

## **BLAXTON PARISH COUNCIL**

### **MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 19 MARCH 2025 AT 19:00 IN BLAXTON VILLAGE HALL**

**PRESENT:** Councillors R Johnson, J Hill, I Collett and P Raybould

**APOLOGIES:** Councillor J Steventon

**MEMBERS OF THE PUBLIC:** None

**IN ATTENDANCE:** E Lear (Clerk)

#### **1. APOLOGIES**

a) To receive and note apologies from councillors who are unable to attend the meeting – Received from Councillor J Steventon

b) To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.-

RESOLVED (1)

That the reason for absence be accepted.

#### **2. TO CONSIDER THE EXTENT, IF ANY, TO WHICH THE PUBLIC WERE TO BE EXCLUDED FROM THE MEETING-**

RESOLVED (2)

That the public be excluded from the meeting during items 10 q) and r) due to the confidential nature of the issues being discussed.

#### **3. DECLARATION OF PREJUDICIAL INTERESTS, OTHER INTERESTS, THE RECEIPT OF GIFTS AND HOSPITALITY AND REQUESTS FOR DISPENSATION – None**

#### **4. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19 FEBRUARY 2025**

RESOLVED (3)

That the Minutes of the Parish Council Meeting held on 19 February 2025 be confirmed as a correct record and signed by the Chair.

#### **5. PUBLIC PARTICIPATION- None**

#### **6. WARD MEMBERS REPORT – None**

#### **7. CDC AND SOUTH AREA COMMUNITIES TEAM ISSUES-** Apologies received from the South Team Neighbourhood Co-ordinator. The broken glass on both the basketball court and skate park on the Joint Playing Fields has been reported to the South Area Team.

8. **POLICING ISSUES-** None

9. **CONSULTATIVE COMMITTEES**

a) Ward Councillor Joint Parish Meeting- **08/03/25**

Attended by Councillor Johnson who had provided a brief report covering the issues relating to Blaxton and general matters.

Once again (for the third time), help was requested from Ward Councillors to help resolve the issues with the Joint Playing Field. It was not discussed as FPC were not present. BPC are not happy with the response from Ward Councillors on this matter.

It was seen that the quarterly meeting would replace Ward Councillors attending parish council meetings.

b) YLCA South Yorkshire Branch Meeting- next meeting- **19/03/25**- Apologies sent.

c) PCJCC- next meeting- **03/04/25**

10. **FINANCIAL AND ADMINISTRATIVE MATTERS**

a) Payments Considered for Approval on 19 March 2025:-

RESOLVED (4)

That the following payments be approved:-

<u>Voucher No</u>	<u>Payee/Invoice</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
124	P Dennis	Salary March 2025	108.40	0.00	108.40
125	E Lear	Salary March 2025	570.36	0.00	570.36
125	E Lear	Office, Telephone, Broadband Allowance March 2025	20.00	0.00	20.00
126 - DD 31/03/25	Nest GBP04548149210530203	Clerk's pension 01/03/25 – 31/03/25	14.05	0.00	14.05
127	HMRC	HMRC M12	169.40	0.00	169.40
128– DD 31/03/25	Ionos 203047074228	1&1 Website Hosting costs 08/03/25- 08/04/25	25.00	5.00	30.00
129 – DD 31/03/25	Unity Bank 045	Account fee 01/0/225- 28/02/25	6.00	0.00	6.00
130	Kids Plant Trees 1039	Community fruit tree planting event 23rd February 2025	600.00	0.00	600.00
131	E Lear Reimbursement	VE Day 80 Flag 60" x 36"	37.33	7.47	44.80
					<b>£1563.01</b>

Note: **DD** above indicates payment taken or to be taken by Direct Debit on the date shown

b) Bank Reconciliations at 28 February 2025– Noted

c) Net Position 6 March 2025– Noted

- d) YLCA Training Programme (within Weekly News & Notifications) - Circulated 24/02/25, 03/03/25 and 07/03/25- **Noted**
- e) Risk Management Assessment

RESOLVED (5)

That the Risk Assessment for 2024/25, issued by email on 18 March 2025, be received and approved on condition of the discussed changes.

