell on the verge of the A614.

RESOLVED (10)

That the new location information regarding the cycle repair stand is published on Facebook and the website.

f) Biodiversity Policy

A required Biodiversity Policy for Blaxton Parish Council had been circulated.

RESOLVED (11)

That the Biodiversity Policy is adopted.

g) Remembrance Service

1. Wreath

Following the supply of a wreath for the Remembrance Service, a donation was considered.

RESOLVED (12)

That a donation of £200 be made to the Royal British Legion.

2. Update on Arrangements

People were seen gathering in the area quite early with lots of people around the road. Concern was expressed for health and safety.

RESOLVED (13)

That the road is closed earlier next year- from 10.30am to 11.40am.

- h) Purchasing of tools/equipment for use on land  
No response received from Ward Councillors to request for assistance.

RESOLVED (14)

That the Clerk approach the Ward Councillors again with a request for assistance.

- i) Cycle Path Proposal  
The Clerk met CDC on the 11<sup>th</sup> of November to undertake an audit of the paths along Mosham Road from Blaxton roundabout to Hurst Lane to assess the suitability. Council waiting on report which is expected in mid December-  
**NOTED**

- j) Parish Council Website  
1. Domain Name Consideration

RESOLVED (15)

That the Council agree the domain name: [www.blaxtonparishcouncil.gov.uk](http://www.blaxtonparishcouncil.gov.uk) and request that it is registered.

Members discussed the need to choose a primary colour for the website and a header photo. A suggestion of an old photo alongside a new photo had been suggested.

RESOLVED (16)

That 'teal' is chosen as the primary colour

- k) Remote Meeting Consultation – circulated 31/10/24- to circulate again and members to respond.
- l) Standard Response to Facebook comments  
Posts on Facebook have been commented on, which are a mix of concerns, criticisms and suggestions. The Council wishes to encourage residents to engage but Facebook is not an official means of contact with the Parish Council.

RESOLVED (17)

That a standard response is provided to comments on Facebook:  
'Thank you for your post. Please contact the Clerk at [clerk@blaxtonpc.org.uk](mailto:clerk@blaxtonpc.org.uk) or attend our meeting on the 3rd Wednesday of the month to discuss or make your point'.  
and to look into the possibility of the response being provided automatically to comments.

- m) Derelict Building- Chapel on Mosham Road and the Storage Site off Station Road by the Railway Crossing

Discussion took place following an item raised at the PCJCC regarding derelict land or buildings in the borough. Councils were advised that CDC has powers under s215 of the Town & Country Planning Act 1990 to request action from building owners or occupiers to improve the condition.

RESOLVED (18)

That CDC are requested to use s215 to request action to the chapel on Mosham Road and the storage site off Station Road as they are not in keeping with their surroundings.

- n) Local Government Services Pay Agreement 2024/25- circulated 14/11/24  
Details of changes in the rates of pay for Clerks, were included with the YLCA Weekly News on 25/10/24. New rates of pay will be included on payslips from November 2024 together with arrears of pay due from 01/04/24 to 31/10/24. This will be paid to Clerk and former Clerks.

RESOLVED (19)

That new rates of pay are noted for the Clerks.

- o) Draft Budget 25/26  
Draft Budget 25/26 circulated for discussion. Members reviewed in detail and agreed minor amendments.

RESOLVED (20)

That some budget items are renamed and members consider any further amendments to the draft budget for the next meeting at which it will be approved.

## 11. PLANNING APPLICATIONS

- a) Consideration of any Planning Applications received between the issue of the Agenda and the Meeting- **None received.**

## 12. BLAXTON PLAYING FIELD

- a) Improvements to Blaxton Playing Field – Section 106 Funding (18/02593/FULM)

The current contact at CDC is leaving. A meeting with the new contact is to be arranged. Councillor Hill will stress the provision by Blaxton Parish Council of a contingency budget for the project.

- b) Annual Play Inspection  
A site meeting took place to discuss the report.

RESOLVED (21)

That the completion of necessary repairs has taken place and that other items will be monitored.

- c) Community Orchard Trees

Further discussion took place.

RESOLVED (22)

That an onsite meeting take place to discuss the project.

### 13. JOINT PLAYING FIELD

- a) Future Management of the Blaxton and Finningley Joint Playing Field  
No response to the last email has been received from Finningley Parish Council. The Clerk was requested to contact FPC again requesting a response.

- b) Annual Play Inspection-  
A site meeting took place to discuss the report.

RESOLVED (23)

That the completion of necessary repairs has taken place and that other items will be monitored

- c) Signage for Skate Park  
The order has been arranged to be paid and then the sign will be manufactured.

RESOLVED (24)

That the sign be collected and installed.

### 14. BLAXTON VILLAGE HALL

Village Hall Committee –  
Councillor Steventon is looking into a suitable chair rack for the building.  
Discussion took place regarding the grant for carbon footprint.

RESOLVED (25)

That the Village Hall Committee will be asked to consider installing a smart control thermostat for the building.

### 15. DATE OF NEXT MEETING

The next Parish Council meeting is scheduled to be held on  
Wednesday 15<sup>th</sup> January 2024 in Blaxton Village Hall at 19:00.

Meeting closed at 21.25

Chair: \_\_\_\_\_

Date: \_\_\_\_\_