RESOLVED (6)

That the asset register for BPC is confirmed with the Clerk of FPC.

RESOLVED (7)

That a monthly check sheet is completed for Blaxton Playing Field.

- f) Climate Change & Sustainability-

- 1. Update on Cycle Station Repair –

Due to a gas pipe being located in the area of the proposed location, further plans would be required to determine the correct location at a further cost (awaiting quote). No issues were reported in the area of the alternative location (north along the verge).

RESOLVED (8)

That the base for the cycle repair station is located in the alternative location (north along the verge).

- g) Cycle Path Proposal

The Mosham Road/ Gatehouse Lane proposed pedestrian crossing was discussed at the Joint Parish Meeting. Auckley Parish Council were in support of the requirement. The audit report and the feedback received from the teams at CDC was sent on to the Ward Councillors. They had raised in a CDC Highways meeting and received positive feedback.

RESOLVED (9)

That a letter is sent to the developer who has been tasked with improvements to this junction, to request the addition of a pedestrian crossing, copying in Ward Councillor S. Cox.

RESOLVED (10)

That an email is sent to APC requesting a supporting letter is sent to the developer.

RESOLVED (11)

That an email is sent to Ward Councillor S. Cox highlighting the significant opportunity to develop the junction at this time and requesting his engagement with CDC Highways on the matter.

RESOLVED (12)

That an email is sent to CDC Highways regarding missing the opportunity to improve access to Walker's Nurseries and Hayfield School.

h) 'Sharing' Station-

Options had been circulated but none were perfect. A bespoke design was suggested.

RESOLVED (13)

That Councillor Collett (who could build a bespoke design) would produce a plan with rough sizes and costs, for consideration at the next meeting.

i) Derelict Land- Chapel on Mosham Road and storage site of Station Road- CDC Planning Enforcement have sent further correspondence to the owners of the chapel requesting the door is painted and requesting information regarding the intended future use but not received a reply. The team can't enforce anything more than the improvements undertaken so far.

A letter was sent to the owners of the storage site but no response has been received. The team will now formally request the site is tidied within 28 days.

RESOLVED (14)

That a thank you is sent to the CDC Planning Enforcement to express appreciation of their efforts but that the council hopes for further updates and resolution.

j) War Memorial-

The order had been placed and it had been indicated that works would take place in May 2025. The Christmas Lights would be taken down before this.

RESOLVED (15)

That the contractor is requested not to complete the works on Thursday 8<sup>th</sup> of May, when the site will be in use for VE 80 Day commemorations.

k) VE Day 80-

The flag has arrived but the Lamp Light of Peace is currently out of stock.

l) Community Speed Watch

Further details were provided in the Joint Parish Meeting with Cllr S. Cox confirming that the £500/£600 set costs would be covered by the Ward. Cllr Cox has set up the group 'Finningley Ward'. Volunteers are to register their details and complete a mandatory online training session. Once the group has

enough members (4 minimum) practical training will be delivered. Speed checks could take place anywhere in the Ward.

RESOLVED (16)

That BPC will advertise the project via Facebook and the website.

m) Remembrance Day

The knitted Women's Institute poppies are stored within the village hall and would require putting up at the time by BPC.

Lamp post poppies cost £5 each from the Royal British Legion and due to CDC requirements can only be placed on metal lamp posts.

RESOLVED (17)

That Councillors Collett and Johnson ascertain how many suitable lamp posts exist within a 50 metre radius of the War memorial.

RESOLVED (18)

That enquires are made about costs of the metal soldier silhouettes (both male and female)

n) Summerfields Green Space-

RESOLVED (19)

That this item be deferred until the next meeting.

o) Tools and Equipment-

Through the Joint Parish Meeting, Finningley Parish Council have indicated to Cllr S. Cox that BPC can take the items they want and keep. Discussions followed about storage of the items and the transportation to the sites where they would be used i.e. Blaxton Playing Field and the Joint Playing Field.

RESOLVED (20)

That this item be deferred until the next meeting.

p) Maintenance of Planters 2025

A quotation had been received from Need a Hand for £355 per occasion (spring and autumn).

RESOLVED (21)

That the quotation be accepted for supply on both occasions at a cost of £355 per visit.

**Admission of public to meetings of local authorities and other bodies**

RESOLVED (22)

That , under section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, (as amended) members of the public and press be excluded for the duration of the following items because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

q) Increment Rise for the Clerk

RESOLVED (23)

That the increment rise to SCP16 in April 2025 be noted.

r) Pension Contribution Percentage

BPC are currently paying an employer contribution of the minimum of 3% which was to be reviewed after the probationary period.

RESOLVED (24)

That the employer pension contribution be increased to 5%.

## 11. PLANNING APPLICATIONS

- a) 25/00303/FUL- Erection of a rear and side single storey extension following the demolition of the existing conservatory- 15 Fernbank Close, Blaxton

RESOLVED (25)

That the Parish Council have no objections and wish to register a neutral response

- b) 25/00433/FUL - Erection of kitchen/day room and associated internal alteration, replacing existing conservatory to rear of property  
3 Summerfields Drive, Blaxton

RESOLVED (26)

That the Parish Council have no objections and wish to register a neutral response

- c) Consideration of any Planning Applications received between the issue of the Agenda and the Meeting- **None**

## 12. BLAXTON PLAYING FIELD

- a) Improvements to Blaxton Playing Field – Section 106 Funding (18/02593/FULM)

Awaiting authorisation from CDC Finance.

- b) Improvements to Blaxton Playing Field- National Lottery funding

A brief discussion took place about the application form including the items that are being applied for. Some of these may need concrete bases.

RESOLVED (27)

That the application form is submitted.

RESOLVED (28)

That advice is sought from CDC about the requirement for statutory undertaker plans on the site.

c) Community Orchard Trees

A community day attended by 25 people. It was well organised with all of the equipment and guidance provided by Kids Plant Trees. The Grant monitoring has been completed and the payment approved which will use the money provided by the Grant.

**13. JOINT PLAYING FIELD**

a) Future Management of the Blaxton and Finningley Joint Playing Field

No response from FPC to the latest response sent by BPC regarding the 'Pavilion Account'.

b) Pavilion Modifications Proposal by FPC

Plans for modifications to the pavilion had been released on Facebook, with an invitation to tender for works by the 31<sup>st</sup> of March. No consultation has taken place with BPC which both the Sport England and Section 106 funding acknowledge was for the 'Blaxton & Finningley Pavilion'.

Enquiries had been made with CDC to ascertain if the changes would constitute a change in use- awaiting reply.

**Standing Order 3(w) – at 21:30 – RESOLVED (25) That the meeting be extended by up to ten minutes to enable the remaining business to be concluded.**

RESOLVED (29)

That letters are sent expressing the concerns of BPC to:  
Finningley Parish Council  
Sport England  
CDC Section 106 team.

**14. BLAXTON VILLAGE HALL**

Village Hall Committee – Next meeting 10/04/25

Cllr Raybould attended a recent meeting discussing using the Grant to fund solar panels on the roof which they are looking to replace.

a) Carbon Reduction Grant

Concern was expressed that simply replacing the roof would not achieve a carbon reduction.

RESOLVED (30)

That this item be deferred until the next meeting pending the receipt of further information about the roof and how the grant will be used.

## **15. DATE OF NEXT MEETING**

The next Parish Council meeting is scheduled to be held on  
Wednesday 16<sup>th</sup> April in Blaxton Village Hall at the conclusion of the  
Annual Parish meeting which will start at 19:00.

Meeting closed at 21.45

Chair: \_\_\_\_\_

Date: \_\_\_\_\_